#### **NOTICE OF MEETING – COMMISSIONERS COURT**

#### **RAINS COUNTY, TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the Rains County Commissioners court will be held at 10:00 a.m. on **Thursday, May 22, 2025** in the Rains County Courthouse Courtroom. The subjects to be discussed or considered or upon which any formal action may be taken are as follows:

- I. OPENING CALL TO ORDER, PLEDGES OF ALLEGIANCE & INVOCATION
- II. OPEN FORUM
- **III. PRESENTATIONS**
- IV. ITEMS FOR DISCUSSION and/or ACTION
  - A. Departmental Reports
    - 1. Road & Bridge Department
      - a. Permits/Right-of-Way (ROW)
  - B. Elected Official's and Finance Reports

#### 1. Financial Report

- a. Line item transfers/budget amendments
- b. Payment of accounts
- c. Monthly/Quarterly Report (if presented)
- d. Payroll & Personnel
- C. Discuss/take action regarding accepting the Commissioners Court minutes from the prior Regular and or Special meeting.
- D. Discuss/take action regarding going into Executive Session with our TAC Insurance Attorneys, Section 551.071, Texas Government Code, to discuss a Lawsuit.

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- E. Discuss/take action regarding the parking lot of The Clark being damaged.
- F. Discuss/take action regarding approving the Interlocal Cooperation Contract between The Department of Public Safety (DPS) and Rains County.
- G. Discuss/take action regarding overnight parking on the Courthouse Parking lot without permission.
- H. Discuss/take action regarding the Long Range Plan for the Library.
- I. Discuss/take action regarding accepting the Resignation of the Rains County Public Library Director, Wendy Byrd.
- J. Discuss/take action regarding Implementing an Order to Prohibit Obscene Language, Signs and Gestures on Rains County owned Property.
- K. Discuss/take action regarding joining the 391Commission. Judge Andy Reese, from Van Zandt County, will be here to enlighten us.
- L. Discuss/take action regarding signing the Farm Land Cash Lease Agreement between Rains County and S&C Farming Partnership.
- M. Discuss/take action regarding reviewing the Existing Conditions Assessment from Architexas.
- N. Discuss/take action on passing Resolution #12-2025 to apply for the 2026 MVCPA grant for 11 LPR cameras at \$33,000 with a \$6,600 match; CID position for \$78,540 with a \$15,708 match; a CID vehicle for \$98,000 with a \$19,600 match; a CID computer for \$7,500 with a \$1,500 match; CID training and travel for \$8,573.20 with a \$1,714.64 match; 2 flashes for investigative cameras for \$600 with a \$120 match; and MVCPA travel expenses at \$925 with a \$185 match; this totals to \$227,138.20, which is \$181,710.56 MVCPA and \$45,427.64 county.
- O. Discuss/take action regarding approving an Invoice from Dana Safety Supply, Inc to the Rains County Sheriff's Office for the amount of \$3,009.00.

Workshop for Future Items

V. Administrative Court Activities and Comments

During the course of the meeting covered by this notice, should the court determine that a closed or executive meeting or session of the Court be required, then such closed or executive meeting or session as authorized by Section 551.071 through 551.076 of the Texas Government code shall be held by the Court at the date, hour, and place given in this notice or shortly thereafter. Sections (551.071 – Consult With an Attorney); (551.072 – Real Property); (551.073 – Prospective Gifts); (551.074 – Personnel Matters); (551.075 – Conference Relating to Investments); (551.076 – Security Devices).

Note: Notice posted in compliance with the Texas Open Meetings Act, Chapter 551 of the Texas Government Code

County Judge Linda Wallace

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§	COMMISSIONERS
§	
§	COURT
	§ § § §

#### May 22, 2025

Be it remembered, the Commissioners Court of Rains County, Texas, being convened in its regular session in the Rains County Courthouse, on Thursday, the 22nd day of May 2025, at 10:00 a.m. with the following members of the court being present:

> County Judge Linda Wallace **County Commissioner Mike Willis County Commissioner Jeremy Cook County Commissioner Korey Young County Commissioner Lori Northcutt**

Taped proceedings of court duly transcribed by:

#### Mandy Sawyer County Clerk/Court Ex-officio

The agenda was prepared by the Judge's office announcing a meeting to be held by the Commissioners at 10:00 a.m. on Thursday, May 22, 2025.

The posted meeting of the Commissioners Court was held at 10:00 a.m. on Thursday, the 22nd day of May, 2025.

#### **OPENING – CALL TO ORDER, PLEDGES OF ALLEGIANCE & INVOCATION** I.

The meeting was called to order by Judge Linda Wallace.

With members of the Court being present, there was a quorum.

Commissioner Korey Young led the Court with the Pledge of Allegiance to the United States of America Flag and the Pledge of Allegiance to the Texas Flag; Commissioner Mike Willis led the invocation.

#### II. **OPEN FORUM**

Diane Stroman- Item J Erin Hreha-Purdon- Item J Otto the Watchdog- Item J

PRESENTATIONS

#### III.

- ITEMS FOR DISCUSSION and/or ACTION. IV.
  - Α. **Departmental Reports** 
    - 1. **Road & Bridge Department**

#### a. Permits/Right-of-Way (ROW)<sup>1</sup>

Moved by Commissioner Jeremy Cook, duly

seconded by Commissioner Korey Young to approve the Permits/Right-of Way (ROW) for CR 3200.

Court Members Voting Aye: Jeremy Cook, Mike Willis, Lori Northcutt, Korey Young, and Linda Wallace.

> Court Members Voting No: None Court Members Abstaining: None Motion Carried

### D. Discuss/take action regarding going into Executive Session with our TAC Insurance Attorneys, Section 551.071, Texas Government Code, to discuss a Lawsuit.

N/A

Moved by Commissioner Jeremy Cook, duly seconded

by Commissioner Lori Northcutt to go into Executive Session and inviting Assistant County Attorney Erin Hreha-Purdon to discuss Agenda Item D.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None

Court Members Abstaining: None

Motion Carried

Moved by Commissioner Mike Willis, duly seconded by issioner Jeremy Cook to go back into Open Session

Commissioner Jeremy Cook to go back into Open Session.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None Court Members Abstaining: None Motion Carried

J. Discuss/take action regarding reviewing the plans for The Hill and wording bids.

#### N/A

- 2. Environmental Enforcement and Emergency Management
- 3. Veterans' Services
- 4. AgriLife Extension
- 5. Indigent Health Care Program
- 6. Library
- B. Elected Official's and Finance Reports
  - 1. Financial Report

#### a. Line-Item transfers/budget amendment.

Moved by Commissioner Mike Willis, duly seconded by

Commissioner Lori Northcutt to approve line-item transfers/budget amendment.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

1 Permits/ROW for CR 3232

Lori Northcutt, Korey Young, and Linda Wallace.

b.

Court Members Voting No: None

Court Members Abstaining: None

Motion Carried

#### Payment of accounts <sup>2</sup>

Moved by Commissioner Korey Young, duly seconded by Commissioner Jeremy Cook to approve payment of account in the amount of \$207,168.63.

Court Members Voting Aye: Jeremy Cook, Mike Willis, Lori Northcutt, Korey Young, and Linda Wallace.

> Court Members Voting No: None Court Members Abstaining: None Motion Carried

Motion Carried

#### b. Monthly/Quarterly Report (If present)<sup>3</sup>

Moved by Commissioner Mike Willis, duly

seconded by Commissioner Jeremy Cook to approve the monthly/quarterly report presented by County Auditor, Tammi Byrd.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None

**Court Members Abstaining: None** 

Motion Carried

#### Payroll & Personnel<sup>4</sup>

Moved by Commissioner Korey Young, duly seconded by Commissioner Jeremy Cook to accept the changes to payroll/personal into the meeting minutes.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None

**Court Members Abstaining: None** 

Motion Carried

C. Discuss/take action regarding accepting the Commissioners Court minutes from the prior regular and or special meeting.

Moved by Commissioner Mike Willis, duly seconded by Commissioner Lori Northcutt to accept the Commissions Court minutes from the prior regular and or special meeting.

Court Members Voting Aye: Jeremy Cook, Mike Willis, Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None

- 2 Payment of Accounts
- 3 Monthly Quarterly Report
- 4 Payroll and Personnel

Court Members Abstaining: None Motion Carried

E. Discuss/take action regarding the parking lot of The Clark being damaged. N/A

## F. Discuss/take action regarding approving the Interlocal Cooperation Contract between The Department of Public Safety (DPS) and Rains County.<sup>5</sup>

Moved by Commissioner Mike Willis, duly seconded by Commissioner Jeremy Cook to approve the Interlocal Cooperation Contract between The Department of Public Safety (DPS) and Rains County.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None Court Members Abstaining: None Motion Carried

G. Discuss/take action regarding overnight parking on the Courthouse Parking lot without permission.

N/A

#### Discuss/take action regarding the Long-Range Plan for the library.<sup>6</sup>

Moved by Commissioner Lori Northcutt, duly seconded by Commissioner Korey Young to accept the Long-Range Plan for the Library.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None Court Members Abstaining: None

Motion Carried

#### I. Discuss/take action regarding accepting the Resignation of the Rains County Public Library Director, Wendy Byrd.<sup>7</sup>

Moved by Commissioner Jeremy Cook, duly seconded

by Commissioner Korey Young to accept the Resignation of the Rains County Public Library Director, Wendy Byrd.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None Court Members Abstaining: None Motion Carried

# K. Discuss/take action regarding joining the 391 Commission. Judge Andy Reese, from VanZandt County, will be here to enlighten us.<sup>8</sup>

N/A

H.

<sup>5</sup> Interlocal Cooperation Contract

<sup>6</sup> Long Range Plan for Public Library

<sup>7</sup> Resignation Letter Wendy Byrd

<sup>8 391</sup> Commission

L. Discuss/take action regarding signing the Farm Land Cash Lease Agreement between Rains County and S&C Farming Partnership.<sup>9</sup>

#### N/A

M. Discuss/take action regarding reviewing the Existing Conditions Assessment from ArchiTexas.<sup>10</sup>

#### N/A

N. Discuss/take action on passing Resolution #12-2025 to apply for the 2026 MVCPA grant for 11 LPR cameras at 33,000 with a \$6,600 match; CID position for \$78,540 with a \$15,708 match; a CID vehicle for \$98,000 with a \$19,600 match; a CID computer for \$7,500 with a \$1,500 match; CID training and travel for \$8,573.20 with a \$1,714.64 match; 2 flashes for investigative cameras for \$600 with a \$120 match; and MVCPA travel expenses at \$925 with a \$185 match; this totals to \$227,138.20, which is \$181,710.56 MVCPA and \$45,427.64 county. <sup>11</sup>

Moved by Commissioner Jeremy Cook, duly seconded by Commissioner Korey Young to approve Resolution #12-2025.

Court Members Voting Aye: Jeremy Cook, Mike Willis, Lori Northcutt, Korey Young, and Linda Wallace.

> Court Members Voting No: None Court Members Abstaining: None Motion Carried

#### 0. Discuss/take action regarding approving an Invoice from Dana Safety Supply, Inc. to the Rains County Sheriff's Office for the amount of \$3,009.00<sup>12</sup>

Moved by Commissioner Lori Northcutt, duly seconded by Commissioner Jeremy Cook to approve the Invoice from Dana Safety Supply, Inc.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None

Court Members Abstaining: None

Motion Carried

#### V. Administrative Court Activities and Comments.

Moved by Commissioner Mike Willis, duly seconded by Commissioner Lori Northcutt to adjourn.

Court Members Voting Aye: Jeremy Cook, Mike Willis,

Lori Northcutt, Korey Young, and Linda Wallace.

Court Members Voting No: None

Court Members Abstaining: None

#### Motion Carried

With no further business to be considered by the Court at **11:11 a.m**., Judge Linda Wallace

12 Invoice Dana Safety Supply

<sup>9</sup> Farm Land Cash Lease Agreement

<sup>10</sup> ArchiTexas Assesment

<sup>11</sup> Resolution #12-2025

declared Commissioners Court adjourned.

On this the 22<sup>nd</sup> day of May, 2025, I, Mandy Sawyer, attest to the accuracy of this record.

Mandys 'andu Mandy Sawyer, County Clerk and Statisticio of Commissioners Court



#### COUNTY OF RAINS ROAD & BRIDGE ADMINISTRATION

1293 S. State Highway 19 P.O. Box 185 Emory, Texas 75440 Phone (903) 473-5099 Fax (903) 473- 5070 <u>Ronnie.morgan@co.rains.tx.us</u> Road and Bridge Administrator



May 19, 2025

Farmers Electric Cooperative 2000 Interstate 30 East Greenville, Texas 75402-9084 Attn: Ms. Kim Harry Project Coordinator

Dear Ms. Harry:

RE: Notice of Proposed Construction across Rains County Road 3200 for FEC Member Clarence Hay and Work Order No. 2025041162 as shown by sketches sent to us. All road crossings will have a minimum vertical crossing of twenty-two (22) feet.

It is expressly understood that Rains County does not purport, hereby, to grant any right, claim, title, or easement in or upon the right-of-way. A permit is hereby granted for continuous use with the following conditions:

- All work within County Road right-of-way shall be performed in accordance with County instructions. Areas trenched within the road right-of-way for the installation of utility lines/cables or other services must be returned to their original condition. The installation of any utility shall not damage the roadway and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent property owner.
- 2. All water and gas lines across County Roads shall be bored and encased, all other utility installations shall be bored:
- 3. The owner, his heirs or assigns shall bear expense of removal or relocations should Rains County require same for purposes of improving or widening the road, or in the event said road shall become a Farm-to-Market Road or Highway.
- 4. Rains County, its employees, agents, or assigns will be held harmless of all claims, actions or damages of every kind and description which may accrue to be suffered by

any person or persons, corporation or property by reason of the performance of any such work, character of materials used or manner of any installation, maintenance or operation or by improper occupancy or right-of-way or public place or public structure, and in case any suit or action is brought against Rains County for damages arising out of reason of any of the above causes.

- 5. Farmers Electric Cooperative (Grantee), its successors or assigns will be upon notice to him or them of commencement of such action, defend the same at this or their own expense and will satisfy any judgment after said suit or action shall have finally determined if adverse to Rains County.
- 6. Rains County, its employees and agents will at no time be held liable for any damage or injury done to property of Farmers Electric Cooperative (Grantee), whether in contract or in tort, which may result from improving and/or maintaining county roads; and
- 7. The job superintendent must contact Rains County Road and Bridge Administrator to schedule a meeting at the job-site 48 hours prior to commencing work The Administrator, Ronnie Morgan can be contacted at (903) 473-5099 (8:00 a.m. 4:00 p.m.)

Approved by Rains County Road and Bridge Administrator this May 19, 2025. The construction crew should have a copy of this letter in it's possession during construction.

Regards,

#### Ronnie Morgan

Rains County Road and Bridge Administrator

RM/CHP



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#### Rains County, TX

### **Budget Adjustment Register**

Adjustment Detail Packet: GLPKT00789 - BA-LIBT 05.22.25 COMM CT

PART DA						
Adjustment Number	r Budget Code	e Description			Ad	justment Date
BA0000048	Final Budget	R&B-SUB CO	NTRACTOR - ROAD UPGRADE			5/22/2025
Summary Descriptio	n: SUBCONTRACT	TOR OVER DUE TO STORM CLEANU				5,22,2025
Account Numbe		Account Name	Adjustment Description	Before	Adjustment	After
<u>010-1150-52350</u> May:		ROAD UPGRADE MATERIALS	R&B-SUB CONTRACTOR - ROAD UPGRADE	39,000.00	-10,000.00	29,000.00
-						
<u>010-1150-53130</u> May:	10,000.00	SUBCONTRACTED ROADWORK	R&B-SUB CONTRACTOR - ROAD UPGRADE	40,000.00	10,000.00	50,000.00
way.	10,000.00					
Adjustment Number	Budget Code	e Description			Ad	justment Date
BA0000049	Final Budget	JP-COMP SO	FTWARE - EQUIPMENT		·	5/22/2025
Summary Descriptio	n: TRANSFER FRO		TER SOFTWARE & MAINT FOR KOLOGIC SUB FEE			
Account Numbe	r	Account Name	Adjustment Description	Before	Adjustment	After
002-1090-57180		COMPUTER SOFTWARE MAINT	. JP-COMP SOFTWARE - EQUIPMENT	1,000.00	600.00	1,600.00
May:	600.00					
002-1090-58120		COMPUTER EQUIPMENT	JP-COMP SOFTWARE - EQUIPMENT	1,000.00	-600.00	400.00
May:	-600.00					
Adjustment Number	Budget Code	e Description			الر ۵	unter ant Data
BA0000050	Final Budget	·			Auj	justment Date
	-		FTWARE MAINT - EQUIP MAINT E TO COMPUTER SOFTWARE MAINT - ADD'L ADOBE LIC			5/22/2025
······································						
Account Number	r	Account Name	Adjustment Description	Before	Adjustment	After
<u>002-1065-52220</u>	-500.00	EQUIPMENT MAINT	DC-COMP SOFTWARE MAINT - EQUIP MAINT	500.00	-500.00	0.00
May:	-500.00					
<u>002-1065-57180</u>	500.00	COMPUTER SOFTWARE MAINT	. DC-COMP SOFTWARE MAINT - EQUIP MAINT	550.00	500.00	1,050.00
May:	500.00					
Adjustment Number	Budget Code	Description			Adi	ustment Date
BA0000051	Final Budget	8thDC/354thI	DC-TRIAL EXP		-	5/22/2025
Summary Description	n: DISTRICT COUR		H CT APPT ATTY TO 8TH TRIAL EXP			• • •
Account Number		Account Name	Adjustment Description			
002-1002-54120		TRIAL EXPENSE	8thDC/354thDC-TRIAL EXP	Before 7,500.00	Adjustment 10,000.00	After 17,500.00
May:	10,000.00			.,	10,000.00	17,500.00
002-1003-54100		COURT APPOINTED ATTORNEY	8thDC/354thDC-TRIAL EXP	52.500.00	-10,000.00	42,500.00
May:	-10,000.00			,	20,000.00	42,500.00
Adjustment Number	Budget Code	Description				
BA0000052	-	• • • • • •			Adj	ustment Date
	Final Budget TRANSFER FROM	MAINT- VEH R M BUILDING R&M TO COVER OVER	&M, TOOLS TRANSFER RAGES IN VEHICLE R&M AND TOOLS & SMALL EQUIP			5/22/2025
Account Number						
<u>002-1006-52100</u>		Account Name BUILDING REPAIR & MAINTEN	Adjustment Description MAINT- VEH R&M, TOOLS TRANSFER	Before	Adjustment	After
	-1,000.00		MAINTE VER RAW, TOOLS TRANSFER	30,000.00	-1,000.00	29,000.00
002-1006-52225		VEHICLE REP & MAINT	MAINT VEH BRM TOOLS TRANSFER			
	985.00		MAINT- VEH R&M, TOOLS TRANSFER	600.00	985.00	1,585.00
002-1006-58130		TOOLS & SMALL ACCESSORIES				
<u></u>			MAINT- VEH R&M, TOOLS TRANSFER	700.00	15.00	715.00

#### Packet: GLPKT00789 - BA-LIBT 05.22.25 COMM CT

**Budget Adjustment Register** 

May: 15.00

Adjustment Number	Budget Code	Description			Ad	justment Date
BA0000053	Final Budget		S & SMALL EQUIP FROM OFFICE S			5/22/2025
Summary Description:	TRANSFER FRO	M OFFICE SUPPLIES TO TOOLS &	SMALL EQUIP, CHAIRS, CALC, CASHBOX, MISC ITEMS			
Account Number 002-1080-51100 May: -1	1,300.00	Account Name OFFICE SUPPLIES	Adjustment Description TREAS-TOOLS & SMALL EQUIP FROM OFFICE S	<b>Before</b> 2,500.00	Adjustment -1,300.00	<b>After</b> 1,200.00
002-1080-58130	,300.00	TOOLS & SMALL ACCESSORIES	TREAS-TOOLS & SMALL EQUIP FROM OFFICE S	400.00	1,300.00	1,700.00
Adjustment Number	Budget Code	Description			Adj	justment Date
BA0000054	Final Budget					5/22/2025
summary Description:	INCASURER-IR/	ANSPER FROM UNUSED SALAKIES	S FOR ADDITIONAL SEMINAR EXPENSE			
Account Number 002-1080-50100		Account Name SALARIES	Adjustment Description TREAS-SEMINAR EXP FROM SALAARIES	<b>Before</b> 85,318.00	Adjustment -2,000.00	<b>After</b> 83,318.00
-	2,000.00					
<u>002-1080-51300</u> May: 2,	,000.00	SEMINAR EXPENSE	TREAS-SEMINAR EXP FROM SALAARIES	2,000.00	2,000.00	4,000.00
Adjustment Number	Budget Code	Description			Adj	ustment Date
BA0000055	Final Budget	AUD-TOOLS 8	& SMALL EQUIP DESK		-	5/22/2025
jummary Description:	AUDITOR-TRAN	SFER TOOLS & SMALL EQUIP FRO				
Account Number 002-1085-50340		Account Name HEALTH INSURANCE	Adjustment Description AUD-TOOLS & SMALL EQUIP DESK	<b>Before</b> 11,540.00	Adjustment -800.00	<b>After</b> 10,740.00
May: -8	00.00			11,0 10.00	000.00	10,740.00
<u>002-1085-58130</u> May: 80	00.00	TOOLS & SMALL ACCESSORIES	AUD-TOOLS & SMALL EQUIP DESK	0.00	800.00	800.00
Adjustment Number	Budget Code	Description			iha	ustment Date
BA0000056	Final Budget	•	O COVER OVERAGES		Auj	5/22/2025
Summary Description:	-		ES IN SEMINAR, GAS, OFFICE SUPPLIES, FROM FUEL &	OIL		5/22/2025
Account Number 002-1115-51100		Account Name OFFICE SUPPLIES	Adjustment Description ENV-TRANS TO COVER OVERAGES	<b>Before</b> 350.00	Adjustment 100.00	<b>After</b> 450.00
May: 10	00.00					
<u>002-1115-51210</u> May: 15	50.00	GAS	ENV-TRANS TO COVER OVERAGES	100.00	150.00	250.00
<u>002-1115-51300</u> May: 33	80.00	SEMINAR EXPENSE	ENV-TRANS TO COVER OVERAGES	1,200.00	330.00	1,530.00
<u>002-1115-52200</u> May: -58	80.00	FUEL & OIL	ENV-TRANS TO COVER OVERAGES	4,800.00	-580.00	4,220.00
Adjustment Number	Budget Code	Description			Adju	ustment Date
3A0000057 Summary Description:	Final Budget COURT HOUSE S		P MAINT CONTINGENCY TRANS NGENCY FOR EQUIPMENT MAINTENANCE CAMERA SY	STEM		5/22/2025
Account Number		Account Name				
006-1230-52220		EQUIPMENT MAINT	Adjustment Description CH SEC-EQUIP MAINT CONTINGENCY TRANS	<b>Before</b> 0.00	Adjustment 3,152.00	After 3,152.00
May: 3,1	152.00					-,

#### Budget Adjustment Register

#### Packet: GLPKT00789 - BA-LIBT 05.22.25 COMM CT

Adjustment Number	Budget Code	2	Description		Adj	ustment Date
BA0000058	Final Budget		PROBATE-SEMINAR CONTINGENCY TRANSFER			5/22/2025
Summary Description	h: PROBATE FUN	D SEMINAR EXPENSE	TRANSFER FROM CONTINGENCY			
Account Number 011-1060-51300 May:	1.000.00	Account Name SEMINAR EXPENS	Adjustment Description PROBATE-SEMINAR CONTINGENCY TRANSFER	Before 0.00	Adjustment 1,000.00	<b>After</b> 1,000.00
<u>011-1060-59200</u> May:		CONTINGENCY	PROBATE-SEMINAR CONTINGENCY TRANSFER	5,785.00	-1,000.00	4,785.00

5/21/2025 2:03:23 PM

#### **Budget Adjustment Register**

#### Packet: GLPKT00789 - BA-LIBT 05.22.25 COMM CT

40,000.00

5,785.00

338,340.00

338,340.00

0.00

10,000.00

1,000.00

-1,000.00

0.00

0.00

50,000.00

1,000.00

4,785.00

338,340.00

338,340.00

Budget	Code	Summary
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				Budg	get Code Si	ummary
Budget	<b>Budget Description</b>	Account	Account Description	Before	Adjustment	After
Final	Final Budget	002-1002-54120	TRIAL EXPENSE	7,500.00	10,000.00	17,500.00
		002-1003-54100	COURT APPOINTED ATTORNEY	52,500.00	-10,000.00	42,500.00
		002-1006-52100	<b>BUILDING REPAIR &amp; MAINTENANCE</b>	30,000.00	-1,000.00	29,000.00
		002-1006-52225	VEHICLE REP & MAINT	600.00	985.00	1,585.00
		002-1006-58130	TOOLS & SMALL ACCESSORIES	700.00	15.00	715.00
		002-1065-52220	EQUIPMENT MAINT	500.00	-500.00	0.00
		002-1065-57180	COMPUTER SOFTWARE MAINTEN	550.00	500.00	1,050.00
		002-1080-50100	SALARIES	85,318.00	-2,000.00	83,318.00
		002-1080-51100	OFFICE SUPPLIES	2,500.00	-1,300.00	1,200.00
		002-1080-51300	SEMINAR EXPENSE	2,000.00	2,000.00	4,000.00
		002-1080-58130	TOOLS & SMALL ACCESSORIES	400.00	1,300.00	1,700.00
		002-1085-50340	HEALTH INSURANCE	11,540.00	-800.00	10,740.00
		002-1085-58130	TOOLS & SMALL ACCESSORIES	0.00	800.00	800.00
		002-1090-57180	COMPUTER SOFTWARE MAINTEN	1,000.00	600.00	1,600.00
		002-1090-58120	COMPUTER EQUIPMENT	1,000.00	-600.00	400.00
		002-1115-51100	OFFICE SUPPLIES	350.00	100.00	450.00
		002-1115-51210	GAS	100.00	150.00	250.00
		002-1115-51300	SEMINAR EXPENSE	1,200.00	330.00	1,530.00
		002-1115-52200	FUEL & OIL	4,800.00	-580.00	4,220.00
		006-1230-52220	EQUIPMENT MAINT	0.00	3,152.00	3,152.00
		006-1230-59200	CONTINGENCY	50,997.00	-3,152.00	47,845.00
		010-1150-52350	ROAD UPGRADE MATERIALS	39,000.00	-10,000.00	29,000.00

SUBCONTRACTED ROADWORK

Final Total:

Grand Total:

SEMINAR EXPENSE

CONTINGENCY

010-1150-53130

011-1060-51300

011-1060-59200

#### Packet: GLPKT00789 - BA-LIBT 05.22.25 COMM CT

#### **Budget Adjustment Register**

#### **Fund Summary**

Fund		Before	Adjustment	After
Budget Code:Final - Final Budg	get Fiscal: 2024-2025			
002		202,558.00	0.00	202,558.00
006		50,997.00	0.00	50,997.00
010		79,000.00	0.00	79,000.00
011		5,785.00	0.00	5,785.00
	Budget Code Final Total:	338,340.00	0.00	338,340.00
	Grand Total:	338,340.00	0.00	338,340.00



#### Rains County, TX

# Payables Report 05/22/25 By Purchased From Vendor

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	A
<b>Durchstod From Vandam</b> 2					Amount
Fulchased Front Vehable 3	AM HOLDINGS LLC				
<b>3AM HOLDINGS LLC</b>	100001469	05/22/2025	<b>RCSO -Camera in Kim's Office</b>	002-1110-52220	534.98
3AM HOLDINGS LLC	100001655	05/22/2025	AUD-LAPTOP CHARGERS-2	002-1085-58130	78.00
<b>3AM HOLDINGS LLC</b>	100001658	05/22/2025	SHRF IT Services	002-1175-57130	1,207.50
3AM HOLDINGS LLC	100001677	05/22/2025	IT Services	002-1175-57130	-
<b>3AM HOLDINGS LLC</b>	100001691	05/22/2025	Monthly Cyber Security	002-1175-57180	1,811.25 160.00
3AM HOLDINGS LLC	100001706	05/22/2025	SHRF Monthly Cyber Security	002-1175-57180	
		,,+		ndor 3AM HOLDINGS LLC Total:	80.00
Purchased From Vendor: A					3,871.73
CITIBANK					
CITIBANK	3041101606	05/22/2025	Dist Clerk- Adobe System	002-1065-57180	19.99
CITIBANK	3065139674	05/22/2025	VA- Adobe System	002-1114-57180	19.99
	3069833186	05/22/2025	HR- Adobe System Monthly F	002-1120-57180	19 <b>.99</b>
CITIBANK	30710+99157	05/22/2025	County Jusge-Adobe System	002-1005-57180	19.99
CITIBANK	3082914251	05/22/2025	Dist Clerk Adobe Gayla Spark	002-1065-57180	19.99
CITIBANK	INV0000790	05/22/2025	County Clerk Adobe Systems	002-1060-57180	21.34
CITIBANK	INV0000868	05/22/2025	CA- Adobe	002-1030-57180	71.97
			Purchased From	Vendor ADOBE SYSTEMS Total:	193.26
Purchased From Vendor: Al	YSIA VINES				
ALYSIA VINES	EVBB-AV	05/22/2025	Elect-05/02/25 Election	002-1007-50130	24.00
			•	om Vendor ALYSIA VINES Total:	24.00
Purchased From Vendor: Al	MAZON				27.00
CITIBANK	111-0834016-96504648	05 /22 /2026			
CITIBANK	111-2318887-1319459	05/22/2025	RCSO- Clip boards, Flash Drive		62.62
CITIBANK	111-2444706-0546647	05/22/2025	Maint-Lysol, Toilet Cleaner	002-1006-51135	71.72
CITIBANK	111-4438810-0852237	05/22/2025	RCSO- Batteries for Car Remot	002-1110-51100	5.09
CITIBANK		05/22/2025	MaintHoist & Barriers	002-1006-52100	119.22
CITIBANK	111-4438810-0852237	05/22/2025	MaintHoist & Barriers	002-1006-58130	135.99
CITIBANK	111-4527366-0562644	05/22/2025	RCSO- Brochure Holder	002-1110-58130	158.88
CITIBANK	111-5007329-4111464	05/22/2025	RCSO- Stamps for Warrants/Ci	002-1110-51100	35.85
	111-5633370-5460263	05/22/2025	RCSO- ID Printer Ink	002-1110-51100	64.00
CITIBANK	111-9403284+0127401	05/22/2025	<b>RCSO- Binder for Banking Rec</b>	002-1109-51100	17.37
CITIBANK	113-5703731-1105034	05/22/2025	RD&BG-Oil Cooler, Fuel Line T	010-1150-52225	47.92
CITIBANK	113-5703731-1105034	05/22/2025	RD&BG-Oil Cooler, Fuel Line T	010-1150-58130	36.58
CITIBANK	113-6327076-8137818	05/22/2025	Library- Flag Pole	034-1125-52100	189.98
CITIBANK	113-8014734-8130658	05/22/2025		002-1080-51100	63.42
CITIBANK	114-3583325-1506654	05/22/2025	Grant-Trash Bags, Ext Cord, Cor	002-1040-51100	37.87
CITIBANK	114-7146852-1789811	05/22/2025	Dist Clerk Pass Port Folders, C	002-1065-51100	117.59
CITIBANK	114-9220220-8597864	05/22/2025	CClerk-White Board, Mirror, m	002-1060-51100	23.96
CITIBANK	114-9220220-8597864	05/22/2025	CClerk-White Board, Mirror, m	002-1060-58130	176.97
CITIBANK	114-9406958-0245816	05/22/2025	Grant- Investigation Bundle C	046-1110-58100	6.995.02
CITIBANK	CM0000044	05/03/2025	RCSO- Credit Pamhlet Holder	002-1110-58130	-169.99
CITIBANK	INV0000817	05/22/2025	Library Material, Summer Pro	034-1125-51100	548.81
CITIBANK	INV0000817	05/22/2025		034-1125-51145	30.97
CITIBANK	INV0000817	05/22/2025		034-1125-51440	820.96
CITIBANK	INV0000855	05/22/2025		002-1109-52100	34.99
CITIBANK	INV0000857	05/22/2025		002-1109-55320	21.54
CITIBANK	INV0000858	05/22/2025	ieff Hele Com I	002-1109-55300	22,58
CITIBANK	INV0000859	05/22/2025		002-1109-55320	47.99
CITIBANK	INV0000860	05/22/2025	1-11 A F HA	002-1109-58130	
CITIBANK	INV0000861	05/22/2025	1-11 01-11 01-1	002-1109-55320	52.13
CITIBANK	INV0000862	05/22/2025	Inflamman the state of the		54.95
CITIBANK	INV0000863	05/22/2025		002-1109-51100	31.86
			voir write buard cleaner, dry	002-1109-51100	34.18
CITIBANK	INV0000864	05/22/2025	Jail-20 pack usb flash drives	002-1109-51100	39.56

Payablesi Report 05/22/25					
Vendor Name	Payable Number	Post Date	Description (item)	Account Number	Amount
Purchased From Vendor: AME	RICAN FORENSICS				
AMERICAN FORENSICS	7913	05/22/2025	JP- Melroy Anderson Autopsy	002-1090-53160	2,100.00
			Purchased From Vende	or AMERICAN FORENSICS Total:	2,100.00
Purchased From Vendor: ARCI	HITEXAS				
ARCHITEXAS	2503.02	05/22/2025	MAINT-COURT HOUSE INSPEC	002-1006-52100	6,300.00
ARCHITEXAS	2503.01	05/22/2025	MAINT-COURT HOUSE INSPEC		2,597.20
			Purchased F	rom Vendor ARCHITEXAS Total:	8,897.20
Purchased From Vendor: ARCO	ISA CRUSHED CONCRETE	:			
ARCOSA CRUSHED CONCRETE		05/22/2025	R&B- YARD1 CC 21.43TN INV-	010-1150-52320	450.03
ARCOSA CRUSHED CONCRETE	INV-105-9286	05/22/2025	R&B- YARD1 CC 47.38TN INV-	010-1150-52320	994.98
				OSA CRUSHED CONCRETE Total:	1,445.01
Purchased From Vendor: ARR		ATIONAL INC			2,443.01
ARROW-MAGNOLIA INTERNA					
ARROW-IMAGNOLIA IN FERMA	1725003768	05/22/2025	R&B- TAR REMOVER	010-1150-51160	206.62
			Purchased From Vendor ARROW-MAGNOL	IA INTERNATIONAL INC. Total:	206.62
Purchased From Vendor: ATM	IOS ENERGY				
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bldg-Gas	002-1085-51210	11.10
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bldg-Gas	002-1114-51210	10.62
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bidg-Gas	002-1115-51210	10.62
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bidg-Gas	002-1116-51210	10.62
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bidg-Gas	002-1121-51210	10.62
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bidg-Gas	002-1122-51210	10.62
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bidg-Gas	002-1123-51210	10.62
ATMOS ENERGY	INV0000838	05/22/2025	Arr Bidg-Gas	002-1124-51210	10.62
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1002-51210	8.54
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1003-51210	8.54
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1006-51210	8.54
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1007-51210	8.54
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1030-51210	12.82
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1060-51210	12.83
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1065-51210	12.82
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1075-51210	8.54
ATMOS ENERGY	INV0000839	05/22/2025	Annex-Gas	002-1080-51210	4.27
ATMOS ENERGY	INV0000840	05/22/2025	DL Office-Gas	002-1006-51210	87.49
ATMOS ENERGY	INV0000841	05/22/2025	Clark Bldg-Gas	002-1006-51210	42.72
ATMOS ENERGY	INV0000841	05/22/2025	Clark Bldg-Gas	002-1040-51210	21.36
ATMOS ENERGY	INV0000841	05/22/2025	Clark Bidg-Gas	002-1120-51210	21.36
ATMOS ENERGY	INV0000842	05/22/2025	SHRF/Jail-Gas	002-1109-51210	246.68
ATMOS ENERGY	INV0000842	05/22/2025	SHRF/Jail-Gas	002-1110-51210	246.67
ATMOS ENERGY	INV0000884	05/22/2025	Library-Gas	034-1125-51210	92.49
			Purchased From	Vendor ATMOS ENERGY Total:	929.65
Purchased From Vendor: BEN	F KFITH DFW				
BEN E KEITH DEW	13426756-01	04/05/2025	Prison Food	002-1109-54310	<del>7</del> 7 07
BEN E KEITH DFW	13475487	05/22/2025	JAIL -Custodial Supplies	002-1109-54310	-73.82
BEN E KEITH DFW	13475488	05/22/2025	Prisoner Food	002-1109-51135	457.64
BEN E KEITH DFW	355976	05/22/2025	Prisoner Food		1,596.34
BEN E KEITH DFW	13492138	05/22/2025	Prisoner Food	002-1109-54310	1,368.32
BEN E KEITH DFW	13502514	05/22/2025	Prisoner Food and Custodial S	002-1109-54310	1,122.92
BEN E KEITH DFW	13502514-01	05/22/2025		002-1109-54310	2,088.61
BEN E KEITH DFW	13505974	· · ·	Custodial Supplies	002-1109-51135	86.09
BEN E KEITH DFW	13505993	05/22/2025 05/22/2025	Prisoner Food Custodial Supplier	002-1109-54310	1,836.12
BEN E KEITH DFW	13518581		Custodial Supplies	002-1109-51135	581.39
BEN E KEITH DFW	13518581-01	05/22/2025	Prisoner Food	002-1109-54310	1,743.48
BEN E KEITH DFW	13526259	05/22/2025	Custodial Supplies	002-1109-51135	52.09
BEN E KEITH DFW	1356357	05/22/2025	Prisoner Food	002-1109-54310	1,305.88
ware a subscript by TT	/ ا. ان	05/22/2025	Custodial Supplies	002-1109-51135	197.74
BEN E KEITH DFW	13536660	05/22/2025	Prisoner Food	002-1109-54310	855.55

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Payablesi Report 05/22/25	5				
Vendor Name	Payable Number	Post Date	Description (item)	Account Number	Amount
	RIGHT STAR BAPTIST CHURCH	<b></b>			
BRIGHT STAR BAPTIST CHU	RC INV0000804	05/22/2025	<b>RENTAL ELECTION DAY 5-3-2</b>		100.00
			Purchased From Vendor BRIG	IHT STAR BAPTIST CHURCH Total:	100.00
Purchased From Vendor: B					
CITIBANK	530400011	05/22/2025	Library-Summer Reading Sup		78.63
			Purchased Fr	om Vendor BROOKSHIRE'S Total:	78.63
Purchased From Vendor: C					
CHARLES SPINKS	EVBB CS	05/22/2025	Elect-05/02/25 Election	002-1007-50130	156.00
			Purchased From	n Vendor CHARLES SPINKS Total:	156.00
Purchased From Vendor: Cl	ITY OF EMORY				
CITY OF EMORY	INV0000875	05/22/2025	CLARK BLDG WATER	002-1006-51220	29.68
CITY OF EMORY	INV0000875	05/22/2025	CLARK BLDG WATER	002-1040-51220	14.84
CITY OF EMORY	INV0000875	05/22/2025	CLARK BLDG WATER	002-1120-51220	14.84
CITY OF EMORY	INV0000876	05/22/2025	SHRF/JAIL WATER	002-1109-51220	309.20
CITY OF EMORY	INV0D00875	05/22/2025	SHRF/JAIL WATER	002-1110-51220	309.19
CITY OF EMORY	INV0000877	05/22/2025	LIBRARY WATER	034-1125-51220	164.68
	INV0000878	05/22/2025	CRTHSE WATER	002-1006-51220	271.28
CITY OF EMORY CITY OF EMORY	INV0000878	05/22/2025	CRTHSE WATER	002-1070-51220	83.48
CITY OF EMORY	INV0000878 INV0000878	05/22/2025	CRTHSE WATER	002-1090-51220	83.48
CITY OF EMORY	INV0000879	05/22/2025	CRTHSE WATER	002-1100-51220	83.48
CITY OF EMORY	INV0000880	05/22/2025 05/22/2025	AGRILIFE WATER	002-1010-51220	121.80
CITY OF EMORY	INV0000880	05/22/2025		002-1002-51220	38.23
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER ANNEX WATER	002-1003-51220	38.23
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER	002-1006-51220	38.23
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER	002-1007-51220 002-1030-51220	38.23
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER	002-1060-51220	57.32 57.34
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER	002-1065-51220	57.34 57.34
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER	002-1075-51220	38.23
CITY OF EMORY	INV0000880	05/22/2025	ANNEX WATER	002-1080-51220	56.25 19.11
CITY OF EMORY	INV0000881	05/22/2025	CHILD ADVOCACY WATER	002-1006-51220	111.45
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1085-51220	9.64
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1114-51220	7.25
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1115-51220	7,25
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1116-51220	7.25
CITY OF EMORY	1NV0000883	05/22/2025	ARR BLDG WATER	002-1121-51220	7.25
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1122-51220	7.25
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1123-51220	7.25
CITY OF EMORY	INV0000883	05/22/2025	ARR BLDG WATER	002-1124-51220	7.25
			Purchased From	m Vendor CITY OF EMORY Total:	2,040.05
Purchased From Vendor: CL	AY JOHNSON LAW P.C.				
CLAY JOHNSON LAW P.C.	6684-Yarbrough	05/22/2025	Dist Clerk- 6684-Yarbrough Att	002-1002-54100	350.00
				CLAY JOHNSON LAW P.C. Total;	350.00
Purchased From Vendor: CO	MFORT SUITES				
CITIBANK	INV0000853	05/22/2025	Dispatch Huntsville	002-1110-51300	228 60
		,,	•	Vendor COMFORT SUITES Total:	228.60
Burchasod From Vanders CO	MMERCIAL RESTAURANT SRVIC	te u c		Vender Colvin Okt SollES IDEA.	228.00
CITIBANK	INV0000874				
CITIBALLA	11440000874	05/22/2025	Jail- Stove Part & Labor	002-1109-52220	1,770.43
••			Purchased From Vendor COMMERCIAL	RESTAURANT SRVICES LLC Total:	1,770.43
	UNTY INFORMATION RESOURCE				
COUNTY INFORMATION RESC	U INV993207087	05/22/2025	Ch Judge Inv #993207087 Mic		559.99
			Purchased From Vendor COUNTY INFORMA	TION RESOURCE AGENCY Total:	559.99
Purchased From Vendor: CR	OSSROAD COMMUNICATIONS IF	<b>۲C</b> .			
CROSSROAD COMMUNICATIO	O 15386	05/22/2025	<b>R&amp;B- TOWER LEASE</b>	010-1150-51415	300.00
			Purchased From Vendor CROSSROAD		300.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Purchased From Vendor: D	ARLA S. MCLEROY				
DARLA S. MCLEROY	11520 H.L. & E.D.	05/22/2025	Cause #11520-H.L. & E.D.	002-1003-54100	2,835.00
			Purchased From V	endor DARLA S. MCLEROY Total:	2,835.00
Purchased From Vendor: D	AVID BELL PHD				
DAVID BELL PHD	001344	05/22/2025	L3-D. DURHAM	002-1110-51325	100.00
DAVID BELL PHD	001355	05/22/2025	RCSO L3-L. EDWARDS	002-1110-51325	100.00
			Purchased From	n Vendor DAVID BELL PHD Total:	200.00
Purchased From Vendor: D	AVID B. BROOKS				
DAVID B. BROOKS	INV0000807	05/22/2025	Ch Judge Legal Svs March and	002-1070-54230	200.00
			Purchased From V	endor DAVID B. BROOKS Total:	200.00
Purchased From Vendor: D	AVID'S TIRE SHOP				
DAVID'S TIRE SHOP	5387672	05/22/2025	R&B- 702 FLAT FIX	010-1150-52220	20.00
DAVID'S TIRE SHOP	5387673	05/22/2025	R&B- 101 FLAT FIX	010-1150-52225	45.00
DAVID'S TIRE SHOP	5387674	05/22/2025	R&B- 101 FLAT FIX	010-1150-52225	45.00
DAVID'S TIRE SHOP	0602569	05/22/2025	R&B- 111 USED TIRE	010-1150-52225	170.00
DAVID'S TIRE SHOP	0602501	05/22/2025	RCSO- Tire rotation Unit 31	002-1110-52225	15.00
DAVID'S TIRE SHOP	5387675	05/22/2025	R&B- 505 FLAT FIX	010-1150-52220	145.00
DAVID'S TIRE SHOP	7885601	05/22/2025	RCSO -Tire rotation Holman	002-1110-52225	15.00
				endor DAVID'S TIRE SHOP Total:	455.00
Burchastad Erom Vandam D	ELLA BLANTON MEMORIAL	11411			-133.00
DELLA BLANTON MEMORIA					
DELLA BLANTON MEMORIA		05/22/2025	RENTAL ELECTION DAY 5-3-25		100.00
			Purchased From Vendor DELLA BL	anton memorial hall total:	100.00
Purchased From Vendor: D					
DIGITAL GRAPHICS LLC	11634	05/22/2025	Env. Vehicle Graphics Remove	002-1115-52225	175.00
			Purchased From Vend	or DIGITAL GRAPHICS LLC Total:	175.00
Purchased From Vendor: DI	RECTV				
CITIBANK	057870744x250421	05/22/2025	SnrCtr-DirectTV for Senior Ce	002-1113-57220	45.49
CITIBANK	INV0000856	05/22/2025	Emerg-Directv	002-1116-57220	45.49
			-	ed From Vendor DIRECTV Total:	90.98
Purchased From Vendor: DO	NI AR GENEDAL				
CITIBANK	INV0000792	05/22/2025	Library Summer Paading Suna	024 1125 51445	440.00
	1110000752	03/22/2023	Library Summer Reading Supp	Vendor DOLLAR GENERAL Total:	149.00
			Fulciaseu From	VENDOR DOLLAR GENERAL IOLAI:	149.00
Purchased From Vendor: D					
CITIBANK	INV0000829	05/22/2025	Dist. Clerk- Donuts for Grand J		14.63
			Purchased From V	endor DONUT SUPREME Total:	14.63
Purchased From Vendor: DC	DROTHY BOWEN		-		
DOROTHY BOWEN	EVBB DB	05/22/2025	Elect-05/02/25 Election	002-1007-50130	168.00
			Purchased From V	endor DOROTHY BOWEN Total:	168.00
Purchased From Vendor: DC	MIRI FTREE RY HUTON			· · · · · · · · · · · · · · · · · · ·	
CITIBANK	INVO000871	05/22/2025	RCSO-Hatel	007 1110 51000	<b>667 5</b> 0
GIT INTO IN	11140000071	03/22/2023		002-1110-51300 DOUBLETREE BY HILTON Total:	265.58
			Purchased From Vendor	DOUBLETREE BY HILTON IOTAI:	265.58
Purchased From Vendor: DR					
CITIBANK	INV0000870	05/22/2025	CA-Dropbox	002-1030-57180	204.67
			Purchased From	m Vendor DROPBOX INC. Total:	204.67
Purchased From Vendor: D	uko oil co				
DUKO OIL CO	D <b>500</b> 63	05/22/2025	R&B- 122 FUEL 24.20GAL D50	010-1150-52200	62.41
DUKÓ OIL CO	D50064	05/22/2025	R&B- MIXED FUEL D50064	010-1150-52200	347.60
duko oil co	D50069	05/22/2025	R&B- 120 FUEL 30.10GAL D50		77.63
DUKO OIL CO	D50072	05/22/2025	R&B- 122 FUEL 29.70GAL D50	010-1150-52200	76.60
DUKO OIL CO	D50076	05/22/2025	R&B- 101 FUEL 63.60GAL D50	010-1150-52200	164.03
DUKO OIL CO	D50077	05/22/2025	R&B- 110 FUEL 20GAL DD 61.	010-1150-52200	
DUKO OIL CO	D50078	05/22/2025	R&B- 111 FUEL 60.90GAL D5 01.	010-1150-52200	196:35 157.07
DUKO OIL CO	D50079	05/22/2025	R&B- 101 FUEL 74GAL D5007	010-1150-52200	157.07
DUKO OIL CO	D50080	05/22/2025	R&B- 103 FUEL 24GAL D5007	010-1150-52200	190.85
					61.90
DUKO OIL CO	00086	US/22/2025	R&B. 170 FUEL 77 6GAL DEOD	N10-1150-52200	
DUKO OIL CO ĐUKO OIL CO	D0086 D50084	05/22/2025 05/22/2025	R&B- 120 FUEL 22.6GAL D500 R&B- 101 FUEL 38 GAL D5008	010-1150-52200 010-1150-52200 ·	58.29 98.01

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Vendor Name	Payable Number 📑	Post Date	Description (Item) Account Number	Amount
DUKO OIL CO	D50087	05/22/2025	R&B- 111 FUEL 60 GAL D5008 010-1150-52200	154.75
DUKO OIL CO	D50088	05/22/2025	R&B- 122 FUEL 22.70GAL D50 010-1150-52200	58.55
DUKO OIL CO	D50089	05/22/2025	R&B- 104 FUEL 22GAL D5008 010-1150-52200	56.74
DUKO OIL CO	D50090	05/22/2025	R&B- 111 FUEL 60GAL 05009 010-1150-52200	154.75
DUKO OIL CO	D50091	05/22/2025	R&B- 101 FUEL 49.6GAL D500 010-1150-52200	134.75 127.92
DUKO OIL CO	D50093	05/22/2025	R&B- 110 FUEL 17GAL DD25. 010-1150-52200	
DUKO OIL CO	D50094	05/22/2025	R&B- 122 FUEL 22.6GAL D500 010-1150-52200	104.26
DUKO OIL CO	D50095	05/22/2025	R&B- 101 FUEL 36.20GAL D50 010-1150-52200	58.29
DUKO OIL CO	D50096	05/22/2025		93.36
DUKO OIL CO	D50099	05/22/2025		90.27
DUKO OIL CO	D50100	05/22/2025		90.27
DUKO OIL CO	D50101	05/22/2025		103.16
		05,22,2025	R&B- 103 FUEL 26.6GAL D501 010-1150-52200	68.60
Purchased From Vendor: EN	IDACEV CINYEC		Purchased From Vendor DUKO OIL CO Total:	2,651.66
CITIBANK		05/22/2025		
CHIDANK	16932	05/22/2025	JP- Embassy Suites 002-1090-51300	175.00
			Purchased From Vendor EMBASSY SUITES Total:	175.00
Purchased From Vendor: FER	N RICHEY			
FERN RICHEY	EVBB FR	05/22/2025	Elect-05/02/25 Election 002-1007-50130	159.00
			Purchased From Vendor FERN RICHEY Total:	159.00
Purchased From Vendor: FIR	ST BAPTIST CHURCH OF POINT			_00100
FIRST BAPTIST CHURCH OF PO		05/22/2025		
		03/22/2923	RENTAL ELECTION DAY 5-3-25 002-1007-51150	100.00
			Purchased From Vendor FIRST BAPTIST CHURCH OF POINT Total:	100.00
Purchased From Vendor: FRA				
FRANK R. HUGHES	Cause # 6376 Halstead	05/22/2025	Cause # 6376 Halstead 002-1002-54100	1,250.00
FRANK R. HUGHES	Cause # 6561 Kiefer	05/22/2025	Cause # 6561 Kiefer 002-1002-54100	1,250.00
			Purchased From Vendor FRANK R. HUGHES Total:	2,500.00
Purchased From Vendor: GH	S LIMITED			-
GHS LIMITED	INV0000813	05/22/2025	JP- Private Collection Stateme 002-22470	1 714 65
			Purchased From Vendor GHS LIMITED Total:	1,214.55
Purchased From Vendor: HAM	ADTON IND & CLUTEC ALICTIN			1,214.33
CITIBANK		05/00/0005		
CITIBANK	INV0000886	05/22/2025	RCSO- hotel 002-1110-51300	263.11
	INV0000887	05/22/2025	RCSO-Hotel 002-1110-51300	263.11
CITIBANK ·	INV0000888	05/22/2025	RCSO- Hotel Cancellation 002-1110-51300	17.99
CITIBANK	INV0000872	05/22/2025	RCSO- hotel 002-1110-51300	43.30
			Purchased From Vendor HAMPTON INN & SUITES AUSTIN Total:	587.51
Purchased From Vendor: HA	RT INTERCIVIC INC.			
HART INTERCIVIC INC.	INV002841	05/22/2025	Elect- BALLOTS- PREPRINTED, 002-1007-51100	167.71
HART INTERCIVIC INC.	INV002892	05/22/2025	Elect. LICENSE AND SUPPORT- 002-1007-57180	10,166.00
HART INTERCIVIC INC.	INV002918	05/22/2025	Elect- EXTENDED WARRANTY 002-1007-57180	3,480.00
			Purchased From Vendor HART INTERCIVIC INC. Total:	13,813.71
Purchased From Vendor: HEL				13,013.71
HELEN WOODLAN	EVBB HW	05/22/2025		
	CADD HAA	05/22/2025	Elect-05/02/25 Election 002-1007-50130	156.00
			Purchased From Vendor HELEN WOODLAN Total:	156.00
Purchased From Vendor: HEN	RIETTA WELCH			
HENRIETTA WELCH	EVBB HW	05/22/2025	Elect-05/02/25 Election 002-1007-50130	189.00
			Purchased From Vendor HENRIETTA WELCH Total:	189.00
Purchased From Vendor: Hill	ON			205.00
CITIBANK	INV0000830	05/22/2025		
		03/22/2025	Dist Clerk-Hotel 002-1065-51300	201.25
Developed 1			Purchased From Vendor HILTON Total:	201.25
Purchased From Vendor: HOf				
CITIBANK	INV0000836	05/22/2025	Maint Paint, 2x4x10 boards, 002-1006-52100	146.32
			Purchased From Vendor HOME DEPOT Total:	146.32
	OTEN'S LAWN AND TREE SERVI	CE LLC		
	DTEN'S LAWN AND TREE SERVI INV0000835		library, Summer Brogram 024 1495 544 45	
Purchased From Vendor: HO		CF LLC 05/22/2025	Library- Summer Program 034-1125-51145	<u> </u>

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Vendor Name	Payable Number	Post Date	Description (Item) Account Number	Amount
Purchased From Vendor: HO	OTEN'S LLC			
HOOTEN'S LLC	2504292611	05/22/2025	Jail- Jail Flagpole 002-1109-58130	49.66
HOOTEN'S LLC	2504-292694	05/22/2025	JAIL-Supplies for Rec Yard Mai 002-1109-58130	322.19
HOOTEN'S LLC	2505-000123	05/22/2025	JAIL-Metal Sealant and caulk g 002-1109-52100	16.18
HOOTEN'S LLC	2505-001194	05/22/2025	R&B- POLE SAW BAR AND CH 010-1150-52220	42.98
HOOTEN'S LLC	2505-001972	05/22/2025	R&B- SCREWS FOR CARPORT 010-1150-52100	45.00
HOOTEN'S LLC	2505-002525	05/22/2025	Main-2- Cleaner Fabuloso 002-1006-51135	25.98
HOOTEN'S LLC	2505-002709	05/22/2025	6- Single side Key for Annex 002-1006-52100	48.00
HOOTEN'S LLC	2505-003336	05/22/2025	MAINT- PAINT FOR SIGN ARR. 002-1006-52100	21.98
HOOTEN'S LLC	2505-004664	05/22/2025	MAINT-PAINT AND SUPPLIES S 002-1006-52100	43.97
HOOTEN'S LLC	2505-004851	05/22/2025	Stripping Pad, Log Lighter Key, 002-1006-51135	51.95
HOOTEN'S LLC	2505-005135	05/22/2025	Herbicide 002-1110-52100	87.59
HOOTEN'S LLC	2505-005482	05/22/2025	MAINT-SIGN FOR ARRINGTON 002-1006-52100	60.00
Hooten's LLC	2505-005510	05/22/2025	R&B- 1402 15" CULVERT BAN 010-1150-52351	51.35
HOOTEN'S LLC	2505-006813	05/22/2025	Weld STL RND 002-1006-52100	4.89
HOOTEN'S LLC	2505-009596	05/22/2025	Bulb Lt Fluor 32W 002-1006-52100	43.96
HOOTEN'S LLC	2505-009744	05/22/2025	Stripping Pad, Duct Tape, Utili 002-1006-52100	51.95
HOOTEN'S LLC	2505-011495	05/22/2025	Maint. Hook Wall, pls b/y 6x1 002-1006-52100	49.86
HOOTEN'S LLC	2505-011574	05/22/2025	Gorilla Mounting Tape 002-1006-52100	7.99
			Purchased From Vendor HOOTEN'S LLC Total:	1,025.48
urchased From Vendor: HOP	KINS COUNTY FIRE EXTINGUIS	SHER LLC		• -
OPKINS COUNTY FIRE EXTIN		05/22/2025	Fire Service and Inspection 002-1109-52100	1 660 00
			Purchased From Vendor HOPKINS COUNTY FIRE EXTINGUISHER LLC Total:	1,669.90
unchoood Coore Mendan III (b)	TOPOLOUAL BARDICAL OFFICE	_	- LISINGSCOTTON VENUEL NOT ANY COUNTY FILE EXTINGUISHER LLC IOLAI:	1,669.90
	T REGIONAL MEDICAL CENTER	-		
UNT REGIONAL MEDICAL CE	1110000849	05/22/2025	INMATE HEALTH TREATMENT 002-1005-55320	9:46
			Purchased From Vendor HUNT REGIONAL MEDICAL CENTER Total:	9.46
	T REGIONAL MEDICAL PARTNI	ERS #92		
IUNT REGIONAL MEDICAL PA		05/22/2025	INDIGENT HEALTH TREATMEN 002-1005-56200	422.22
IUNT REGIONAL MEDICAL PA	INV0000848	05/22/2025	INMATE HEALTH CARE 002-1005-55320	2,423.00
			Purchased From Vendor HUNT REGIONAL MEDICAL PARTNERS #92 Total:	2,845.22
urchased From Vendor: HUN	T REGIONAL URGENT CARE			
UNT REGIONAL URGENT CA	6481	05/22/2025	RCSO- DRUG SCREEN/PHYSIC 002-1110-51325	00.00
UNT REGIONAL URGENT CA	6481-01	05/22/2025	RCSO -DRUG SCREEN/PHYSIC 002-1110-51325	90.00
			Purchased From Vendor HUNT REGIONAL URGENT CARE Total:	90.00
urchassed France Vanidam 17/67	THOTECCAN ANTONIO		I WERESCE FIORI PERGER HOMI REGIONAL DROENT CARE IOLAI;	180.00
urchased From Vendor: HYAT				
ITIBANK	6475677601	05/22/2025	Grat-Hotel for Grant Manage 002-1040-51300	107.65
			Purchased From Vendor HYATT HOTELS SAN ANTONIO Total:	107.65
urchased From Vendor: INTE	GRATED PRESCRIPTION MANA	GEMENT CORP		
TEGRATED PRESCRIPTION	INV0000846	05/22/2025	INMATE HEALTH TREATMENT 002-1005-55320	1,544.72
		Purch	ased From Vendor INTEGRATED PRESCRIPTION MANAGEMENT CORP Total:	1,544.72
urchased From Vendor: J & R	DISCOUNT AUTO SUPPLY			3)344.7 E
& R DISCOUNT AUTO SUPPLY		05/22/2025		
& R DISCOUNT AUTO SUPPLY		05/22/2025	R&B- YARD1 PAINT 010-1150-51160	13.59
& R DISCOUNT AUTO SUPPLY		05/22/2025	JAIL- Pedal asm-accel-258328 002-1109-52225	172.38
& R DISCOUNT AUTO SUPPLY		05/22/2025	R&B- YARD1 PAINT SUPPLIES 010-1150-51160	71.64
R DISCOUNT AUTO SUPPLY		05/22/2025	R&B- 105 HARMONIC BALANC 010-1150-52225	350.38
& R DISCOUNT AUTO SUPPLY		05/22/2025	R&B- 105 DOOR HANDLE 010-1150-52225	20.57
R DISCOUNT AUTO SUPPLY		05/22/2025	R&B- VALVE CORES 010-1150-51160	10.27
		05/22/2025	R&B- ELEMENT, OIL FILTER, AIR 010-1150-52225	223.40
& R DISCOUNT AUTO SUPPLY & R DISCOUNT AUTO SUPPLY		05/22/2025	R&B- CYL FREON&VALVE COR 010-1150-51160	426.59
A MORECOURT AUTO SUPPLY	V1/1VU342/5	05/22/2025	R&B- 816 NEW BATTERY 010-1150-52220	184.6 <del>9</del>
			Purchased From Vendor J & R DISCOUNT AUTO SUPPLY Total:	1,473.51
	ETT COMMERCIAL PROPERTIE	S LLC		
		S LLC 05/22/2025	Subdivision Consulting Servic 002-1070-53100	1.500.00
			Subdivision Consulting Servic 002-1070-53100 Purchased From Vendor JARRETT COMMERCIAL PROPERTIES LLC Total:	1,500.00
RRETT COMMERCIAL PROP	104		Subdivision Consulting Servic 002-1070-53100 Purchased From Vendor JARRETT COMMERCIAL PROPERTIES LLC Total:	1,500.00 1,500.00
ARRETT COMMERCIAL PROP	104 POWELL	05/22/2025	Purchased From Vendor JARRETT COMMERCIAL PROPERTIES LLC Total:	1,500.00
urchased From Vendor: JARRE ARRETT COMMERCIAL PROP urchased From Vendor: JENA ENA POWELL	104			

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Vendor Name				
	Payable Number	Post Date	Description (Item) Account Number	Amount
Purchased From Vendor: JER	RRYS JUMP ZONE			
JERRYS JUMP ZONE	28945723	05/22/2025	lib summer reading 035-1125-51440	652.25
			Purchased From Vendor JERRYS JUMP ZONE Total:	652.25
Purchased From Vendor: JO	HN NIERMAN			
JOHN NIERMAN	EVBB JN	05/22/2025	Elect-05/02/25 Election 002-1007-50130	279.00
			Purchased From Vendor JOHN NIERMAN Total:	279.00
Purchased From Vendor: JO	HNNIE HOBBS			
JOHNNIE HOBBS	evbb-jh	05/22/2025	Elect-05/02/25 Election 002-1007-50130	24.00
			Purchased From Vendor JOHNNIE HOBBS Total:	24.00
Purchased From Vendor: JU	DITH FREDERICK SNYDER			
JUDITH FREDERICK SNYDER	INV0000850	05/22/2025	CCLERK-COURT REPORTING-CI 002-1075-54130	450.00
			Purchased From Vendor JUDITH FREDERICK SNYDER Total:	450.00
Purchased From Vendor: JUL	IE MCWHORTER			
JULIE MCWHORTER	INV0000827	05/22/2025	Cause #6418 Disburse Over p 002-22213	50.00
			Purchased From Vendor JULIE MCWHORTER Total:	50.00
Purchased From Vendor: KA	LAHARI RESORT			
CITIBANK	R38XPEB6P-CREDIT	05/03/2025	CommPct4-Credit for Hotel 002-1124-51300	-159.00
			Purchased From Vendor KALAHARI RESORT Total:	-159.00
Purchased From Vendor: KAI	THERINE THOMPSON-STOFLE			
KATHERINE THOMPSON-STOP	F EVBB KS	05/22/2025	Elect-05/02/25 Election 002-1007-50130	183.00
			Purchased From Vendor KATHERINE THOMPSON-STOFLE Total:	183.00
Purchased From Vendor: KAI	HRYN ENGLAND			
KATHRYN ENGLAND	EVBB KE	05/22/2025	Elect-05/02/25 Election 002-1007-50130	162.00
			Purchased From Vendor KATHRYN ENGLAND Total:	162.00
Purchased From Vendor: KEL	LEY MARTIN			
KELLEY MARTIN	EVBB KM	05/22/2025	Elect-05/02/25 Election 002-1007-50130	156.00
			Purchased From Vendor KELLEY MARTIN Total:	156.00
Purchased From Vendor: KRI	STAN KNFIF!			130.00
KRISTAN KNEIFL	INV0000885	05/22/2025	Jail- Kris Kneif Travel and Tran 002-1109-51210	63.00
			Purchased From Vendor KRISTAN KNEIFL Total:	63.00
Purchased From Vendor: KYN				00.00
CITIBANK	3914	05/22/2025	RD&BG Heavy Duty Mesh Du 010-1150-52225	172.42
· · · · · ·		00,22,2020	Purchased From Vendor KYM INDUSTRIES INC: Total:	172.43
Purchased From Vendor: LAD				112.43
LAD LINDSEN LININ AGINOL: DAD				
	EVERIT	05/22/2026		
LADELL TULLOS	EVBB LT	05/22/2025	Elect=05/02/25 Election 002-1007-50130	168.00
		05/22/2025	Elect=05/02/25 Election 002-1007-50130 Purchased From Vendor LADELL TULLOS Total:	168.00 168.00
Purchased From Vendor: LAN	HAM'S PLUMBING LLC		Purchased From Vendor LADELL TULLOS Total:	168.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC	HAM'S PLUMBING LLC 4283	05/22/2025	Purchased From Vendor LADELL TULLOS Total:	168.00 547.38
Purchased From Vendor: LAN	HAM'S PLUMBING LLC		Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100	168.00 547.38 500.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC	HAM'S PLUMBING LLC 4283 4327	05/22/2025	Purchased From Vendor LADELL TULLOS Total:	168.00 547.38
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAW	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT	05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total:	168.00 547.38 500.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAW LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith	05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100	168.00 547.38 500.00 1,047.38 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAW LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard	05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-CRT APPT FEE-CAUSE 002-1075-54100	168.00 547.38 500.00 1,047.38 300.00 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 ATTORNEY FEES 002-1002-54100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAW LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 665 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards,	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 ATTORNEY FEES 002-1002-54100 CCLERK-COURT APPOINTED F 002-1075-54100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total:         Plumbing and Services       002-1109-52100         Plumbing and Services       002-1109-52100         Purchased From Vendor LANHAM'S PLUMBING LLC Total:         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         ATTORNEY FEES       002-1002-54100         CCLERK-COURT APPOINTED F       002-1075-54100         CCLERK-COURT APPOINTED F       002-1075-54100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total:         Plumbing and Services       002-1109-52100         Plumbing and Services       002-1109-52100         Purchased From Vendor LANHAM'S PLUMBING LLC Total:         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         ATTORNEY FEES       002-1002-54100         CCLERK-COURT APPOINTED F       002-1075-54100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS CAUSE 16171-LEWIS	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total:         Plumbing and Services       002-1109-52100         Plumbing and Services       002-1109-52100         Purchased From Vendor LANHAM'S PLUMBING LLC Total:         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         ATTORNEY FEES       002-1002-54100         CCLERK-COURT APPOINTED F       002-1075-54100         CCLERK-COURT APPOINTED F       002-1075-54100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS CAUSE 16171-LEWIS	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total:         Plumbing and Services       002-1109-52100         Plumbing and Services       002-1109-52100         Purchased From Vendor LANHAM'S PLUMBING LLC Total:         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-COURT APPOINTED F       002-1075-54100         Purchased From Vendor LAW OFFICE OF RACHEL FLATT Total:       Total:	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00 300.00 300.00 3,100.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS CAUSE 16171-LEWIS	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-COURT APPOINTED F 002-1075-54100 RSCO- Warning Abandoned V 002-1110-51100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00 300.00 3,100.00 80.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT Purchased From Vendor: LAW CITIBANK	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS CAUSE 16171-LEWIS / ENFORCEMENT SYSTEMS INC 19144	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total:         Plumbing and Services       002-1109-52100         Plumbing and Services       002-1109-52100         Purchased From Vendor LANHAM'S PLUMBING LLC Total:         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-CRT APPT FEE-CAUSE       002-1075-54100         CCLERK-COURT APPOINTED F       002-1075-54100         Purchased From Vendor LAW OFFICE OF RACHEL FLATT Total:       Total:	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00 300.00 300.00 3,100.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT Purchased From Vendor: LAW CITIBANK	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS CAUSE 16171-LEWIS / ENFORCEMENT SYSTEMS INC 19144 SHA COOLEY	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-COURT APPOINTED F 002-1075-54100 RSCO- Warning Abandoned V 002-1110-51100 Purchased From Vendor LAW ENFORCEMENT SYSTEMS INC Total:	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00
Purchased From Vendor: LAN LANHAM'S PLUMBING LLC LANHAM'S PLUMBING LLC Purchased From Vendor: LAM LAW OFFICE OF RACHEL FLAT LAW OFFICE OF RACHEL FLAT Purchased From Vendor: LAW CITIBANK	HAM'S PLUMBING LLC 4283 4327 / OFFICE OF RACHEL FLATT 15766 Griffith 16083- Howard 666 Tippett, 6682 Baker, 6697 16122-Webb, 16147-Edwards, CAUSE 16147-EDWARDS CAUSE 16171-LEWIS / ENFORCEMENT SYSTEMS INC 19144	05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025 05/22/2025	Purchased From Vendor LADELL TULLOS Total: Plumbing and Services 002-1109-52100 Plumbing and Services 002-1109-52100 Purchased From Vendor LANHAM'S PLUMBING LLC Total: CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-CRT APPT FEE-CAUSE 002-1075-54100 CCLERK-COURT APPOINTED F 002-1075-54100 RSCO- Warning Abandoned V 002-1110-51100	168.00 547.38 500.00 1,047.38 300.00 300.00 1,600.00 300.00 300.00 300.00 3,100.00 80.00

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Payablesi Report 05/22/25					
Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
	AL GOVERNMENT SOLUTIONS				
LOCAL GOVERNMENT SOLUTI	LGSCONF-25-0045	05/22/2025	CCLERK-2025 LGS CONFEREN	002-1060-51300	1,000.00
			Purchased From Vendor LOCAL	GOVERNMENT SOLUTIONS Total:	1,000.00
Purchased From Vendor: LO	CAL GOVERNMENT SOLUTIONS	LP			_,
LOCAL GOVERNMENT SOLUT	1 73290	05/22/2025	CClerk-LGS	002-1175-57140	1 020 00
LOCAL GOVERNMENT SOLUT		05/22/2025	DClerk-LGS	002-1175-57140	1,838.00
		05/22/2025			1,355.00
			Purchased From Vendor LOCAL GO	VERNMENT SOLUTIONS LP Total:	3,193.00
Purchased From Vendor: LON					
LONGVIEW ASPHALT INC.	180062	05/22/2025	R&B- YARD1 OS 26.66TN 180	0 010-1150-52320	2,532.70
			Purchased From Vendo	r LONGVIEW ASPHALT INC. Total: 🖳	2,532.70
Purchased From Vendor: LOV	/E'S -				
CITIBANK	41010	05/22/2025	Maint - Inside Bracket, Garag	e 007-1005-52100	68.00
			· •	ased From Vendor LOWE'S Total:	68.00
Purchased From Vendor: M &	D MAACIUMIC			oscurrom vendor come s joga.	00.00
M & R MACHINE	YE387	05/22/2025	R&B- 207 GRAPPLE REPAIR	010-1150-52220	451.60
M & R MACHINE	YE408	05/22/2025	R&B- 206 STEER CYLINDER &	010-1150-52220	1,603.85
			Purchased From	m Vendor M & R MACHINE Total:	2,055.45
Purchased From Vendor: MAI	ria cook				
MARIA COOK	EVBB-MC	05/22/2025	Elect-05/02/25 Election	002-1007-50130	26.00
				From Vendor MARIA COOK Total:	36.00
Durahanad Frank Mandary Baas			i uichascu r	TOTA VENUOL MARIA COOK IOLAI;	36.00
Purchased From Vendor: MAI					
MARTIN BRADDY	6634 Wasilew, 6628-6665 Will	05/22/2025	6634 Wasilew, 6628-6665 Wi	II 002-1002-54100	1,700.00
			Purchased From	Vendor MARTIN BRADDY Total:	1,700.00
Purchased From Vendor: MAI	IY HARMON				
MARY HARMON	EVBB MH	05/22/2025	Elect-05/02/25 Election	002-1007-50130	180.00
				m Vendor MARY HARMON Total:	180.00
Purchased From Vendor: MET	POFAY				100.00
CITIBANK					
	70416129	05/22/2025	Dist Clerk Metrofax	002-1109-57200	11.95
CITIBANK	70423111	05/22/2025	DMV- Metrofax	002-1175-57200	11.95
CITIBANK	INV0000866	05/22/2025	CA-Metrofax	002-1175-57200	11.95
			Purchased	i From Vendor METROFAX Total:	35.85
Purchased From Vendor: MiCl	ROSOFT				
CITIBANK	INV0000867	05/22/2025	CA Microsoft	002-1030-57170	140.71
			Purchased	From Vendor MICROSOFT Total:	140.71
Purchased From Vendor: MOL					2-1017 &
MOLLY LENNON	INV0000816	05 /22 /2025			
	1110000810	05/22/2025	CCLERK-TRAVEL EXPENSE-PRO		670.39
			Purchased From	m Vendor MOLLY LENNON Total:	670.39
Purchased From Vendor: MON	IA COLLINS				
MONA COLLINS	EVBB MC	05/22/2025	Elect-05/02/25 Election	002-1007-50130	189.00
			Purchased Fro	m Vendor MONA COLLINS Total:	189.00
Purchased From Vendor: NET I	DATA				200100
NET DATA	INV0000814	05/22/2025			
	11110000314	03/22/2023	JP- NetData April Fees	002-1090-57180	102.00
			Purchase	ed From Vendor NET DATA Total:	102.00
	TH & EAST COUNTY JUDGES &	COMM ASSN			
NORTH & EAST COUNTY JUDG	370147	05/22/2025	10.00 cancellation fee Waco C	002-1122-51300	10.00
		Purcha	sed From Vendor NORTH & EAST COUNTY		10.00
Purchased From Vendor: NOR	THERN TOOL & FOLLIDMENT				20.00
CITIBANK	23086020	05/22/2025		•	
	2000020	05/22/2025	RD&BG Traxion Economy Tops		278.98
			Purchased From Vendor NORTH	ERN TOOL & EQUIPMENT Total:	278.98
Purchased From Vendor: NOR	THSTAR ANESTHESIA PA				
NORTHSTAR ANESTHESIA PA	INV0000845	05/22/2025	INDIGENT HEALTH TREATMEN	002-1005-56200	144,59
				RTHSTAR ANESTHESIA PA Total:	144.59
					144.33
Purchased From Vendor: OFF	CE DEPOT				
Purchased From Vendor: OFFI CITIBANK		05/22/2025			
Purchased From Vendor: OFFI CITIBANK CITIBANK	CE DEPOT 417201206-001 418426017-001	05/22/2025 05/22/2025	RCSO-Folders,Postits,Flags ENVIR- 2 env. file labels	002-1110-51100 002-1115-51100	51.10 54.84

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1 ayawear Report 03/22/23					
Vendor Name	Payable Number	Post Date	Description (Item) Ac	count Number	Amount
CITIBANK	418781560-001	05/22/2025	RCSO-Toner, Dividers, Duster, Ta 00	2-1110-51100	
CITIBANK	420398211-001	05/22/2025		2-110-51100	110.61
CITIBANK	420484762-001	05/22/2025			429.97
CITIBANK	420507965-001	05/22/2025		2-1070-51100	155.89
CITIBANK	421152031-001	05/22/2025		2-1065-58130	155.22
CITIBANK	421695152-001	05/22/2025		2-1114-51100	42.40
CITIBANK	421803388-001	· ·		2-1110-51100	330.88
CITIBANK	INV0000754	05/22/2025		2-1007-51100	50.78
CITIBANK		05/22/2025		2-1085-51100	16.89
CITIBATE	INV0000869	05/22/2025	CA-cleaning wipes, ink cartridg 002		817.22
Durchased Frank Manda - O			Purchased From Ve	ndor OFFICE DEPOT Total:	2,215.80
Purchased From Vendor: OI					
CITIBANK	INV0000753	05/22/2025		2-1090-51300	130.96
			Purchased From Vendor OMNI COR	PUS CHRISTI HOTEL Total:	130.96
Purchased From Vendor: O'I	REILLY AUTO PARTS				
O'REILLY AUTO PARTS	5658-127422	05/22/2025	Motor Oil for jail truck 002	2-1109-52225	13.98
O'REILLY AUTO PARTS	2409-438693	05/22/2025	<b>.</b>	2-1109-52225	
O'REILLY AUTO PARTS	5658-135292	05/22/2025		-1105-52225	56.39
O'REILLY AUTO PARTS	5658-135324	05/22/2025		-1150-52225	54.98
O'REILLY AUTO PARTS	5658-135961	05/22/2025			16.02
O'REILLY AUTO PARTS	5658-136367	05/22/2025		-1110-52225	5.99
O'REILLY AUTO PARTS	5658-136734	05/22/2025	Maint 2008 Ford Complete R 002		159.86
O'REILLY AUTO PARTS	5658-136792			-1150-52200	184.90
O'REILLY AUTO PARTS		05/22/2025		-1150-52225	45.88
O REILLI AUTO PARTS	5658-136873	05/22/2025	-	-1110-52225	5.99
			Purchased From Vendor O	'REILLY AUTO PARTS Total:	543.99
Purchased From Vendor: PAI					
CITIBANK	280046	05/22/2025	RCSO- Thermal paper for in-ca 002		120.95
			Purchased From Vendor PAPER R	ROLL PRODUCTS INC Total:	120.95
Purchased From Vendor: PO	TTS GAS CO INC				
POTTS GAS CO INC	INV0000833	05/22/2025	MAINT-MOVE PROPANE TANK 051	-1001-58250	817.92
		• • • • • •		POTTS GAS CO INC Total:	817.92
Purchased From Vendor: R. K	( 1241) 11C				01/.72
			_		
R. K. HALL LLC	457871	05/22/2025	R&B- YARD1 OS 23.75TN 4578 010	-1150-52320	1,971.25
R. K. HALL LLC	458227	05/22/2025		-1150-52320	1,972.08
R. K. HALL LLC	458474	05/22/2025	R&B- 2181 TYPE D 142.30TN 4 010		11,810.90
R. K. HALL LLC	458581	05/22/2025	R&B- 2181 TYPE D 141.92TN 4 010	-1150-52320	11,779.36
			Purchased From Ve	endor R. K. HALL LLC Total:	27,533.59
Purchased From Vendor: RAI	DIOLOGY ASSOCIATES OF N	IORTH TEXAS			
RADIOLOGY ASSOCIATES OF N	INV0000844	05/22/2025	INMATE HEALTH TREATMENT 002	-1005-55320	69.23
			Purchased From Vendor RADIOLOGY ASSOCIATE		69.23
Purchased From Vendor: RAI					03.23
CITIBANK	1610456	05/00/0000			
CITIBANK		05/22/2025	ELECT May 3rd Election Notic 002-		120.00
	1610465	05/22/2025		-1007-51130	100.00
CITIBANK	1610582	05/22/2025	Elec-Notice of Special Election 002-		264.00
			Purchased From Vendor RAIN	S COUNTY LEADER Total:	484.00
Purchased From Vendor: REC	ONYX INC				
RECONYX INC	256177	05/22/2025	GRANT- RECONYX - 4 cameras 046-	1115.58130	1,962.55
				ndor RECONYX INC Total:	1,962.55
Purchased From Vendor: RIC					1,502.33
RICKS OIL DEPOT		05 /00 /0007			
RICKS OIL DEPOT	489186	05/22/2025	RCSO- Oil Change TX/1427828 002-		36.99
	490272	05/22/2025	RCSO -Oil change TX/1427847 002-		36.99
RICKS OIL DEPOT	490394	05/22/2025	RCSO- Oil Change Tx/1427846 002-	1110-52225	36.99
RICKS OIL DEPOT	490531	05/22/2025		1110-52225	36.99
			Purchased From Vendo	or RICKS OIL DEPOT Total:	147.96
Purchased From Vendor: ROB					
ROBERT JENKINS FRANKLIN	INV0000812	05/22/2025	JP- April Travel Expense 002-	1090-51320	158.27
			Purchased From Vendor ROBERT		158.27
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Purchased From Vendor: R	OCKY POINT COMMUNIT	Y CENTER			
ROCKY POINT COMMUNITY	C INV0000803	05/22/2025	<b>RENTAL ELECTION DAY 5-3</b>	-25 002-1007-51150	100.00
				OINT COMMUNITY CENTER Total:	100.00
Purchased From Vendor: RO	PER & WHITE INC.			· · · · · · · · · · · · · · · · · · ·	100.00
ROPER & WHITE INC.	6694-Grebe	05/22/2025	Dist. Clerk-6694-Grebe ATT	OR 002-1002-54120	400.00
				/endor ROPER & WHITE INC. Total:	400.00
Purchased From Vendor: RY				render nor en a trime net total.	400.00
RYZ CONSTRUCTION LLC	34	05/22/2025	DBD 2020 2040 24F0 24C		
	54	03/22/2025	R&B- 3030,3040,3150,316(	-	9,789.20
			Purchased From Ven	dor RYZ CONSTRUCTION LLC Total:	9,789.20
Purchased From Vendor: SA					
SANDRA IVERY	EVBB SI	05/22/2025	Elect-05/02/25 Election	002-1007-50130	282.00
			Purchased	From Vendor SANDRA IVERY Total:	282.00
Purchased From Vendor: SA	NDRA PARKER				
SANDRA PARKER	EVBB SP	05/22/2025	Elect-05/02/25 Election	002-1007-50130	168.00
			<ul> <li>Purchased From Purchased From Purchase</li></ul>	om Vendor SANDRA PARKER Total:	168.00
Purchased From Vendor: SEC	URE SHREDDING & RECY	CLING			
SECURE SHREDDING & RECYC		05/22/2025	Env. Shredding Service	002-1115-51155	65.00
SECURE SHREDDING & RECYC	315683	05/22/2025	Env Shredding Service	002-1115-51155	65.00
				E SHREDDING & RECYCLING Total:	130.00
Purchased From Vendor: SH	ALCALHOUN				T30.00
SHAI CALHOUN	EVBB S.C	At Inn Innar			
SHALCALHOUN	EV00 3.C	05/22/2025	Election 050325	002-1007-50130	597.00
			Purchased Fi	om Vendor SHAI CALHOUN Total:	597.00
Purchased From Vendor: SH	LL ENERGY SOLUTIONS				
SHELL ENERGY SOLUTIONS	53412816	05/22/2025	Library-Flood Light	034-1125-51200	15.76
SHELL ENERGY SOLUTIONS	53414777	05/22/2025	Library-Electricity	034-1125-51200	359.28
SHELL ENERGY SOLUTIONS	53415863	05/22/2025	Child Adv-Electricity	002-1006-51200	121.59
SHELL ENERGY SOLUTIONS	53417727	05/22/2025	RB-Electricity	010-1150-51200	211.58
SHELL ENERGY SOLUTIONS	53434733	05/22/2025	DL Office-Electricity	002-1006-51200	120.81
SHELL ENERGY SOLUTIONS	53434735	05/22/2025	Jail-Electricity	002-1109-51200	1,159.09
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1002-51200	114.95
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1003-51200	114.95
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1006-51200	114.95
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1007-51200	114.95
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1030-51200	172.45
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1060-51200	172.43
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1065-51200	172.43
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1075-51200	114.95
SHELL ENERGY SOLUTIONS	53434736	05/22/2025	Multi Dept-Electricity	002-1080-51200	57.48
SHELL ENERGY SOLUTIONS	53434742	05/22/2025	SHRF-Electricity	002-1110-51200	901.12
SHELL ENERGY SOLUTIONS	53434743	05/22/2025	Clark Bldg-Electricity	002-1006-51200	42.69
SHELL ENERGY SOLUTIONS	53434743	05/22/2025	Clark Bldg-Electricity	002-1040-51200	21.35
SHELL ENERGY SOLUTIONS	53434743	05/22/2025	Ciark Bldg-Electricity	002-1120-51200	21.35
SHELL ENERGY SOLUTIONS	53435688	05/22/2025	SHRF/Jail-Flood Light	002-1109-51200	17.59
SHELL ENERGY SOLUTIONS	53435688	05/22/2025	SHRF/Jail-Flood Light	002-1110-51200	17.59
SHELL ENERGY SOLUTIONS	53435732	05/22/2025	Arr. Bidg Electricity	002-1085-51200	24.65
SHELL ENERGY SOLUTIONS	53435732	05/22/2025	Arr. Bidg Electricity	002-1114-51200	23.58
SHELL ENERGY SOLUTIONS	53435732	05/22/2025	Arr. Bidg Electricity	002-1115-51200	23.58
SHELL ENERGY SOLUTIONS	53435732	05/22/2025	Arr. Bldg Electricity	002-1116-51200	23.58
	53435732	05/22/2025	Arr. Bldg Electricity	002-1121-51200	23.58
SHELL ENERGY SOLUTIONS			Arr. Bidg Electricity	002-1122-51200	23.58
SHELL ENERGY SOLUTIONS SHELL ENERGY SOLUTIONS	53435732	05/22/2025	ALL DIUG CIECTICITY	002-1155-31500	
		05/22/2025 05/22/2025			
SHELL ENERGY SOLUTIONS	53435732		Arr. Bidg Electricity	002-1123-51200	23.58
SHELL ENERGY SOLUTIONS SHELL ENERGY SOLUTIONS	53435732 53435732	05/22/2025	Arr. Bldg Electricity Arr. Bldg Electricity	002-1123-51200 002-1124-51200	23.58 23.58
SHELL ENERGY SOLUTIONS SHELL ENERGY SOLUTIONS SHELL ENERGY SOLUTIONS	53435732 53435732 53435732	05/22/2025 05/22/2025	Arr. Bidg Electricity	002-1123-51200	23.58

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Payables	l Report	05/22/25
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	
Purchased From Vendor: SI	RCHIE ACQUISITION COMPAN	IY LLC.			Amount
CITIBANK	INV0000825	05/22/2025	RCSO- Evidence Supplies	002-1110-55110	250.00
		•••	Purchased From Vendor SIRCHIE ACC		250.89
Purchased From Vendor: ST	AMPS.COM				250.89
CITIBANK	61745618	05/22/2025	JP- Monthly Sub for Stamps.c	000 4004 54405	
CITIBANK	INV0000755	05/22/2025	DMV- Stamps.com Monthly S		20.19
		· · · · · · · · · · · · · · · · · · ·		rom Vendor STAMPS.COM Total:	120.09
Purchased From Vendor: 51/	APLES			The second status second lotal:	140.28
CITIBANK	66077	05/22/2025	PDP DC Cuttom Time Chart		
CITIBANK	7655421597	05/22/2025	RD&BG Custom Time Sheets	010-1150-51100	234.48
CITIBANK	7655421597	05/22/2025	JP Scanner, Pens, Copy paper JP Scanner, Pens, Copy paper		46.03
CITIBANK	INV0000752	05/22/2025	CClerk-Toner		329.99
		,,		002-1060-51100 sed From Vendor STAPLES Total:	250.81
Purchased From Vendor: SU	SAN MILAM		r u cita:	Sed From Vendor STAPLES JOGI:	861.31
SUSAN MILAM	EVBB SM	05/22/2025			
		03/22/2023	Elect-05/02/25 Election	002-1007-50130	183.00
Purchased From Vendor: TER	N NOVEDE		Purchased Fro	m Vendor SUSAN MILAM Total:	183.00
TERI VICKERS	EVBB TV				
	EVBB IV	05/22/2025	Elect-05/02/25 Election	002-1007-50130	858.00
<b></b>			Purchased Fr	rom Vendor TERI VICKERS Total:	858.00
Purchased From Vendor: TER					
TERRI BAKER	EVBB TB	05/22/2025	Elect-05/02/25 Election	002-1007-50130	156.00
			Purchased Fi	rom Vendor TERRI BAKER Total:	156.00
Purchased From Vendor: TEX	AS ASSOCIATION OF COUNTRE	ES DUES			
TEXAS ASSOCIATION OF COU	95728	05/22/2025	Judge-Dues	002-1070-51310	820.00
			Purchased From Vendor TEXAS ASSOCIA		820.00
Purchased From Vendor: TEX	AS DEPARTMENT OF STATE HE	EALTH SERVICES			020.00
TEXAS DEPARTMENT OF STAT	2025241	05/22/2025	<b>CCLERK-APRIL REMOTE BIRTH</b>	002 221 40	
		• • •	urchased From Vendor TEXAS DEPARTMENT OF	STATE HEALTH CEDNICES Takel	76.86
Purchased From Vendor: TFX	AS DEPT. OF MOTOR VEHICLES			STATE REALTH SERVICES TOTAL:	76.86
CITIBANK	INV0000889	05/22/2025			
LITIBANK	1080375	05/22/2025	Vehicle Reg	002-1110-52220	17.00
CITIBANK	1198508	05/22/2025	RD&BG- Vehicle Registration L		24.00
CITIBANK	1252488	05/22/2025	Jail Vehicle Reg 1198508	002-1109-52225	9.50
		03/22/2023	Jail Vehicle Regi	002-1109-52225	9.50
urcharad From Vender TEV	AS MEDICINE RESOURCES LLF		Purchased From Vendor TEXAS DE	PT. OF MOTOR VEHICLES Total:	60.00
EXAS MEDICINE RESOURCES					
	1110000045	05/22/2025	INMATE HEALTH TREATMENT		101.00
			Purchased From Vendor TEXAS ME	DICINE RESOURCES LLP Total:	101.00
Purchased From Vendor: THE					
THE MUNTON GROUP LLC	665373	05/22/2025	Library - Programs	035-1125-43400	500.00
			Purchased From Vendor TH	E MUNTON GROUP LLC Total:	500.00
urchased From Vendor: TIM(	OTHY HARVEY				
IMOTHY HARVEY	EVBB TH	05/22/2025	Elect-05/02/25 Election	002-1007-50130	190.00
				endor TIMOTHY HARVEY Total:	180.00
urchased From Vendor: TK R	Dofing Repair & Coating S	YSTEMS			100.00
k Roofing Repair & Coati	1626	05/22/2025	R&B- YARD1 ROOF REPAIR	010 1150 53100	
			Purchased From Vendor TK ROOFING REPA	010-1150-52100	600.00
urchased From Vendor: TRAN	SUNION RISK & ALTERNATIVI			IR & COATING SYSTEMS Total:	600.00
TIBANK	468591-202504-1	05/22/2025			
			RCSO- TransUnion	002-1110-57210	110.50
urchased From Vendor: TWE		•	Purchased From Vendor TRANSUNION RISK & A	LTERNATIVE DATA SOL. Total:	110.50
WELFTH COURT OF APPEALS					
WELFTH COURT OF APPEALS		05/22/2025		002-22430	80.00
WELFTH COURT OF APPEALS	11100000810	05/22/2025	FEB 2025 APPELLATE FEES	002-22430	105.00
WELFTH COURT OF APPEALS	INVUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUUU	05/22/2025	MARCH 2025 APPELLATE FEES		105.00
III COUNT OF AFPEALS	INVUUUU811	05/22/2025	APRIL 2025 APPELLATE FEES	002-22430	65.00
,			Purchased From Vendor TWELF	TH COURT OF APPEALS Total	
			, availated From Vendor 1WELF	IN COURT OF APPEALS Total:	355.(

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Purchased From Vendor:	U.S. BANK EQUIPMENT FIN	ANCE			russuite
U.S. BANK EQUIPMENT FIN		05/22/2025	CCLERK-KYOCERA COPIER CO	0 014-1060-51110	207.00
	,			BANK EQUIPMENT FINANCE Total:	206.00
Purchased From Vendor: I	U.S. POSTAL SERVICE			share equilibrian manace lotar.	206.00
CITIBANK	INV0000818	05/22/2025	RCSO- Lowen L-5		
CITIBANK	INV0000819	05/22/2025		002-1110-51105	9.68
CITIBANK	INV0000820	05/22/2025	RCSO- Record request RCSO-Blood Kit	002-1110-51105	14.10
CITIBANK	INV0000821	05/22/2025	RCSO- Norton L-S	002-1110-51105	9.60
CITIBANK	INV0000822	05/22/2025	RSCO-Ship Blood Kit	002-1110-51105	9.68
CITIBANK	INV0000823	05/22/2025	RCSO- Records Mailed	002-1110-51105	9.60
				002-1110-51105 endor U.S. POSTAL SERVICE Total:	4.63
Purchased From Vendor:	VEDITON WIDELECC		Furchased From W	endor U.S. POSTAL SERVICE Iotal:	57.29
VERIZON WIRELESS	6133197175	05 (22 (2025			
* LINCON MINELLOS	013313/1/2	05/22/2025	VA Verizon	002-1114-50200	46.27
			Purchased From V	/endor VERIZON WIRELESS Total:	46.27
Purchased From Vendor: V					
VIRGINIA HENSON	EVBB VH	05/22/2025	Elect-05/02/25 Election	002-1007-50130	195.00
			Purchased From	Vendor VIRGINIA HENSON Total:	195.00
Purchased From Vendor: V	ISTAPRINT				
CITIBANK	VP-VMW5DBJL	05/22/2025	RCSO- Business cards-Mercha	002 1110 51100	
				From Vendor VISTAPRINT Total:	27.98
Purchased From Vendor: W	VELLS EARGO		T WE CHADCE	TTOM VENUOI VISTAPRINT IOLAI;	27.98
WELLS FARGO	5034338271	05/22/2025			
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1010-51110	62.79
WELLS FARGO	5034338271		MultDept-Copier Lease	002-1030-51110	62.79
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1065-51110	62.79
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1070-51110	62.79
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1080-51110	62.79
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1085-51110	7.90
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1100-51110	62.79
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1109-51110	62.79
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1110-51110	62.79
WELLS FARGO		05/22/2025	MultDept-Copier Lease	002-1114-51110	7.84
WELLS FARGO	5034338271 5034338271	05/22/2025	MultDept-Copier Lease	002-1115-51110	7.84
WELLS FARGO		05/22/2025	MultDept-Copier Lease	002-1116-51110	7.84
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1121-51110	7.84
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1122-51110	7.84
	5034338271	05/22/2025	MultDept-Copier Lease	002-1123-51110	7.84
WELLS FARGO	5034338271	05/22/2025	MultDept-Copier Lease	002-1124-51110	7.84
WELLS FARGO	5034354756	05/22/2025	Library-Copier Lease	034-1125-51110	88.00
			Purchased Fr	om Vendor WELLS FARGO Total:	653.10
Purchased From Vendor: W	ILSON-ORWOSKY FUNERAL	HOME			
WILSON-ORWOSKY FUNERA	L 2025-050	05/22/2025	JP -Melroy Anderson Transpor	002-1090 53160	170 00
		·· •	Purchased From Vendor WILSON-O	RWOSKY ELINEDAL LIONAE TRAVIL	475.00
				WWW SNT FUNCTION MUNIC IOTAL	475.00

Grand Total: 159,634.86

05/22/2025 Liability Payables

Vendor	Tvne	Check Data /ACU Data		
		circu pare/ weu pare	Account	Amount
LIDELTY NATIONAL	ACH payment	5/27/2025	002-21225 HR Insurance Pavable	¢613 00
Office of the Attorney General	ACH payment	5/27/2025	2-0228 Child Sumort Pav	NO'CTOC
Allied National	Liability Check	5/27/2025	002-21235 HD Incurance Bauchte	TU:2405
Lord Abbett - 457 Plan	ACH payment	5/27/2025	2 0336 Defended C	34,U11.00
Vision Service Dlan			Z-VZZO UPIEITEG LOTTO	\$625.00
	Liaunity Check	5/2//2/5	002-21225 HR Insurance Payable	\$609.95
Dearborn National	Liability Check	5/27/2025	002-21225 HR Incurance Davable	
Aflac	lishility Chack	r 121 / 2021		00.040.20
	maning circle	c707/17/c	2-0320 Atlac Premium Liability	51,339.98
United States Treasury	ACH payment	5/14/2025	2-0222 Pavroll W/H & 2-0210 EICA	<b>Č</b> 26 040 52
				cc.0+c.0cc
				S47.533.77

+ 159,634.86 301,168.63

The Rains County Commissioners Court Approved and Signed the Payment of Accounts this <u>IInd</u> day of <u>May</u> \_\_\_\_\_, <sub>20</sub> *2*5

10 Wallace, County Judge Linda

Mike Willis, Commissioner, Prec. 2

Lori Northcutt, Commissioner, Prec 4

Cook, Commissioner, Prec. 1

Korey Young, Commissioner, Prec. 3

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Tammi L. Byrd, County Auditor

<ul> <li>Fiscal</li> <li>Activity Encumbr</li> <li>6,308,472.75</li> <li>6,497.27</li> <li>6,497.27</li> <li>19,796,81</li> <li>19,796,81</li> <li>19,796,81</li> <li>19,796,81</li> <li>10,47.74</li> <li>5,336.00</li> <li>9,495.00</li> <li>9,600.00</li> <li>7,500.00</li> <li>6,621.59</li> <li>86,654.00</li> <li>7,500.00</li> <li>158,523.21</li> </ul>	Budget Report Account Summary For Fiscal: 2024-2025 Period Ending: 02/28/2025	<b>epor</b> nmar /28/202
AD VALORENT         7,095,971.00         7,095,971.00         7,095,971.00         7,995,971.25           AD VALORENT AIX CURRENT         7,095,971.00         7,995,971.00         5,938.31         5,308,472.75           AD VALORENT AIX CURRENT         130,000.00         130,000.00         5,938.31         5,308,472.75           AD VALORENT AIX CURRENT         7,095,971.00         5,938.31         5,306,472.75         6,497.27           ALE TAX         ALLET AIX CURRENT         10,000.00         130,000.00         5,938.31         5,306,472.75           ALLET AIX         ALLET AIX         10,000.00         130,000.00         130,000.00         5,938.31         5,396,473           ALLET AIX         ALLET AIX         10,000.00         110,000.00         1135,713         6,579.88           ALLET AIX         ALLET AIX         110,000.00         1135,000.00         135,713         6,579.88           ALLET AIX         ALLET AIX         110,000.00         135,000.00         136,713         6,773.88           ALLET AIX         ALLET AIX         110,000.00         135,000.00         136,713         6,773.88           ALLET AIX         ALLET AIX         12,500.00         133,207.100         1347,713         1347,714           ALLET AIX         ALLET A	Variance Favorable Percent (Unfavorable) Remaining	Percent Remaining
FRAIT/X         130,000.00         130,000.00         130,000.00         133,012.6         66,9727           SALES TAX         SALES TAX         S0,000.00         9,960.01         12,35732         6,173,92           NATER JEKERAGE TAX         NITEREJ         110,000.00         110,000.00         9,980.01         12,35732           NATER JEKERAGE TAX         80,000.00         50,000.00         9,980.01         12,35732         6,794.84           NATER JEKERAGE TAX         110,000.00         110,000.00         11,35713         6,734.84           NA CERTIFICATE LEE         110,000.00         11,000.00         11,3774         771         2371.44           SVC EE RESTATE RATS         0.000         0.000         10,000.00         10,000.00         10,071.44           JUB-DIVISION FEES         12,000.00         15,000.00         10,000.00         10,000.00         10,000.00           OUNE NERONISE         Revenue Total         332,071.00         1,472.33.92         6,899.555.11         1           DOI - MISCELLANEOUS DEFT         Revenue Total         332,071.00         1,472.33.92         6,899.555.11         1           DOI - MISCELLANEOUS DEFT         Revenue Total         3,32,071.00         1,472.33.92         6,899.555.11         1	-787,498.25	%0[T]
MIXED BEVERAGE TAX         12,500.00         10,200.00         1,257.11         5,21.28         5,20.00         1,31.73         5,21.28         5,20.00         7,30.00	-63,502.73 - <b>70,2</b> 03,19	
TMEREST         110,000.00         118,153.13         66,739.83           SVC FEE RESTATE RPTS         5,000.00         1,501.00         1,501.00         1,501.00         1,511.1         5,115         5,116         5,110         5,111         5,110         5,111         5,110         5,111         5,110         5,111         5,111         5,110         5,111         5,110         5,111         5,110         5,111         5,111         5,111         5,111         5,111         5,111         5,111         5,111         5,111         5,111         5,111         5,111         5,11	-437,642.08 -5 759 51	51.49 %
SVC FEE FR STATE RPTS         5,000.00         5,000.00         1,05,11         521.35           URY REIMBURSEMENT         7,000.00         7,000.00         7,000.00         1,047.74         521.35           SUE-DIVISION FEES         12,000.00         12,000.00         1,000.00         1,047.74         521.35           OTHER INCOME         12,000.00         12,000.00         1,000.00         1,000.00         350.00           OTHER INCOME         15,000.00         1,500.00         1,000.00         1,000.00         350.00           COUNTY JURY FUND         Revenue Total:         8,332,071.00         8,332,071.00         1,817,283.92         6,899,595.11           Department: 0000 - NON-DEPART Total:         8,332,071.00         1,817,283.92         6,899,595.11           OOT- MISCELLANEOUS DEPT         Revenue Total:         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00 <td>-43,720.12</td> <td></td>	-43,720.12	
JURY REIMBURSEMENT         7,000.00         1,092.00         5,836.00           SUB-DIVISION FEES         12,000.00         1,092.00         5,836.00           OTHER VILLS         12,000.00         1,000.00         2,065.00         9,495.00           OTHER VILLS         12,000.00         15,000.00         10.00         3,000           COUNTY JURY FUND         600.00         1,000.00         100.00         2,200.00           COUNTY JURY FUND         Revenue Total:         8,332,071.00         8,132,071.00         1,817,283.32         6,899,595.11           Department: 0000 - NON-DEFART Total:         8,332,071.00         8,132,071.00         1,817,283.32         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00         8,132,071.00         1,817,283.32         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00         8,137,071.00         1,817,283.32         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00         1,817,283.32         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00         1,817,283.32         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00         1,817,283.32         6,899,595.11	-978.75 -4 057 75	
OTHER INCOME         12,000.00         12,000.00         2,065.00         9,495.00           CUNTY JURY FUND         600.00         15,000.00         0.00         0.00         0.00           CUNTY JURY FUND         Revenue Total:         3,332,071.00         15,000.00         5,500.00         3,50.00           CUNTY JURY FUND         Revenue Total:         8,332,071.00         1,500.00         2,200.00         5,999,595.11           Department: 0000 - NON-DEPART Total:         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         Revenue Total:         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         Revenue Total:         10,000.00         1,000.00         0.00         7,500.00           OTHER INCOME         Revenue Total:         10,000.00         10,000.00         0.00         7,500.00           SUT A RESERVE         Revenue Total:         10,000.00         10,000.00         0.00         7,500.00           SUT A RESERVE         Revenue Total:         10,000.00         0.00         0.00         7,500.00           SUT A RESERVE         Revenue Total:         10,000.00         0.00         0.00         0.00           SUT A RESERVE         Revenue Total:         10,000.00 </td <td>-1,164.00</td> <td>82.54 % 16.63 %</td>	-1,164.00	82.54 % 16.63 %
COUNTY JURY FOND         600.00         600.00         110.00         350.00         <	-2,505.00	
Revenue Total:         1,500.00         525.00         2,200.00           Department: 0000 - NON-DEPART Total:         8,332,071.00         8,332,071.00         1,817,283.92         6,899,595.11           Ool - MISCELLANEOUS DEPT         B,332,071.00         8,332,071.00         1,817,283.92         6,899,595.11           OOI - MISCELLANEOUS DEPT         Revenue Total:         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         Revenue Total:         10,000.00         10,000.00         0,000         7,500.00           SUTA RESERVE         Revenue Total:         10,000.00         10,000.00         0,000         7,500.00           SUTA RESERVE         Revenue Total:         10,000.00         15,000.00         0,000         7,500.00           NSURANCE         TX ABATEMENT EXPENSE         10,500.00         10,000.00         0,000         6,621.59           ADMATIONS TO HISTORICAT         36,720.00         36,0200.00         0,000         7,500.00           ADMATIONS TO HISTORICAT         36,0720.00         0,000         7,500.00           ADMATIONS TO HISTORICAT         36,0720.00         0,000         7,500.00	-250.00	41.67 %
Department: 0000 - NON-DEPART Total:         6,3332,071.00         1,817,283.92         6,899,595.11           OD - MISCELLANEOUS DEPT           OTHER INCOME         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         8,332,071.00         1,817,283.92         6,899,595.11           OTHER INCOME         Revenue Total:         0,000.00         1,817,283.92         6,899,595.11           OTHER INCOME         Revenue Total:         10,000.00         1,817,283.92         6,899,595.11           SUTA RESERVE         1,000.00         1,0,000.00         0,000         7,500.00           SUTA RESERVE         15,000.00         10,000.00         0,000         0,000         0,00 <td< td=""><td>700.00</td><td>146.67 %</td></td<>	700.00	146.67 %
001 - MISCELLANEOUS DEPT OTHER INCOME SUTA RESERVE SUTA RESERVE NOTIAR ABATEMENT EXPENSE APPRAISAL DISTRICT DOMATIONS TO HISTORICALSOCIETY DOMATIONS TO HISTORICALSOCIETY 01 - 0000 0000 0000 0000 0000 0000 0000	-1,432,475.89	17.19%
OTHER INCOME         10,000.00         10,000.00         0.00         7,500.00           Revenue Total:         10,000.00         10,000.00         0.00         7,500.00           SUTA RESERVE         15,000.00         10,000.00         0.00         7,500.00           SUTA RESERVE         15,000.00         10,000.00         0.00         0.00           POSTAGE & BOX RENT         10,500.00         10,500.00         0.00         0.00           TAX ABATEMENT EXPENSE         30,000.00         30,000.00         0.00         7,500.00           APPRAISAL DISTRICT         360,720.00         360,720.00         0.00         7,500.00           DONATIONS TO HISTORICALSOCIETY         3 0,000.00         360,720.00         0.00         7,500.00	-1,432,475.89	17.19%
Revenue Total:         10,000.00         10,000.00         0.00         7,500.00           SUTA RESERVE         0.00         15,000.00         15,000.00         0.00         0.00           POSTAGE & BOX RENT         15,000.00         15,000.00         0.00         0.00         0.00           POSTAGE & BOX RENT         10,500.00         10,500.00         0.00         0.00         0.00           NSURANCE         120,000.00         120,000.00         10,000.00         86,654,00         7,500.00           TAX ABATEMENT EXPENSE         30,000.00         30,000.00         0.00         7,500.00         0.00           APPRAISAL DISTRICT         360,720.00         360,720.00         0.00         158,523.21         0.00           DONATIONS TO HISTORICALSOCIETY         3.0000.00         360,720.00         0.00         158,523.21	-2 500 00	25 00 %
SUTA RESERVE         15,000.00         15,000.00         86,654,00         86,654,00         7500.00         0.00         7,500.00         0.00         7,500.00         0.00         7,500.00         0.00         7,500.00         0.00         158,523.21         0.00         0.00         158,523.21         0.00         0.00         158,523.21         0.00         0.00         158,523.21         0.00         0.00         158,523.21         0.00         0.00         0.00         158,523.21         0.00         0.00         0.00         158,523.21         0.00 <t< td=""><td>-2,500.00</td><td>25.00%</td></t<>	-2,500.00	25.00%
POSTAGE & BOX RENT         10,500.00         10,500.00         208.23         6,621.59           INSURANCE         120,000.00         10,000.00         10,000.00         86,654.00         86,654.00         86,654.00         7,500.00         0.00         7,500.00         0.00         7,500.00         0.00         7,500.00         7,500.00         0.00         0.00         7,500.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00 </td <td></td> <td></td>		
INSURANCE 120,000.00 120,000.00 10,000.00 86,654.00 TAX ABATEMENT EXPENSE 30,000.00 30,000.00 0.00 7,500.00 APPRAISAL DISTRICT 360,720.00 360,720.00 0.00 158,523.21 DONATIONS TO HISTORICALSOCIETY 3 000.00 560,720.00 0.00 158,523.21	00.000,C1 1 079 5	8 00 00 0 00
APPRAISAL DISTRICT 30,000.00 30,000.00 7,500.00 7,500.00 7,500.00 DONATIONS TO HISTORICALSOCIETY 3 0,000 360,720.00 0,00 158,523.21	33,346,00	27.79 %
DONATIONS TO HISTORICALSOCIETY 360,720,00 360,720,00 158,523,21	22,500.00	75.00 %
	202,196.79	56.05 %
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# For Fiscal: 2024-2025 Period Ending: 02/28/2025

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Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	En cumple	Variance Favorable
002 - GENFRAL FLIND			•		critcumprances	(Unfavorable)
	-4,391,412.00	-4,004,728.00	462.844 88	32 707 272 5		
UND - CUUNIY CLERK REC PRES	-7,660.00	-7 660 00		C7.70+'n+n'n	-89,868.76	7,258,341.49
004 - COUNTY WIDE REC MGMT	-22,282,00	00 000 00	0.00	0.00	0.00	7,660.00
005 - HOTEL / MOTEL TAX		00.202,22	356.40	1,369.68	0.00	73 651 60
006 - COURTHOUISE SECURITY		-36,962.00	-1,347.05	5,995.34	00.0	
	-43,997.00	-43,997.00	899.40	3 745 77	00.0	45.105,24
001 - LAW ENFURCEMENT TRAIN	-687.00	-687.00	TC C3C 1	77.047.0	0.00	47,742.22
008 - RURAL SALARY ASSISTANCE	000	000	16.602,4	263.37	0.00	950.37
009 - JUSTICE COURT TECH		0.00	0.00	0.00	0.00	000
010 - ROAD & BRIDGF	00.000.12-	00.002,2-	0.00	196.03	0.00	2 606.02
011 - PROBATE EDUCATION	0.00	0.00	289,506.39	-145,154.49	-12.671.10	-157 875 ED
012 - OPIOID SETTI EMENT ELINE	00.681,6-	-5,185.00	130.00	460.00		60'070'/0T-
013 - DISTRICT CLERK REC DREC	-19,945.00	-19,945.00	00.00	0.00	00.0	10.045.00
014 - COUNTY CLERK PLC 1013	-21,004.00	-21,004.00	385.08	2.027 RD		00.045,61
	-153,801.00	-153,801.00	2.603.48	10 503 50	0.00	23,031.80
212 - COUNTY CLAR REC MGMT F	-127,788.00	-127.788.00	2 650.00		0.00	164,304.58
016 - FAMILY PROTECTION FEE	00.00		00.000,2	13,145.00	0.00	140,933.00
017 - BAILIFF FEE	-62 128 00	0.00	0.00	40.00	0.00	40.00
020 - I & S FUND	-1 535 00	-02,128.UU 1 Fac 20	35.00	35.00	0.00	62.163.00
021 - VITAL STATISTICS		-1,535.00	650.00	650.00	0.00	2 185 00
022 - CHILD SAFFTV	-4,195.00	-4,195.00	68.00	331.00		
	-28,925,00	-28,925.00	1,041.00	6.174.00	00.0	4,526.00
	-22,447.00	-22,447.00	2051	00.714.0	0.00	35,099.00
020 - GUARDIANSHIP FEE	-16,680.00	-16.680 00		10.44	0.00	22,523.44
026 - PERMANENT SCHOOL FUNI	-7,796,724.00	-7 796 724 00	10'02T	640.00	0.00	17,320.00
027 - AVAILABLE SCHOOL FUND	-67.593.00	00.421,001,1	82.120,85	174,896.65	0.00	7,971,620.65
031 - DISTRICT CLERK REC ARCH	-18.082.00	00.060,10-	3,029.95	82,920.65	0.00	150,513.65
032 - COUNTY ATTY HOT CHECK (		00.200,01-	00.4	5.00	0.00	18,087.00
033 - COUNTY COURT TECH FUNI	-2 456 00	0.00	86.04	134.43	0.00	134 43
034 - PUBLIC LIBRARY	-116 00	-2,456.00	11.30	33.98	0.00	2.489.98
035 - LIBRARY CAPITAL	00 00 01-	00.411-	36,243.95	-9,545.58	0.00	-9 429 58
036 - HISTORICAL COMMISSION	00.00	-14,094.00	3,000.00	3,000.00	0.00	17 004 00
038 - LAW LIBRARY	0.00	0.00	5.19	27.97	00.0	
046 - GRANTS	00.ctc//e-	-97,515.00	735.00	3,080.00		10.12 100 FOF 00
049 - CONTRACT ELECTION SVIC	0.00	0.00	0.00	-9.695.67	000	00.666,001
051 - CADITAL IMPROVIDENTION SVC/F	-8,155.00	-8,155.00	750.00	750.00	0.00	-9,695.67
	0.00	-386,684.00	402 827 41	206 001 00	00.00	8,905.00
USZ - CHAPTER 19 ELECTIONS	-982.00	-982.00		90.508,046-	-83,591.98	-93,713.04
053 - FEDERAL GRANTS	-337,000.00	-337.000.00	00.0 V 0 V V	0.00	0.00	982,00
Report Surplus (Deficit):	-13,311,850.00	-13.311.850.00	40.042,4-	-2/3,185.38	0.00	63,814.62
			1,404,783.84	2,819,597.21	-186,131.84	15,945,315.37

**Budget Report** 

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<b>eport</b> nmary / <sup>31/2025</sup>	Percent Remaining	7.78% 33.20% 47.04%	43.69 % <b>36.12 %</b> 10.10 %	53.81 %	82.54 % 16.63 %	12.58 %	-00.00 % 26.67 %	181.67 %	12.68%		924.50 %	824.50% 100.00%	35.51 %	27.79 %	75.00 %	100.00 %	35.70%	51.95%
<b>Budget Report</b> Account Summary Period Ending: 03/31/2025	Variance Favorable Percent (Unfavorable) Remaining	-552,100.71 -43,165.58 -42,332,29	-371,330.68 -4,514.71 -21 104 65	-807.22	-4,952.26 -1,164.00	-1,510.00	-160.00	1,225.00 -1 056 e17 10	01./16/0cu/t-		82,450.00	82,450.00 15,000.00	3,728.78	33,346.00	22,500.00 114 911 85		192,486.63	274,936.63 51.95%
Budget Report Account Summary For Fiscal: 2024-2025 Period Ending: 03/31/2025	Encumbrances	00;00 00:00	0.00 0.00 0.00	0.00	0.00	0.00	0:00	0.0	0.00		0.00	80	0:00	0.00	0.00	0.00	0.00	8. 9. 9. 9. 9.
For Fiscal: 2	Fiscal Activity	6,543,870.29 86,834.42 47,667.71	4/8,669.32 7,985.29 88,895.35	692.78 1 047 74	5,836.00	10,490.00 0.00	440.00	7,275,153.90	7,275,153.90		92,450.00	00.00	6,771.22 86.554.00	7,500,00	245,808.15	0.00	340,/33.37	3,749.00
) )	Period Activity	235,397.54 20,337.15 27,870.90 66 311 40	1,244.80 22,615.47	171.53 0.00	0.00	00.366	90.00 575.00	375,558.79	375,558.79		84,950.00 84.950.00	0:00	149.63 0.00	0.00	87,284.94	0.00	-2 A8A E7	000
è, lAST Page MAROL	Current Total Budget	7,095,971.00 130,000.00 90,000.00 850,000.00	12,500,00 110,000.00	1,500.00 6,000.00	7,000.00	15,000.00	600.00 1,500,00	8,332,071.00	8,332,071.00		10,000.00	15,000,00 10,500,00	120,000,00	30,000.00	360,720.00	3,000.00 539.220.00	-529.220.00	6,000.00
CAST	Original Total Budget	7,095,971.00 130,000.00 90,000.00 850,000.00	12,500.00 110,000.00	6,000.00	7,000.00 12.000.00	15,000.00	1,500:00	8,332,071.00	8,332,071.00	10 000 00	10,000.00	15,000.00 10.500.00	120,000.00	30,000.00	360,720.00	539,220.00	-529,220.00	6.000.00
Rains County, TX	Fund: 002 - GENERAL FUND Department: 0000 - NON-DEPART Revenue	002-0000-40100         AD VALOREM TAX CURRENT           002-0000-40101         AD VALOREM DELINQUENT           002-0000-40102         PENALTY & INTEREST           002-0000-40106         PENALTY & INTEREST           002-0000-40106         SALES TAX           002-0000-40107         MIKEN REVERACE TAX	002-0000-40110 INTEREST 002-0000-40202 IAX CRTIFICATE FEE	202-0000-40204 SVC FEE FR STATE RPTS 002-0000-40204 JURY REMBURSEMENT	002-0000-40205 SUB-DIVISION FEES 002-0030-41200		COURT REPORTER SERVICES	Revenue Total:	Department: 1001 - MISCELLANEOUS DEPT	Revenue 002-1001-41200 OTHER INCOME	Expense	<u>190</u> 105	002-1001-53110 TAX ABATEMENT EXPENSE		002-1001-56130 DONATIONS TO HISTORICALSOCIETY	Expense Total:	Department: 1001 - MISCELLANEOUS DEPT Surplus (Deficit):	

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# For Fiscal: 2024-2025 Period Ending: 03/31/2025

**Fund Summary** 

•																																					
Variance Favorable	(Unfavorable)	6,818,730.00	7,660.00	23.987.05	43.183.59	45 506 63	C0.000/01	20.004/2	0.00	3,199.68 117 200 11	5 730 00	19.945 00	23.471.80	166,798,58	143,643.00	40.00	62.163.00	2,185.00	4,569.00	37,259.50	22,523.44	17,440.00	8,016,701.44	153,343.91	18,087.00	1,789.21	2,511.64	21,002.04	17,094.00	33.72	101,330.00	-12,045.67	8,905.00	-59,517.45	982.00	63,816.57 15 036 054 33	10,720,034.52
Encimber	clicariibrances	-98,472.19	00.0	0.00	0.00	00.00	0.00		000	-25.694.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.0	0.00	-4,076.77	0.00	0.00	0.00	0.00	0.00	-83,591.98	0.00	0.00 -211.835.81	
Fiscal Activity		2,912,474.19	0.00	1,705.05	6,221.59	1,509.63	1,809.52	0.00	699.68	167,983.99	545.00	0.00	2,467.80	12,997.58	15,855.00	40.00	35.00	650.00	374.00	8,334.50	76.44	760.00	219,977.44	85,750.91	5.00	1,789.21	55.64	24,962.81	3,000.00	33.72	3,815.00	-12,045.67	/50.00	-362,609.47	0.00	2,826,840.13	•
Period Activity		-431,008.06	0.00	335.37	226.25	-2,235.59	1,546.15	0.00	503.65	313,138.48	85.00	0.00	440.00	2,494.00	2,710.00	0.00	0.00	0.00	43.00	2,160.50	0.00	120.00	45,080.79	2,830.26	0.00	1,654./8	21 500 20	96.3UC,45	0.00	5./5 201 00	7 250 00	00.00	0.00 24 10F FO	90.05L, <del>4</del> C	0.00 1 AF	7,242.92	
Current Total Budget	00 8C2 100 1-	00.827,400,4-	-/,660.00	-22,282.00	-36,962.00	-43,997.00	-687.00	0.00	-2,500.00	0.00	-5,185.00	-19,945.00	-21,004.00	-153,801.00 105 FC1	-12/,/88.00	0.00	1 222 22	-1,535.00 1 101 00	-4,195.00 70.025.00	00.628,82- 00.544.55	-22,447.00	-10,080,01 7 705 77 00	67 FD2 00	00 000 01-	00.200,01	0.00 -2 AEG 00	-116.00	-14 094 00		-97 515 00		-8.155 00	-386 684 00	-982 00	-337.000.00	-13,311,850.00	
Original Total Budget	-4.391.412 00	00.027./2001	00.000,1-	25 057 00	00.206,0C	00.166,64-	00./80-	0.00	-2,500.00	0.00	-5,185.00	-19,945.00	152 001 00	00.109,601-00	00.001,124	0.00	1 525 00	00.000,14-	-28 925 00	00,626,02-	-16.680.00	-7.796 724 00	-67 593 00	-18.082.00	0.0	-2.456.00	-116.00	-14,094.00	0.00	-97,515.00	0.00	-8,155.00	0.00	-982.00	-337,000.00	-13,311,850.00	
Fund	002 - GENERAL FUND	003 - COUNTY CLERK REC PRFS	004 - COUNTY WIDE REC MGMT	005 - HOTEL / MOTEL TAX	006 - COURTHOUSE SECURITY	007 - LAW ENFORCEMENT TRAIN	008 - RURAI SALARY ASSISTANCE		010 - BOAD & BRIDGE	011 - PROBATE ENILIGE	012 - OPIOID SETTIEMENT EVIND	013 - DISTRICT CLERK REC PRES	014 - COUNTY CLERK REC MGMT	015 - COUNTY CLRK REC MGMT F	016 - FAMILY PROTECTION FEE	017 - BAILIFF FEE	020 - I & S FUND	021 - VITAL STATISTICS	022 - CHILD SAFETY	024 - DISTRICT TECH FUND	025 - GUARDIANSHIP FEE	026 - PERMANENT SCHOOL FUNI	027 - AVAILABLE SCHOOL FUND	031 - DISTRICT CLERK REC ARCH	032 - COUNTY ATTY HOT CHECK (	033 - COUNTY COURT TECH FUN	034 - PUBLIC LIBRARY	035 - LIBRARY CAPITAL	036 - HISTORICAL COMMISSION	038 - LAW LIBRARY	046 - GRANTS	049 - CONTRACT ELECTION SVC/	051 - CAPITAL IMPROVEMENTS	052 - CHAPTER 19 ELECTIONS	053 - FEDERAL GRANTS	Report Surplus (Deficit):	

Budget Report

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# Position/Pay Changes

Lucas Edwards - Courthouse Security pay increased from \$20.84 to \$22.62 on 5/7/25, for becoming a licensed Peace Officer. Already budgeted. Broderick Lane - Road Hand pay Increased from \$21.00 to \$22.00 on 5/22/25, for promotion to Equipment Operator. Already budgeted. Logan Daves - Road Hand pay increased from \$18.00 to \$19.00 on 5/22/25, for 90 day completion. Already budgeted Adam Ridge - Road Hand pay increased from \$18.00 to \$19.00 on 5/22/25, for 90 day completion. Already budgeted. Ray Wilemon - Road Hand Crew Leader pay increased from \$23.10 to \$24.10 on 5/22/25, for being a Trainer. Already budgeted.

#### RAINS COUNTY PUBLIC LIBRARY LONG RANGE PLAN 2025-2030

#### INTRODUCTION

This long-range plan was created to provide a means of future direction, communication, and a blueprint for the Library's growth and development. Through it, the Library will meet the challenge of providing free and equal access to library services for all. To achieve this, the 2024 Library Advisory Board of the Rains County Public Library, Library staff, and the community will work together to create the long-range plan.

The board was charged as follows:

- To examine and determine library service responses •
- To collect and examine data about the library and the community
- To prepare vision and mission statements that specify the scope of its activities and overall direction ٠
- To prepare goals, objectives, and strategies . •
- To recommend the plan to the Commissioner's Court of Rains County for its approval and implementation

#### 2025 Library Advisory Board

Holly Morey	
Sherlyn Adams	
Donna Asbill	
Staci Ely	
Sara Shifflet	
Wendy Byrd	

Chair Secretary Advisory Board Member Advisory Board Member Advisory Board Member Library Director

Marsha Rakestraw Sherri McCall Lea Reed Jeff Christian Dorothy Foley Brittany Veal

V. Chair Advisory Board Member Advisory Board Member Advisory Board Member Advisory Board Member Advisory Board Member

#### BACKGROUND

In October of 1981, a group of interested citizens, under the leadership of Doris Briggs, formed a library committee. It was an organization dedicated solely to the establishment of a public library in Rains County. On November 2, 1981, the Library Board of Trustees was formed and officers were elected. The local governmental entities supported the endeavor and assisted with funding, and soon, the Rains County Commissioners' Court passed a resolution which created a county library department.

In December of 1981, the First National Bank of Emory offered a soon to be vacated auto repair shop as a temporary home for the new library, and renovation began on the building. The library first opened its doors in March, 1982, with 2,000 volumes, a part-time librarian, and many volunteers.

With continued community growth and patronage of the library, it was quickly determined that expansion of the library would be necessary. In 1985, with the receipt of a Library Services & Construction Act (LSCA) matching grant of \$100,000 and many fundraising efforts, plans were made for the current 5,000 square foot building. With the community support, the new library was built and its doors were opened to the public in November, 1987. The Library now offers information and entertainment in multiple formats, including large print, audio, video, and digitization of the Rains County Leader, as well as electronic media, Internet access and e-books. The staff includes a full-time Library Director, four part-time library assistants. In January 2011 the library was renovated using the library capital funds. This renovation has given new life to the library and we are looking forward to seeing the growth that this community has to offer.

The Friends of the Rains County Public Library was re-established in June, 2000, for the purpose of promoting the interest and welfare of the Rains County Public Library as a cultural and educational asset to Rains County. It is a 501 C3 non-profit organization, operating separately from the Library Advisory Board. The Friends group was reorganized and revitalized in September 2008 and now has over 100 members. The group projects during 2009 included establishing the Meadows Room as the Meadows Cultural Center, sponsoring an extremely successful Summer Reading Program for children from preschool to Teens and conducting two book sales a year. In 2010 the

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Friends started the only art gallery in Rains County within Meadows Cultural Center where artists of all types and ages are able to display their work. In 2011 the Friends of the Library funded 50% of the Media Center equipment purchased for the Meadows Room.

The library is under the general supervision of the Rains County Commissioners' Court. The Court appoints a ninemember Library Advisory Board to work with the Director and Commissioners' Court.

The Library is funded by Rains County tax revenues. Additionally, grants are sought and acquired for special projects.

#### THE COMMUNITY AND THE LIBRARY

Rains County is located between two popular destination lakes, and, while the community is still mostly rural, it is seeing significant growth in residences and retail/service businesses. This shift in population demographics means that the library will have to expand services and outreach to meet the growing needs and requirements of the community.

The U S Census Bureau 2020 population shows Rains County with 12,823 (population estimate July 1, 2022) citizens which is a 18% increase over 2010 population of 10,914. The demographic breakdowns of ages from the 2010 census to the 2020 census are:

	<u>2010 Census</u>	<u>2020 Census</u>
Less than 5 years old	5.3 %	4.7%
5 to 18 years old	21.7%	19.8%
19 to 64 years old	52.6%	50.3%
65 and older	20.4%	25.2%
Female		49.8%

The languages represented in the community are primarily English and Spanish. 2020 Census data showed 85.4 percent of the citizenry 25 years of age or above have a high school diploma or GED, while 13.7% have four or more years of college.

The unemployment rate in December 2009 was 8.9% nearly double the 4.4% in December 2008. In December 2012 the unemployment rate was at 6.2%, and in January 2015 the unemployment rate had dropped to 4.9%, and is currently at 3.3%. Median family income in 2019 was \$52612. Data USA show 12% of the population below the poverty level with 25.5% of children under 18 years of age below the poverty level.

Data shows that Rains County's largest employers are the Rains Independent School District, Rains County, Senior Suites, Ivan Smith Furniture Warehouse, Brookshire's Grocery, Hooton's Hardware, City of Emory, and Texas Department of Transportation. Primary industries in the county include retail/service and agriculture. It is expected that the next five years will see the trend for decreasing reliance on an agricultural economy to continue, and an increasing reliance on retail, business services, tourism and light manufacturing. Information sources within the county are primarily the local newspaper (The Rains County Leader), which is also

online, radio stations KSST and KMOO, and local radio station KRER 102.5 FM, and various community organizations. Libraries, other than the county library, include one at each level of public school for a total of four, small primarily religious collections at several local churches, two small "honor" libraries located within the storm shelters in Point and East Tawakoni, and the Genealogy Library maintained by the Rains County Genealogical Society.

Rains County currently has 2 private preschools, and one each of public preschool, elementary school, intermediate school, junior high school, and high school. There is a small private school for Mennonite families. In the 2008-2009 school year 24 children were withdrawn from Rains ISD for home schooling. During the 2009-2010 school year there were 17 withdrawn, in 2010-2011 there were 24 children withdrawn, 2011-2012 18 children were withdrawn, in the 2014-15 school year 31 students were withdrawn for home schooling, in 2015-16 school year 32 students were withdrawn and in 2016-17 aproximately 45 students were withdrawn. Because homeschoolers in Texas do not need to register with the State or local school district it is impossible to determine how many school approximately 250 families.

Health service providers in the community are the nursing home, Andrews Center and one medical clinic and one Urgent Care in Emory.

There are aproximately 30 churches in the county.

There are approximately 15 to 20 community-based service organizations.

#### SERVICE RESPONSES Suggested Service Responses

Based on the SWOT (Strength, Weaknesses, Opportunities, and Threats) Analysis done in the Strategic Planning phase of this project (see page 10), and to assure that the library serves as many county residents as possible while maintaining adequate service levels, the Library Advisory Board has chosen to focus on these areas of service described in Public Library Association 2007 guidelines (this is the latest update to the service responses for public libraries):

<u>Stimulate Imagination</u>: Reading, viewing, and listening for pleasure. Residents will have materials and programs that excite their imaginations and provide pleasurable reading, viewing, and listening experiences.

<u>Create Young Readers</u>: Early literacy. Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen.

<u>Connect to the Online World</u>: Public Internet access. Residents will have high-speed access to the digital world with no unnecessary restrictions or fees to ensure that everyone can take advantage of the ever-growing resources and services available through the Internet.

<u>Visit a Comfortable Place</u>: Physical and virtual spaces. Residents will have safe and welcoming physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.

<u>Understand How to Find, Evaluate, and Use Information</u>: Information fluency. Residents will know when they need information to resolve an issue or answer a question and will have the skills to search for, locate, evaluate, and effectively use information to meet their needs.

#### VISION STATEMENT

The Rains County Library Providing excellence in library services.

#### **MISSION STATEMENT**

The mission of the Rains County Public Library is to provide access to 21<sup>st</sup> Century resources and services to maintain and improve the quality of life for all the citizens of Rains County.

#### GOALS AND OBJECTIVES

The following goals are the priorities to be accomplished over the course of the next five years which address key strategic issues and support our vision and mission. They are not intended to address all the issues facing the Library, instead they are designed to focus the efforts of the Library Advisory Board and staff in providing materials and programs that meet the needs of the Rains County community and maintain an excellence in service. These goals will be used by the Library Director to prepare annual operating plans which will implement the Long-Range Plan.
## SERVICE GOALS

#### GOAL 1 Provide programs and services that support the Library's mission and service responses and that augment the collection.

- Maintain a continuously updated collection through selection and purchase of current materials and Objective 1 weeding of outdated materials Action Steps:
  - Evaluate collection to determine average age of materials and identify areas needing Α. improvement for the Collection Development Plan (Ongoing)
  - Maintain Collection Turnover rate of 2 (Ongoing) (Note: currently at a rate of .63) В.
- Maintain relations with Friends of the Library organization and support Friends of the Library **Objective 2** initiatives such as the semi-annual book sales.
  - A. Continue to accept donations of books and media for the book sales
  - B. Continue to provide the Friends of the Library with library event information, and publicity items in their effort to advertise and promote the library.
- GOAL 2 Provide access to resources that are critical to success in an increasingly technological world.
- Upgrade current technological resources and add additional resources as required to meet the **Objective 1** community's needs and demands while continueing to maintain and update all features of the Public Access Catalog system. (Ongoing)
- **Objective 2** Continue to make e-books available to our patrons (Ongoing)
- **Objective 3** Continue utilizing the CIRA library web page Action Steps:
  - Update information as needed and add additional information to the web page (Ongoing) Α.
  - Maintain improved user-friendly web presence. (Ongoing) В.

#### GOAL 3 Enable citizens to continue their active participation in lifelong learning.

- **Objective 1** Encourage computer classes for adults. Action Steps:
  - A. In the fall of 2022, The Literacy Council of Tyler became our point of contact for adult education programs.
  - Provide a room for The Literacy Council of Tyler to conduct ESL and GED classes (Ongoing) В.
  - C. Currently these classes are being housed by Rains ISD

#### Continue to maintain the large print collection, audio books, and other services Objective 2 Action Steps:

- A. Survey circulation data for Large Print Collection in order to develop a better plan for this collection (Ongoing)
- Maintain a Deposit Collection of Large Print/Audio Books at the Senior Suites by donating В. weeded materials. (Ongoing)(Currrently, they do not have space for these materials)
- C. Revive the WOW (Words on Wheels) program by encouraging people to volunteer to help with selection and delivery of books to those who cannot visit the library. (Ongoing) Currently there are no WOW patrons.

GOAL 4	Foster a lifelong love of books in children and a desire to learn that will help them live productive and satisfying lives.
Objective 1	Continue to present a Summer Reading Program for children in grades Pre-K to 12 annually Action Steps:
	<ul> <li>A. Increase the number of children receiving a summer reading completion certificate by 2% by continuing to promote within the Rains ISD, Yantis, and surrounding schools (Annually)</li> <li>1.) Offer prizes as incentives</li> <li>2.) Award coch ability a certificate of completing schools (Annually)</li> </ul>
Objective 2	<ul> <li>2.) Award each child a certificate of completion, coupon envelope and a book.</li> <li>B. Distribute summer reading brochures to Rains, Yantis and surrounding schools, as well as during Founder's Day each year in May prior to the start of the program. (Ongoing)</li> <li>Plan and conduct a weekly story time for children ages eighteen months to five years along with their paperts.</li> </ul>
	Action Steps:
	<ul> <li>A. Continue story time at the library with associated publicity (Ongoing)</li> <li>B. Offer on-site story time to surrounding pre-schools, daycare centers. (When staffing is available to do so)</li> </ul>
Objective 3	Continue to expand the children's collection A. Purchase new material each year
	B. Make suggestions each year in the Collection Development Plan (Ongoing)
Objective 4	Create an inviting reading/program environment for children by adding creative decorations that are age appropriate. (Ongoing)
Objective 5	Encourage parents as their children's first teacher Action Steps:
	A. Provide publicity for Story Times, and Summer Reading Program at Good Samaritans, local day care centers, home school families, and schools in the spring and fall of each year. (Ongoing)
	B. Make available the Read to Your Bunny books to parents of young children 18 months to 5 years. (Ongoing)
	C. Continue to work with DPIL (Dolly Parton Imagination Library) to put books in the hands of those children under the age of 5. (ongoing)
GOAL 5	Evaluate ways to make the library a resource valued and used by teens.
Objective 1	Expand programming and collection for Young Adults Action Steps:
	<ul> <li>A. Hang teen appropriate signage in teen area (Ongoing)</li> <li>B. Work with Dean of students and librarian at the High School in August prior to the beginning of</li> </ul>
	the school year to promote databases and other useful resources (Ongoing) C. Encourage participation in the Teen activities and all programs at the library and provide flyers and publicity at the Rains ISD campuses. (Ongoing)
GOAL 6	The Library will increase and improve the awareness of the Library's facility, materials, and services by marketing and promotion through newspaper and social media.
Objective 1	Provide a pleasant, comfortable, and safe library facility for patrons Action Steps:
	<ul> <li>A. Add security cameras inside and outside the building</li> <li>B. Submit budget request for funding to improve and expand parking lot (Ongoing until completed)</li> </ul>
	C. Submit budget request for increased square footage for the library (Ongoing until completed)

Objective 2	Explore and evaluate ways to serve the needs of patrons who work locally or in-home offices Action Steps:
	A. Publicize availability of online library catalog, UNT Portal of Texas History and databases with handouts and newspaper articles (Ongoing)
	B. Survey local businesses on library research needs. (annually)
	C. Include useful links to Business resources in the on-line catalog (Ongoing)
Objective 3	Increase the percentage of Rains County residents holding a current library card Action Steps:
	A. Support Friends of the Library booths and/or parade participation at 2 community wide events, such as the County Fair, Founders Day, Tamale Festival, Spirit of East Tawakoni, or Christmas parades and provide publicity flyers containing information about library services to the Friends to distribute. (Ongoing)
	B. Post Library Card Signup Banner each September and work with Friends for Library Card signup during the County Fair each September. (Ongoing)
	C. Participate in the Rains back to school fair each year in August. (when available)
Objective 4	Create an inviting reading/program environment for children and teens Action Steps:
	A. Create a photo archive of all children's areas, used simultaneously, to facilitate planning for a new building, or expansion of the existing one. (Ongoing)
	<ul> <li>B. Create a photo archive of all Young Adult areas visited by library staff to facilitate planning for a new building or expansion of the existing one. (Ongoing)</li> </ul>
Objective 5	Provide professional assistance to patrons in all areas of library service Action Steps:
	A. Have the library director and library staff participate in training of databases, digital portal, customer service, and e-book usage in order to help our patrons with the services we provide. (Ongoing)
	B. Assure that all staff is familiar with all of the services that the library provides and be able to communicate and assist patrons with its use.
Objective 6	Provide workshops and educational opportunities for patrons Action Steps:
	A. Work with The Literacy Council of Tyler in offering ESL and GED classes along with other college courses (Ongoing)
	B. Work with the Friend's of the Library in offering a variety of classes and services for all ages.
Objective 7	Increase cooperation with public, private, and home school groups to anticipate student resources and needs Action Steps:
	A. Distribute library flyer or bookmark to RISD teachers (Ongoing each August)
	B. Distribute information and speak at new Teacher orientation (Ongoing each August) school will allow)
	C. Conduct Workshop for Home school parents and youth on resources available through TexShare databases, UNT Portal of Texas History and Overdrive/Libby on an as needed basis (Ongoing)
	D. Provide Homeschool reading group to homeschool families, as long as we have staffing to do so.
Objective 8	Increase cooperation with business and civic groups in the community Action Steps:
	<ul> <li>A. Provide meeting room space for an average of 20 meetings per month (Ongoing)</li> <li>B. Distribute library brochures and flyers to each group using the meeting room once each year (Ongoing)</li> </ul>

Objective 9	Increase the awareness and use of the Interlibrary Loan Program and the TexShare Library card which allows patrons to check out books from any Texas TexShare library Action Steps:
	A. Create library sign and/or bookmark publicizing "Share It", the new Interlibrary Loan system (Ongoing)
	B. Submit newspaper press release and or article about Interlibrary Loan and TexShare Databases annually (Ongoing)
GOAL 7	The Library will consistently strive to improve user statistics.
Objective 1	Increase circulation of all library materials Action Steps: A. Improve collection by continuing to weed and replace (Ongoing)
	B. Increase publicity through newspaper, flyers, social media, and brochures about library events. (Ongoing)
Objective 2	C. Create a "last chance" area for materials that have not circulated well in the past year. Seek out and respond to suggestions and concerns of patrons about library facilities, services, and collections Action Steps:
	A. Survey county residents on perception and knowledge of library image and resources in cooperation with the Friends using Survey Monkey. (annually)
Objective 3	Develop a way to identify groups who do not use the library on a regular basis. Action Steps:
	<ul> <li>A. Create a list from the Atrium database showing zip codes or post office of patrons</li> <li>B. Develop additional publicity for areas with fewer patrons by posting flyers and brochures in areas of interest such as the Chamber of Commerce and City offices</li> </ul>
Objective 4	Present Library needs and gather information from local economic development group and civic organizations
GOAL 8	Provide ongoing training and fulfill staffing requirements to achieve service goals
Objective 1	Provide ongoing training to ensure a cohesive, qualified, and highly motivated staff to accomplish the service goals of the Library, which will advance the Library's vision and mission statements, thus recognizing staff as an invaluable resource. A. Seek training for staff in areas such as personal development, customer service and change management. (Ongoing)
	B. Director should continue to acquire at least 12 continuing education hours annually, by attending Texas Library association Annual Conference workshops, ARSL Association for Rural and Small Libraries, or Public Library Association annual conference workshops, or other in person or virtual training as it's made available
	C. Staff workshop on use of the OPAC (on-line Public Access Catalog), Texas State Library Databases, and UNT Portal on Texas History as new employees are hired or as new databases are received (Ongoing)
Objective 2	<ul> <li>Provide for staff levels appropriate to achieve the Library's service responses and mission Action Steps:</li> <li>A. Provide accurate job descriptions for all staff</li> <li>B. Regularly update Volunteer Job Descriptions and assignments instructions</li> <li>C. Review and update each Job Description in December or before new staff are hired</li> <li>D. Maintain a volunteer program</li> </ul>

Objective 3	Evaluate current salaries and strive to offer those which are commensurate to the regional level (Ongoing) <i>Action Steps:</i>
	A. Research libraries of comparable population base in Texas to create a comparison spreadsheet for Library Director Salaries, staff salaries, and number of full-time and part-time staff to submit with Budget Request. (during budget)
	B. Provide competitive salaries for all library employees, in order to retain good employees.
Objective 4	Provide opportunities for staff development in the decision-making process of the library Action Steps:
	A. The director will serve on the Long-Range Plan committee and one staff member should be available to participate if needed.
	B. The director and one staff member serve on the Collection Development Plan committee each year.
Objective 5	Involve staff in awareness of their physical surroundings as a component of service, providing consistent and up-to-date safety training for staff Action Steps:
	A. All staff will attend safety training when presented for county personnel to include LifeVac, and Narcan.
	B. All new staff should receive CPR training at the first available class and other staff maintain certification (Ongoing)
GOAL 9	Develop and maintain a diverse and dynamic collection (including all formats) to further the Library's mission and service responses, which reflect current standards and the Library's Collection Development Policy.
Objective 1	Review guidelines and allocations of future expansion and development of library collections Action Steps:
	A. Annually review collection Development Plan and allocate the materials budget based on the plan (Ongoing)
	B. Increase the book collection to three books per capita. Per the State Library, our library should consider a population of 12,986. Note: previous goal of two books per capita was achieved in 2015
	C. Continue to increase the collection each year (Ongoing)
Objective 2	Create an Interlocal Agreement between the City of Point, the City of East Tawakoni and the Public Library in order that they may become "branch" libraries, or "deposit" libraries within their storm shelter/libraries. Funding for these branches would be the sole responsibility of each individual entity; the circulating materials would be counted within the statistical information for the existing Public library at 150 Doris Briggs Pkwy. This would enable the "library" to be able to reach out to other areas of Rains County without any additional funding.
GOAL 10	Create an expanded and inviting library that addresses critical space shortages, provides a technology center, and accommodates expanding content, services, and programs. (See attached page 12 for facility needs.)
Objective 1	Look for grant monies for expansion
Objective 2	Evaluate need for enlarged space (additional square footage) considering the number of visits by patrons each day as well as the cramped space in the Meadow's Cultural Center that is used for summer reading programs, story time, homeschool reading, Literacy Council of Tyler adult education and other community non-profit usage. (yearly until complete)
Objective 3	Increase the number of patron computers to include computer lab once the request for additional

space is achieved.

 Objective 4 Evaluate need for a quiet study area after the additional space request is provided.

## GOAL 11 Maintain a current Long-Range Plan and Policies

Objective 1 Review, evaluate, and modify annually the long-range plan and policy manual Action Steps: A Present revised Long-Range Plan to Library Advisors Resent in Action Steps

A. Present revised Long-Range Plan to Library Advisory Board in April and the County Judge, and Commissioners in May

- Objective 2 Implement action steps from Long Range Plan as they are financially feasible
- Objective 3 Annually compare local performance and collection with Library Standards, with special emphasis on budget considerations Action Steps:
  - A. Complete Standards comparison worksheet annually to present to Library Board, County Judge and County Commissioners with the Long-Range Plan

# GOAL 12 The Library will continue to develop sources of public and private funding to support and improve the Library.

- Objective 1 Identify grants available to fit the needs of the Library Action Steps:
  - A. The Library Director will attend a grant management training when available
  - B. The Library Advisory Board will continue looking for expansion grant possibilities. (until complete)

# GOAL 13 The Library Advisory Board will seek to maintain a higher level of involvement, development, and education on library matters.

Objective 1 Encourage the Library Advisory Board and County Officials to seek and maintain contact with local, state, and federal elected officials concerning issues important to libraries

Action Steps:

- A. The Library will provide information on relevant issues to Library Advisory Board Members during regularly scheduled meetings and to County Officials during Commissioner's Court. (Ongoing)
- B. Library Advisory Board members will contact state or federal elected officials once per legislative session as the need occurs (Ongoing)
- C. One or more Library Advisory Board Members or County Officials will attend the Texas Library Association Legislative Day, as budget allows
- *Objective 3* Review annually Library Advisory Board responsibilities, as well as all policies, bylaws, and plans *Action Steps:* 
  - A. Provide all new Library Advisory Board members the Library Advisory Board Handbook, Long Range Plan, statistical documents and any other relevant documents at the February meeting.

## CONCLUSION

This Long-Range Plan provides a framework for the Library Advisory Board and Library staff to offer excellence in library service to our community. Our vision and mission statements reflect fundamental values of the community which will continue into the future. The goals outlined are the priorities set for implementation in the next five years.

## **REVIEW AND ACTION PLAN**

By May 31<sup>st</sup> of each year, the plan should be reviewed to reflect activities that will take place in the next fiscal year to achieve the elements of the Long-Range Plan. The Library Advisory Board has approved the content and implementation of the Long-Range Plan.

Holly Morey, Board Chair	Date	
Marsha Rakestraw, Vice Chair	Date	-
Sherlyn Adams, Secretary	Date	
Staci Ely, Member	Date	
Sara Shifflet, Member	Date	
Lea Reed, Member	Date	
Donna Asbill, Member	Date	
Jeff Christian, Member	Date	
Sherri McCall, Member	Date	
Dorothy Foley, Member	Date	
Brittany Veal, Member	Date	
Wendy Byrd, Library Director	Date	

## SWOT Analysis of the Community

## Strengths of the community

- County-wide strategic planning and "directed" growth
- > Family-oriented, small town values, excellent quality of life
- Active Civic Organizations
- Churches/Church Outreach
- School System

### Weaknesses of the community

- Lack of employment opportunities
- Lack of citizens with higher education and/or employment skills
- Drugs and drug-related crimes; child abuse and crimes against children statistics
- Limited opportunities for adult education/computer training

## **Opportunities** for the Community

- Increase in number of retail services
- Continued growth
- Increase in business and employment opportunities
- > Continued need for infrastructure planning to accommodate future growth

## Threats or Trends Facing the Community

- Crime rates Increased in 2005 but have decreased in following years
- Poverty/educational levels/literacy
- Growth challenges—infrastructure, taxes, services
- National economic downturn affects on County revenues

## SWOT Analysis of the Library

Strengths of the Library in the areas selected as service responses:

- Seven desktop computers to access reference materials and training opportunities
- Summer Reading Program/ preschool programs and homeschool reading programs
- On-going efforts to update collection in all formats
- Large active enthusiastic Friends of the Library
- Library hours include 4 hours on Saturdays
- Renovated and improved facility
- On-line Public Access Computer (OPAC) with databases
- E-books through Overdrive/Libby
- Free WIFI
- Media Center in Meadows Cultural Center (co-funded by the Friends of the Library)

Weaknesses of the Library in the areas selected as service responses:

- More job/employment training necessary for higher paying jobs
- Library space and staff training for computer training limited
- Small collection outdated in many areas.
- No area to conduct computer classes
- Lack of a "quiet" or study area
- Lighting

## **Opportunities** for the library to expand programs for targeted service responses:

- Expanded children's programming
- > Serve as publicity outlet for other community groups providing computer training for adults
- > Expansion of current facility to accommodate growth
- Large enthusiastic Friends of Library and other volunteer groups
- Expanded electronic services including data bases

Threats to the library in expanding programs for targeted service services:

- Lack of effective marketing and promotion
- Funding issues: County, grants
- Lack of space and staffing
- Continued staff turnover
- Continued support of volunteers
- National economic downturn affects on County revenues

#### RAINS COUNTY PUBLIC LIBRARY LONG RANGE PLAN Future Facility Needs

#### Public Area

- Separate age group areas
- More reading/seating capacity
- More shelf space
- Need space for attractive eye-catching displays
- Quiet area/study rooms
- Separate space for Genealogy materials
- Appropriate shelving for materials
- Research tables and chairs
- Genealogy dedicated computer workstation
- Enlarged meeting room space

#### Computers

- Need space for additional public access computers
- Need ample space to arrange all computers and equipment so that they do not block an aisle
- > Need separate computer room, so that we can provide computer classes to our patrons

#### Staff work area

- Need for efficient ergonomic workstations
- Need additional computer workstations
- Separate break room with area for personal storage
- In-wall book drop

## Other space needs

- Need at least 15' x 15' storage room attached to main building
- Need a separate janitorial closet to store all janitorial equipment safely
  - 1. Need entire facility to meet ADA requirements for accessibility to disabled
    - a. All aisles (including work area) to meet ADA specifications for wheelchair accessibility
    - b. Ample turning space for wheelchairs
    - c. Automatic doors to accommodate wheelchairs
    - d. Restrooms to comply with ADA
  - 2. Refurbished, repainted, lighting and expanded parking lot

## Meadows Cultural Center

- Closet adequate to store and access tables and chairs
- Electrical closet space separate from public storage area
- Additional space needed for programs in order to be within capacity limits

## RAINS COUNTY PUBLIC LIBRARY LONG RANGE PLAN 2025-2030

## INTRODUCTION

This long-range plan was created to provide a means of future direction, communication, and a blueprint for the Library's growth and development. Through it, the Library will meet the challenge of providing free and equal access to library services for all. To achieve this, the 2024 Library Advisory Board of the Rains County Public Library, Library staff, and the community will work together to create the long-range plan.

The board was charged as follows:

- To examine and determine library service responses
- To collect and examine data about the library and the community
- To prepare vision and mission statements that specify the scope of its activities and overall direction
- To prepare goals, objectives, and strategies
- To recommend the plan to the Commissioner's Court of Rains County for its approval and implementation

### 2025 Library Advisory Board

Holly Morey Sherlyn Adams Donna Asbill Staci Ely Sara Shifflet Wendy Byrd	Chair Secretary Advisory Board Member Advisory Board Member Advisory Board Member Library Director	Marsha Rakestraw Sherri McCall Lea Reed Jeff Christian Dorothy Foley Brittany Veal	V. Chair Advisory Board Member Advisory Board Member Advisory Board Member Advisory Board Member
Wendy Byrd	Library Director	Brittany Veal	Advisory Board Member

## BACKGROUND

In October of 1981, a group of interested citizens, under the leadership of Doris Briggs, formed a library committee. It was an organization dedicated solely to the establishment of a public library in Rains County. On November 2, 1981, the Library Board of Trustees was formed and officers were elected. The local governmental entities supported the endeavor and assisted with funding, and soon, the Rains County Commissioners' Court passed a resolution which created a county library department.

In December of 1981, the First National Bank of Emory offered a soon to be vacated auto repair shop as a temporary home for the new library, and renovation began on the building. The library first opened its doors in March, 1982, with 2,000 volumes, a part-time librarian, and many volunteers.

With continued community growth and patronage of the library, it was quickly determined that expansion of the library would be necessary. In 1985, with the receipt of a Library Services & Construction Act (LSCA) matching grant of \$100,000 and many fundraising efforts, plans were made for the current 5,000 square foot building. With the community support, the new library was built and its doors were opened to the public in November, 1987. The Library now offers information and entertainment in multiple formats, including large print, audio, video, and digitization of the Rains County Leader, as well as electronic media, Internet access and e-books. The staff includes a full-time Library Director, four part-time library assistants. In January 2011 the library was renovated using the library capital funds. This renovation has given new life to the library and we are looking forward to seeing the growth that this community has to offer.

The Friends of the Rains County Public Library was re-established in June, 2000, for the purpose of promoting the interest and welfare of the Rains County Public Library as a cultural and educational asset to Rains County. It is a 501 C3 non-profit organization, operating separately from the Library Advisory Board. The Friends group was reorganized and revitalized in September 2008 and now has over 100 members. The group projects during 2009 included establishing the Meadows Room as the Meadows Cultural Center, sponsoring an extremely successful Summer Reading Program for children from preschool to Teens and conducting two book sales a year. In 2010 the

Friends started the only art gallery in Rains County within Meadows Cultural Center where artists of all types and ages are able to display their work. In 2011 the Friends of the Library funded 50% of the Media Center equipment purchased for the Meadows Room.

The library is under the general supervision of the Rains County Commissioners' Court. The Court appoints a ninemember Library Advisory Board to work with the Director and Commissioners' Court.

The Library is funded by Rains County tax revenues. Additionally, grants are sought and acquired for special projects.

## THE COMMUNITY AND THE LIBRARY

Rains County is located between two popular destination lakes, and, while the community is still mostly rural, it is seeing significant growth in residences and retail/service businesses. This shift in population demographics means that the library will have to expand services and outreach to meet the growing needs and requirements of the community.

The U S Census Bureau 2020 population shows Rains County with 12,823 (population estimate July 1, 2022) citizens which is a 18% increase over 2010 population of 10,914. The demographic breakdowns of ages from the 2010 census to the 2020 census are:

	<u>2010 Census</u>	<u>20</u> 20 Census
Less than 5 years old	5.3 %	4.7%
5 to 18 years old	21.7%	19.8%
19 to 64 years old	52.6%	50.3%
65 and older	20.4%	25.2%
Female		49.8%

The languages represented in the community are primarily English and Spanish. 2020 Census data showed 85.4 percent of the citizenry 25 years of age or above have a high school diploma or GED, while 13.7% have four or more years of college.

The unemployment rate in December 2009 was 8.9% nearly double the 4.4% in December 2008. In December 2012 the unemployment rate was at 6.2%, and in January 2015 the unemployment rate had dropped to 4.9%, and is currently at 3.3%. Median family income in 2019 was \$52612. Data USA show 12% of the population below the poverty level with 25.5% of children under 18 years of age below the poverty level.

Data shows that Rains County's largest employers are the Rains Independent School District, Rains County, Senior Suites, Ivan Smith Furniture Warehouse, Brookshire's Grocery, Hooton's Hardware, City of Emory, and Texas Department of Transportation. Primary industries in the county include retail/service and agriculture. It is expected that the next five years will see the trend for decreasing reliance on an agricultural economy to continue, and an increasing reliance on retail, business services, tourism and light manufacturing.

Information sources within the county are primarily the local newspaper (The Rains County Leader), which is also online, radio stations KSST and KMOO, and local radio station KRER 102.5 FM, and various community organizations. Libraries, other than the county library, include one at each level of public school for a total of four, small primarily religious collections at several local churches, two small "honor" libraries located within the storm shelters in Point and East Tawakoni, and the Genealogy Library maintained by the Rains County Genealogical Society.

Rains County currently has 2 private preschools, and one each of public preschool, elementary school, intermediate school, junior high school, and high school. There is a small private school for Mennonite families. In the 2008-2009 school year 24 children were withdrawn from Rains ISD for home schooling. During the 2009-2010 school year there were 17 withdrawn, in 2010-2011 there were 24 children withdrawn, 2011-2012 18 children were withdrawn, in the 2014-15 school year 31 students were withdrawn for home schooling, in 2015-16 school year 32 students were withdrawn and in 2016-17 aproximately 45 students were withdrawn. Because homeschoolers in Texas do not need to register with the State or local school district it is impossible to determine how many school age children in the county may be homeschooled. Our Homeschooling groups in the county consist of approximately 250 families.

Health service providers in the community are the nursing home, Andrews Center and one medical clinic and one Urgent Care in Emory.

There are aproximately 30 churches in the county.

There are approximately 15 to 20 community-based service organizations.

## SERVICE RESPONSES Suggested Service Responses

Based on the SWOT (Strength, Weaknesses, Opportunities, and Threats) Analysis done in the Strategic Planning phase of this project (see page 10), and to assure that the library serves as many county residents as possible while maintaining adequate service levels, the Library Advisory Board has chosen to focus on these areas of service described in Public Library Association 2007 guidelines (this is the latest update to the service responses for public libraries):

<u>Stimulate Imagination</u>: Reading, viewing, and listening for pleasure. Residents will have materials and programs that excite their imaginations and provide pleasurable reading, viewing, and listening experiences.

<u>Create Young Readers</u>: Early literacy. Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen.

<u>Connect to the Online World</u>: Public Internet access. Residents will have high-speed access to the digital world with no unnecessary restrictions or fees to ensure that everyone can take advantage of the ever-growing resources and services available through the Internet.

Visit a Comfortable Place: Physical and virtual spaces. Residents will have safe and welcoming physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.

<u>Understand How to Find, Evaluate, and Use Information</u>: Information fluency. Residents will know when they need information to resolve an issue or answer a question and will have the skills to search for, locate, evaluate, and effectively use information to meet their needs.

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## SERVICE GOALS

# GOAL 1 Provide programs and services that support the Library's mission and service responses and that augment the collection.

- Objective 1 Maintain a continuously updated collection through selection and purchase of current materials and weeding of outdated materials *Action Steps*:
  - A. Evaluate collection to determine average age of materials and identify areas needing improvement for the Collection Development Plan (Ongoing)
  - B. Maintain Collection Turnover rate of 2 (Ongoing) (Note: currently at a rate of .63)
- *Objective 2* Maintain relations with Friends of the Library organization and support Friends of the Library initiatives such as the semi-annual book sales.
  - A. Continue to accept donations of books and media for the book sales
  - *B.* Continue to provide the Friends of the Library with library event information, and publicity items in their effort to advertise and promote the library.

# GOAL 2 Provide access to resources that are critical to success in an increasingly technological world.

- Objective 1 Upgrade current technological resources and add additional resources as required to meet the community's needs and demands while continueing to maintain and update all features of the Public Access Catalog system. (Ongoing)
- *Objective 2* Continue to make e-books available to our patrons (Ongoing)

## Objective 3 Continue utilizing the CIRA library web page

Action Steps:

- A. Update information as needed and add additional information to the web page (Ongoing)
- B. Maintain improved user-friendly web presence. (Ongoing)

## GOAL 3 Enable citizens to continue their active participation in lifelong learning.

- Objective 1 Encourage computer classes for adults. Action Steps:
  - A. In the fall of 2022, The Literacy Council of Tyler became our point of contact for adult education programs.
  - B. Provide a room for The Literacy Council of Tyler to conduct ESL and GED classes (Ongoing)
  - C. Currently these classes are being housed by Rains ISD

# *Objective 2* Continue to maintain the large print collection, audio books, and other services *Action Steps:*

- A. Survey circulation data for Large Print Collection in order to develop a better plan for this collection (Ongoing)
- B. Maintain a Deposit Collection of Large Print/Audio Books at the Senior Suites by donating weeded materials. (Ongoing)(Currrently, they do not have space for these materials)
- C. Revive the WOW (Words on Wheels) program by encouraging people to volunteer to help with selection and delivery of books to those who cannot visit the library. (Ongoing) Currently there are no WOW patrons.

GOAL 4	Foster a lifelong love of books in children and a desire to learn that will help them live productive and satisfying lives.
Objective 1	<ul> <li>Continue to present a Summer Reading Program for children in grades Pre-K to 12 annually Action Steps:</li> <li>A. Increase the number of children receiving a summer reading completion certificate by 2% by continuing to promote within the Rains ISD, Yantis, and surrounding schools (Annually) 1.) Offer prizes as incentives</li> <li>2.) Award each child a certificate of completion, coupon envelope and a book.</li> <li>B. Distribute summer reading brochures to Rains, Yantis and surrounding schools, as well as during Founder's Day each year in May prior to the start of the program. (Ongoing)</li> </ul>
Objective 2	<ul> <li>Plan and conduct a weekly story time for children ages eighteen months to five years along with their parents.</li> <li>Action Steps:</li> <li>A. Continue story time at the library with associated publicity (Ongoing)</li> <li>B. Offer on-site story time to surrounding pre-schools, daycare centers. (When staffing is available to do so)</li> </ul>
Objective 3	Continue to expand the children's collection A. Purchase new material each year B. Make suggestions each year in the Collection Development Plan (Ongoing)
Objective 4	Create an inviting reading/program environment for children by adding creative decorations that are age appropriate. (Ongoing)
Objective 5	<ul> <li>Encourage parents as their children's first teacher Action Steps:</li> <li>A. Provide publicity for Story Times, and Summer Reading Program at Good Samaritans, local day care centers, home school families, and schools in the spring and fall of each year. (Ongoing)</li> <li>B. Make available the Read to Your Bunny books to parents of young children 18 months to 5 years. (Ongoing)</li> <li>C. Continue to work with DPIL (Dolly Parton Imagination Library) to put books in the hands of those children under the age of 5. (ongoing)</li> </ul>
GOAL 5	Evaluate ways to make the library a resource valued and used by teens.
Objective 1	<ul> <li>Expand programming and collection for Young Adults Action Steps:</li> <li>A. Hang teen appropriate signage in teen area (Ongoing)</li> <li>B. Work with Dean of students and librarian at the High School in August prior to the beginning of the school year to promote databases and other useful resources (Ongoing)</li> <li>C. Encourage participation in the Teen activities and all programs at the library and provide flyers and publicity at the Rains ISD campuses. (Ongoing)</li> </ul>
GOAL 6	The Library will increase and improve the awareness of the Library's facility, materials, and services by marketing and promotion through newspaper and social media.
Objective 1	<ul> <li>Provide a pleasant, comfortable, and safe library facility for patrons</li> <li>Action Steps:</li> <li>A. Add security cameras inside and outside the building</li> <li>B. Submit budget request for funding to improve and expand parking lot (Ongoing until completed)</li> <li>C. Submit budget request for increased square footage for the library (Ongoing until completed)</li> </ul>

Objective 2	Explore and evaluate ways to serve the needs of patrons who work locally or in-home offices Action Steps:
	A. Publicize availability of online library catalog, UNT Portal of Texas History and databases with handouts and newspaper articles (Ongoing)
	B. Survey local businesses on library research needs. (annually)
	C. Include useful links to Business resources in the on-line catalog (Ongoing)
Objective 3	Increase the percentage of Rains County residents holding a current library card Action Steps:
	A. Support Friends of the Library booths and/or parade participation at 2 community wide events, such as the County Fair, Founders Day, Tamale Festival, Spirit of East Tawakoni, or Christmas parades and provide publicity flyers containing information about library services to the Friends to distribute. (Ongoing)
	B. Post Library Card Signup Banner each September and work with Friends for Library Card signup during the County Fair each September. (Ongoing)
	C. Participate in the Rains back to school fair each year in August. (when available)
Objective 4	Create an inviting reading/program environment for children and teens Action Steps:
	<ul> <li>A. Create a photo archive of all children's areas, used simultaneously, to facilitate planning for a new building, or expansion of the existing one. (Ongoing)</li> </ul>
	<ul> <li>B. Create a photo archive of all Young Adult areas visited by library staff to facilitate planning for a new building or expansion of the existing one. (Ongoing)</li> </ul>
Objective 5	Provide professional assistance to patrons in all areas of library service Action Steps:
	A. Have the library director and library staff participate in training of databases, digital portal, customer service, and e-book usage in order to help our patrons with the services we provide. (Ongoing)
	B. Assure that all staff is familiar with all of the services that the library provides and be able to communicate and assist patrons with its use.
Objective 6	Provide workshops and educational opportunities for patrons Action Steps:
	A. Work with The Literacy Council of Tyler in offering ESL and GED classes along with other college courses (Ongoing)
	B. Work with the Friend's of the Library in offering a variety of classes and services for all ages.
Objective 7	Increase cooperation with public, private, and home school groups to anticipate student resources and needs
	Action Steps:
	<ul> <li>A. Distribute library flyer or bookmark to RISD teachers (Ongoing each August)</li> <li>B. Distribute information and speak at new Teacher orientation (Ongoing each August, as the school will allow)</li> </ul>
	C. Conduct Workshop for Home school parents and youth on resources available through TexShare databases, UNT Portal of Texas History and Overdrive/Libby on an as needed basis (Ongoing)
	D. Provide Homeschool reading group to homeschool families, as long as we have staffing to do so.
Objective 8	Increase cooperation with business and civic groups in the community Action Steps:
	<ul> <li>A. Provide meeting room space for an average of 20 meetings per month (Ongoing)</li> <li>B. Distribute library brochures and flyers to each group using the meeting room once each year (Ongoing)</li> </ul>

Objective 9	Increase the awareness and use of the Interlibrary Loan Program and the TexShare Library card which allows patrons to check out books from any Texas TexShare library Action Steps:
	<ul> <li>A. Create library sign and/or bookmark publicizing "Share It", the new Interlibrary Loan system (Ongoing)</li> <li>B. Submit newspaper press release and or article about Interlibrary Loan and TexShare Databases</li> </ul>
	annually (Ongoing)
GOAL 7	The Library will consistently strive to improve user statistics.
Objective 1	Increase circulation of all library materials Action Steps:
	<ul> <li>A. Improve collection by continuing to weed and replace (Ongoing)</li> <li>B. Increase publicity through newspaper, flyers, social media, and brochures about library events. (Ongoing)</li> </ul>
Objective 2	C. Create a "last chance" area for materials that have not circulated well in the past year. Seek out and respond to suggestions and concerns of patrons about library facilities, services, and collections Action Steps:
	A. Survey county residents on perception and knowledge of library image and resources in cooperation with the Friends using Survey Monkey. (annually)
Objective 3	Develop a way to identify groups who do not use the library on a regular basis. Action Steps:
	<ul> <li>A. Create a list from the Atrium database showing zip codes or post office of patrons</li> <li>B. Develop additional publicity for areas with fewer patrons by posting flyers and brochures in areas of interest such as the Chamber of Commerce and City offices</li> </ul>
Objective 4	Present Library needs and gather information from local economic development group and civic organizations
GOAL 8	Provide ongoing training and fulfill staffing requirements to achieve service goals
Objective 1	Provide ongoing training to ensure a cohesive, qualified, and highly motivated staff to accomplish the service goals of the Library, which will advance the Library's vision and mission statements, thus recognizing staff as an invaluable resource. A. Seek training for staff in areas such as personal development, customer service and change
	management. (Ongoing)
	B. Director should continue to acquire at least 12 continuing education hours annually, by attending Texas Library association Annual Conference workshops, ARSL Association for Rural and Small Libraries, or Public Library Association annual conference workshops, or other in person or virtual training as it's made available.
	C. Staff workshop on use of the OPAC (on-line Public Access Catalog), Texas State Library Databases, and UNT Portal on Texas History as new employees are hired or as new databases are received (Ongoing)
Objective 2	Provide for staff levels appropriate to achieve the Library's service responses and mission Action Steps:
	<ul> <li>A. Provide accurate job descriptions for all staff</li> <li>B. Regularly update Volunteer Job Descriptions and assignments instructions</li> <li>C. Review and update each Job Description in December or before new staff are hired</li> <li>D. Maintain a volunteer program</li> </ul>

Objective 3	<ul> <li>Evaluate current salaries and strive to offer those which are commensurate to the regional level (Ongoing)</li> <li>Action Steps:</li> <li>A. Research libraries of comparable population base in Texas to create a comparison spreadsheet for Library Director Salaries, staff salaries, and number of full-time and part-time staff to submit with Budget Request. (during budget)</li> <li>B. Provide competitive salaries for all library employees, in order to retain good employees.</li> </ul>
Objective 4	<ul> <li>Provide opportunities for staff development in the decision-making process of the library Action Steps:</li> <li>A. The director will serve on the Long-Range Plan committee and one staff member should be available to participate if needed.</li> <li>B. The director and one staff member serve on the Collection Development Plan committee each year.</li> </ul>
Objective 5	<ul> <li>Involve staff in awareness of their physical surroundings as a component of service, providing consistent and up-to-date safety training for staff</li> <li>Action Steps:</li> <li>A. All staff will attend safety training when presented for county personnel to include LifeVac, and Narcan.</li> <li>B. All new staff should receive CPR training at the first available class and other staff maintain certification (Ongoing)</li> </ul>
GOAL 9	Develop and maintain a diverse and dynamic collection (including all formats) to further the Library's mission and service responses, which reflect current standards and the Library's Collection Development Policy.
Objective 1	<ul> <li>Review guidelines and allocations of future expansion and development of library collections Action Steps:</li> <li>A. Annually review collection Development Plan and allocate the materials budget based on the plan (Ongoing)</li> <li>B. Increase the book collection to three books per capita. Per the State Library, our library should consider a population of 12,986. Note: previous goal of two books per capita was achieved in 2015</li> <li>C. Continue to increase the collection each year (Ongoing)</li> </ul>
Objective 2	Create an Interlocal Agreement between the City of Point, the City of East Tawakoni and the Public Library in order that they may become "branch" libraries, or "deposit" libraries within their storm shelter/libraries. Funding for these branches would be the sole responsibility of each individual entity; the circulating materials would be counted within the statistical information for the existing Public library at 150 Doris Briggs Pkwy. This would enable the "library" to be able to reach out to other areas of Rains County without any additional funding.
GOAL 10	Create an expanded and inviting library that addresses critical space shortages, provides a technology center, and accommodates expanding content, services, and programs. (See attached page 12 for facility needs.)
Objective 1	Look for grant monies for expansion
Objective 2	Evaluate need for enlarged space (additional square footage) considering the number of visits by patrons each day as well as the cramped space in the Meadow's Cultural Center that is used for summer reading programs, story time, homeschool reading, Literacy Council of Tyler adult education and other community non-profit usage. (yearly until complete)
Objective 3	Increase the number of patron computers to include computer lab once the request for additional space is achieved.

Objective 4 Evaluate need for a quiet study area after the additional space request is provided.

## GOAL 11 Maintain a current Long-Range Plan and Policies

- Objective 1
   Review, evaluate, and modify annually the long-range plan and policy manual

   Action Steps:
   A. Present revised Long-Range Plan to Library Advisory Board in April and the County Judge, and

   Commissioners in May
- Objective 2 Implement action steps from Long Range Plan as they are financially feasible
- Objective 3 Annually compare local performance and collection with Library Standards, with special emphasis on budget considerations *Action Steps:* 
  - A. Complete Standards comparison worksheet annually to present to Library Board, County Judge and County Commissioners with the Long-Range Plan

# GOAL 12 The Library will continue to develop sources of public and private funding to support and improve the Library.

## Objective 1 Identify grants available to fit the needs of the Library Action Steps:

- A. The Library Director will attend a grant management training when available
- B. The Library Advisory Board will continue looking for expansion grant possibilities. (until complete)

# GOAL 13 The Library Advisory Board will seek to maintain a higher level of involvement, development, and education on library matters.

# Objective 1 Encourage the Library Advisory Board and County Officials to seek and maintain contact with local, state, and federal elected officials concerning issues important to libraries

Action Steps:

- A. The Library will provide information on relevant issues to Library Advisory Board Members during regularly scheduled meetings and to County Officials during Commissioner's Court. (Ongoing)
- B. Library Advisory Board members will contact state or federal elected officials once per legislative session as the need occurs (Ongoing)
- C. One or more Library Advisory Board Members or County Officials will attend the Texas Library Association Legislative Day, as budget allows
- *Objective 3* Review annually Library Advisory Board responsibilities, as well as all policies, bylaws, and plans *Action Steps:* 
  - A. Provide all new Library Advisory Board members the Library Advisory Board Handbook, Long Range Plan, statistical documents and any other relevant documents at the February meeting.

## CONCLUSION

This Long-Range Plan provides a framework for the Library Advisory Board and Library staff to offer excellence in library service to our community. Our vision and mission statements reflect fundamental values of the community which will continue into the future. The goals outlined are the priorities set for implementation in the next five years.

## **REVIEW AND ACTION PLAN**

By May 31<sup>st</sup> of each year, the plan should be reviewed to reflect activities that will take place in the next fiscal year to achieve the elements of the Long-Range Plan.

The Library Advisory Board has approved the content and implementation of the Long-Range Plan.

Date Holly Morey, Board Chai 5-12 - 202 Date Marsha Rakestraw, Vice Chair 2025 5 12 Date Sherlyn Adams, Secretary Date Staci Ely, Memper Date Sara ifflet. Member D Reed, Member Dafe Lea 5 Date Donna Asbill Member Date ian. Member J€ Б Date Sherri mbei 2 Date Dorothy Foley, Member ษ 6 Date Britt Member ea` 25 Date Wendy Byrd /Library Di

## SWOT Analysis of the Community

Strengths of the community

- > County-wide strategic planning and "directed" growth
- > Family-oriented, small town values, excellent quality of life
- > Active Civic Organizations
- > Churches/Church Outreach
- School System

#### Weaknesses of the community

- > Lack of employment opportunities
- > Lack of citizens with higher education and/or employment skills
- > Drugs and drug-related crimes; child abuse and crimes against children statistics
- > Limited opportunities for adult education/computer training

## **Opportunities** for the Community

- > Increase in number of retail services
- > Continued growth
- > Increase in business and employment opportunities
- > Continued need for infrastructure planning to accommodate future growth

#### Threats or Trends Facing the Community

- > Crime rates Increased in 2005 but have decreased in following years
- > Poverty/educational levels/literacy
- Growth challenges—infrastructure, taxes, services
- > National economic downturn affects on County revenues

## SWOT Analysis of the Library

Strengths of the Library in the areas selected as service responses:

- > Seven desktop computers to access reference materials and training opportunities
- Summer Reading Program/ preschool programs and homeschool reading programs
- > On-going efforts to update collection in all formats
- Large active enthusiastic Friends of the Library
- > Library hours include 4 hours on Saturdays
- > Renovated and improved facility
- > On-line Public Access Computer (OPAC) with databases
- > E-books through Overdrive/Libby
- > Free WIFI
- > Media Center in Meadows Cultural Center (co-funded by the Friends of the Library)

Weaknesses of the Library in the areas selected as service responses:

- > More job/employment training necessary for higher paying jobs
- > Library space and staff training for computer training limited
- > Small collection outdated in many areas.
- > No area to conduct computer classes
- > Lack of a "quiet" or study area
- > Lighting

#### **Opportunities** for the library to expand programs for targeted service responses:

- Expanded children's programming
- > Serve as publicity outlet for other community groups providing computer training for adults
- > Expansion of current facility to accommodate growth
- > Large enthusiastic Friends of Library and other volunteer groups
- > Expanded electronic services including data bases

Threats to the library in expanding programs for targeted service services:

- Lack of effective marketing and promotion
- Funding issues: County, grants
- Lack of space and staffing
- Continued staff turnover
- > Continued support of volunteers
- National economic downturn affects on County revenues

#### RAINS COUNTY PUBLIC LIBRARY LONG RANGE PLAN Future Facility Needs

#### Public Area

- Separate age group areas
- More reading/seating capacity
- > More shelf space
- > Need space for attractive eye-catching displays
- Quiet area/study rooms
- Separate space for Genealogy materials
- Appropriate shelving for materials
- Research tables and chairs
- Genealogy dedicated computer workstation
- Enlarged meeting room space

#### Computers

- Need space for additional public access computers
- > Need ample space to arrange all computers and equipment so that they do not block an aisle
- > Need separate computer room, so that we can provide computer classes to our patrons

#### Staff work area

- > Need for efficient ergonomic workstations
- > Need additional computer workstations
- > Separate break room with area for personal storage
- In-wall book drop

#### Other space needs

- > Need at least 15' x 15' storage room attached to main building
- > Need a separate janitorial closet to store all janitorial equipment safely
  - 1. Need entire facility to meet ADA requirements for accessibility to disabled
    - a. All aisles (including work area) to meet ADA specifications for wheelchair accessibility
    - b. Ample turning space for wheelchairs
    - c. Automatic doors to accommodate wheelchairs
    - d. Restrooms to comply with ADA
  - 2. Refurbished, repainted, lighting and expanded parking lot

#### Meadows Cultural Center

- > Closet adequate to store and access tables and chairs
- > Electrical closet space separate from public storage area
- > Additional space needed for programs in order to be within capacity limits

May 6, 2025

Linda Wallace Rains County Judge 167 E. Quitman St., Ste. 102 Emory, TX 75440

Dear Linda,

I am writing to notify you of my resignation as the Rains County Public Library Director. It is truly bitter/sweet that I submit this letter to you. Over the past 18 years that I have been employed with Rains County, I have gained a wealth of knowledge and respect. After coming from a corporate management background into one with county government, it has been a learning curve for sure. However, the experience and knowledge I have acquired, is something I am very grateful for.

From the beginning in the judges' office under Joe Ray Dougherty, doing Indigent Healthcare to now as the Director of the library, it has definitely been quite a ride. I had hoped to be able to be here at least 20 years, but it looks like I will fall a bit short of that goal. We will be leaving Rains County, Texas and moving to Missouri, where we can be closer to our son.

Due to the contract on the sale of my home, I plan for my last day of employment to be Thursday, June 5, 2025. I had hoped to be able to give a longer notice, but given the circumstance, I will not be able to.

Sincerely,

Wendy I. Bynd

Wendy D. Byrd

cc: Stacy Parker - HR Jeremy Cook – Comm. Pct. 1 Mike Willis - Comm. Pct. 2 Kory Young - Comm. Pct. 3 Lori Northcutt - Comm. Pct. 4

# Strengthening Regional Collaboration: The Case for a Subregional Planning Commission under Chapter 391

Good morning, esteemed colleagues.

As a County Commissioner dedicated to enhancing our community's well-being, I propose we explore the formation of a subregional planning commission under Texas Local Government Code Chapter 391. This initiative aims to foster collaboration among neighboring counties to address shared challenges effectively.

Chapter 391 of the Texas Local Government Code authorizes local governments to establish regional planning commissions. These commissions serve as platforms for counties and municipalities to collaborate on planning and development initiatives.

## **Benefits of a Subregional Planning Commission**

## 1. Enhanced Regional Planning:

Facilitates coordinated efforts in infrastructure, transportation, and economic development.

## 2. Resource Optimization:

Allows for pooling of resources, leading to cost savings and efficient service delivery.

## 3. Unified Representation:

Provides a collective voice when engaging with state and federal agencies, increasing our influence and access to funding opportunities.

## 4. Data Sharing and Analysis:

Enables sharing of data and best practices, leading to informed decision-making.

## Steps to Establish a Subregional Planning Commission

## 1. Interlocal Agreements:

Enter into agreements with neighboring counties to define the scope and objectives.

• A minimum total allocation ensuring at least \$50,000 in funding.

## 2. Leveraging Funds for Federal and Private Grants:

 Commissions can utilize state funds, along with local contributions, to attract and maximize federal funding assistance and private investments for regional projects. <u>Findlaw+1Texas Statutes+1Texas Statutes+1Findlaw+1</u>

## 3. Access to Specialized Grant Programs:

- Commissions may be eligible for various grant programs administered by state agencies, such as:
  - Texas Commission on Environmental Quality (TCEQ):
    - Regional Solid Waste Grants Program.
    - Clean Rivers Program.
    - Texas Emissions Reduction Plan (TERP).
    - Texas Comptroller's Office:
      - Economic development programs under Chapters 380 and 381, allowing for grants and loans to stimulate local economic activity.

## 4. Role as Regional Review Agencies:

 Under Chapter 391, commissions can function as regional review agencies, providing assessments for state and federal grant applications. This role not only streamlines the funding process but also positions the commission to influence regional project priorities. <u>FindlawTexas</u> <u>Statutes+1Findlaw+1Findlaw</u>

## Strategic Advantages of Collaborative Funding

By forming a subregional planning commission, counties can:

- **Amplify Funding Potential**: Collaborative efforts can lead to larger, more impactful projects that attract substantial funding.
- Enhance Grant Competitiveness: Unified regional plans demonstrate comprehensive strategies, making grant applications more compelling to funders.

## FARM LAND CASH LEASE AGREEMENT

This lease entered into t	this <b>15t</b>	nday_of_ <mark>May</mark>		_,20 <b>_25</b>	_,between
Rains County			itman St Emory	, TX 75440	
		addr		<u> </u>	
hereafter known as "La			abruch Road Lov	elland TX 70	336
S&C Farming Partr	hership	, of 5440 Sage	ebrush Road, Lev		
hereafter known as "Te	nant".				
PROPERTY DESCRI	IPTION				
The "Landlord" hereby described property: Labor 22, League 43, Rains C		e "Tenant", to occupy and use fo	or agriculture and rela	ited purposes, th	e following
consisting of approxima	<sub>ately</sub> 151	total acres	situated in Hock	ey (	County
in the state of Texas		·			
		e provisions of this agreement sha	all be in effect for	year(s) comme	ncing on the
15th		May <sub>,20</sub> 25			
		ce is given by either party no less			
Tenant owns all in AMOUNT AND PAY		equipment including but	not limited to piv	vot, pumps, o	etc.
Kind of land	Acres	<b>Description / Location</b>	<u>Rate per Acre</u>	Total Amoun	
Cultivated cropland	151				<u>t / yr</u>
<b>r</b>		Crop and pasture	\$	<sub>\$</sub> 10,000	<u>t / yr</u>
Legume Hav				<sub>\$_</sub> 10,000	<u>t / yr</u>
			\$	\$	
Grass Hay Meadow			\$\$	\$\$	
Grass Hay Meadow Pasture			\$\$	\$	
Grass Hay Meadow Pasture RENTAL PAYMENT	 		\$ \$\$	ss	
Grass Hay Meadow Pasture <b>RENTAL PAYMENT</b> The total sum of all abo	r ove listed ar	nnual cash rents shall be paid as t	\$ \$\$ follows;	ss	
The total sum of all abo	F ove listed ar	nnual cash rents shall be paid as f on or before 15th	\$ \$\$ follows;	ss	
Grass Hay Meadow Pasture <b>RENTAL PAYMENT</b> The total sum of all abo <u>\$</u> 10,000	F ove listed ar	nnual cash rents shall be paid as t on or before <u>15th</u> first above written	\$ \$\$ follows;	ss	
Grass Hay Meadow Pasture <b>RENTAL PAYMENT</b> The total sum of all abo <u>§</u> 10,000 Executed in duplicate of Tenant	F ove listed ar	nnual cash rents shall be paid as f on or before 15th first above written	\$ \$ follows; day of_June	ss	

# Architexas

# Rains County Courthouse

Existing Conditions Assessment Emory, Texas

Rains County May 19, 2025

This report includes a only project summary the balding evaluation focuses on extension and select inferior conditions with related recommendations for rehabilitation & an astimate of probable cost.

# Rains County Courthouse

Project Name	Rains County Courthouse
<b>Project Location</b>	167 East Quitman Street, Emory, Texas 75440
Project Owner	Rains County
Project Architect	Architexas Susan Frocheur, RA, NCARB
Acknowledgments	Prepared for the citizens of Rains County under the direction of:
County Judge	Hon. Linda Wallace
Commissioner, Precinct 1 Commissioner, Precinct 2 Commissioner, Precinct 3 Commissioner, Precinct 4	Jeremy Cook Mike Willis Korey Young Lori Northcutt
	With special assistance from:
Emory Volunteer Fire Deperartment	Chief Darren Renshaw
	26577 26577 26577 26577 26577 5/19/2025

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Existing Site Plan, Floor Plans, Reflected Ceiling Plans, Roof Plan, and Exterior Elevations

**Estimate of Probable Cost** 

#### Appendix

**Exterior and Interior Historic Paint Schedules** 

List of Slate Roofing Contractors

Excerpt from the Rains County Courthouse Completion Report, a THCPP requirement for the 2006 Phase II Restoration & Renovation, Volume 1, item 3.E, Future Work and Maintenance Issues

**Original Mortar Analysis** 



#### **PROJECT INFORMATION**

Architexas was hired by Rains County to provide Architectural and Preservation Services to provide an exterior and interior condition assessment of the Rains County Courthouse at 167 E Quitman in Emory, Texas. Architexas was the restoration architect for the 2006 full exterior and interior restoration completed under the Round IV Texas Historical Courthouse Preservation Program (THCPP).

The Rains County Courthouse was designed by Architect Andrew J. Bryan in the Classical Revival style and constructed by Falls City Construction Co. in 1908. The building is a two-story brick masonry structure built in the form of a Maltese cross crowned with an elegant dome. The central element of the Courthouse, which houses the District Courtroom at the 2<sup>nd</sup> floor, is raised slightly at its perimeter with a thick sheet metal banding extending to clad pediments at its north, south, east, and west facades. The exterior of the building is faced with a buff-colored Ginger brick, accented with cast concrete sills resting on a rusticated parged base. The main entry to the building is along Planters Street on the east side of the building. Similar entries exist on the west and south facades all marked by smaller metal clad pediments. The windows are typically double hung wood windows with transoms at the 2<sup>nd</sup> floor District Courtroom.

The Rains County Courthouse is a Recorded Texas Historic Landmark (RTHL), a State Antiquities Landmark (SAL) and is listed in the National Register of Historic Places. The Rains County Courthouse is a historic courthouse subject to the Texas Courthouse Law (Texas Government Code, Title 4, Chapter 442, Section 442.008). All work undertaken must be submitted to the Texas Historical Commission (THC) for review and approval. The county is eligible to continue applying for future emergency funding under the THCPP.

Dallas | Austin | San Antonio www. architexas.com 1907 Marilla St. Second Floor Dallas, Texas 75201 1023 Springdale Road Bldg. 11, Suite E Austin, Texas 78721 417 8<sup>th</sup> Street San Antonio, Texas 78215

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p 512.444.4220

p. 210.998.2422



#### METHODOLOGY FOR ANALYSIS

#### Description:

Architexas visited the site on March 13, 2025 and conducted an in-depth investigation and evaluation of the existing exterior and interior conditions of the Rains County Courthouse. The inspection was done to note deficiencies, assess the condition of deterioration to damaged exterior envelope building elements and to provide rehabilitation recommendations to assist Rains County in preserving the historic courthouse. The conditions of the building envelope were assessed from the exterior by visually reviewing the exterior envelope, windows, roof, and doors. The exterior materials were visually assessed from the ground and from the roof; Roof access was provided by the county via a ladder truck operated by the fire department. General conditions of the interior walls, floor, ceiling, and attic were assessed. The inspection, evaluation and recommendations were conducted based on a format that was established by the National Park Service and has been utilized as a standard system of inspecting and evaluating the condition of National Historic Landmark Buildings. The findings of the investigation are organized into three general categories, Description/Construction, Existing Condition and Recommendations. The following definitions were used to classify each building condition according to one of three categories.

#### Definitions:

<u>Good:</u> The element is structurally sound and performing its intended purpose, and there are few cosmetic imperfections. Repair is not needed, or only minor routine maintenance is required.

<u>Fair</u>: The element shows early signs of wear, failure or deterioration but remains generally structurally sound and is performing its intended purpose. A failure of a sub-component may have occurred. Replacement of up to 25 percent of the element or replacement of a subcomponent may be required.

<u>Poor:</u> The element is no longer performing its intended purpose, is missing, or has deterioration or damage affecting more than 25 percent of the element. The element may show signs of imminent failure. Major repair or replacement is required.

Additionally, each element is classified by priority according to one of three levels (lower priority items may be ranked as a higher priority or be included in an earlier phase due to functional considerations or because restoration of a related/adjoining item requires the item to be addressed sooner):

#### Key to Deterioration Priorities:

<u>Level 1 - Critical</u>: Advanced deterioration is involved, and immediate repair or replacement is needed to prevent the failure of the element within the next 2 years. There may be a threat to health or life safety. Level 1 priority should be accomplished immediately.

<u>Level 2 - Serious</u>: Deterioration may result in the failure of the element within 2 to 5 years if not corrected, and a threat to health or safety may result if not corrected. Deterioration of adjacent or related elements may occur as a result of this deterioration. Level 2 should be repaired or restored within this period or included in a comprehensive restoration of the building.

Level 3 - Minor: Deficiency or deterioration exists which requires minor or routine repair or preventative maintenance, and the life expectancy of the element may be reduced if not corrected. This condition will affect the

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element in the long term, beyond 5 years. Level 3 priority should be included in a comprehensive restoration of the building.

#### **EXISTING CONDITIONS ASSESSMENT**

#### SUBSTRUCTURE (Level 2)

#### Foundation and Superstructure

#### Description / Construction:

The foundation was not visible form the exterior of the building, but we assume load bearing concrete stem wall on continuous concrete or brick masonry footings, refer to Photos 23 & 24. The stem wall is rusticated with vgrooved chamfers to imitate stone. The 1<sup>st</sup> floor is a concrete slab on grade; The 2<sup>nd</sup> floor is comprised of a concrete slab let into the brick masonry exterior walls and supported on concrete beams running in the east/west direction. The original concrete used throughout the courthouse for walls and slabs was observed to have a fairly large brick aggregate mix, refer to Photos 22 & 24. The historic concrete is likely porous.

The roof structure over the quadrant bays and ceiling structure below the main roof are comprised of 2x6 wood framing, all joists in the quadrant bays were reinforced, selective joists below the main roof were reinforced coinciding with mechanical unit locations, during the Phase II Restoration. The main roof and dome structure are wood framed with plywood and plank decking respectively. The roof structure was reinforced during the Phase II Restoration to compensate for the weight of the slate roofing.

Existing Conditions:

- The County did not report any active water leaks related to the roofing; No active leaks were visible in the attic. A 2X wood brace at head height level below the central dome had evidence of rot, refer to Photo 27.
- A crack was noted in the ceiling of the 1<sup>st</sup> floor extending the width of the south corridor from the south entry doors to the corridor wall extending through the east/west corridor, refer to Photo 26. It is likely due to differential movement from a change in substrate material from a flush steel beam to the plaster finish, refer to Photo 25.
- 3. Cracks in the parge coat were noted at the base of the building ranging from hairline to less than 1/8" wide, refer to Photo 30. Based on the 2006 Restoration drawings some cracks had re-opened others were new, refer to Photos 29 & 30. It is likely hairline cracks extend through the parge coat only and do not extend into the concrete wall. The following moisture related issues were observed at the perimeter of the building that likely contribute to the cracks: Yard sprinkler heads are located within 1"-12" of the foundation wall causing repeated wetting and drying cycles, refer to Photo 32; Planting beds and tall dense plantings line the south, west, and east walls, their proximity to the building in some locations, directing water toward the foundation and; Erosion of the soil was observed at the base of two downspouts allowing water to collect at the foundation, refer to Photos 21. Extreme climate variations, i.e. drought and flooding, can also cause differential movement of the foundation if soils contain expansive clays, swelling when conditions are wet and shrinking when conditions are dry.
- 4. Delamination and bubbling of the paint coating at the base of the building was noted indicating water/moisture is trapped behind the coating, refer to Photos 28, 30, 31, & 32. See item 3 above for potential causes of moisture retention.

#### Recommendation:

- 1. In the attic, reinforce rotted 2X wood bracing by sistering new 2X wood member full length.
- 2. In the 1<sup>st</sup> floor south corridor repair crack in plaster ceiling by providing an expansion joint between dissimilar materials to allow for differential movement.
- 3. To reduce moisture retention at the foundation wall, the following items are recommended:
  - a. Relocate tall shrubs a minimum of 4-5 feet from the face of the building, medium shrubs 3 feet, and small planting 2 feet, based on mature size, to allow sunlight and airflow to quickly dry walls.
  - b. Test/clean out downspouts and subsurface drain lines to ensure they are properly working without overflowing at the base of the building. Storm drain lines should be checked at least twice a year. Compact eroded soil at the base of the building and regrade soil/planting beds to slope away from the foundation.
  - c. Remove paint coating from concrete base entirely. Remove cementitious parge coat at crack locations to expose concrete substate. If concrete is cracked, repair cracks with injection grouting. Restore cementitious parge coat and re-paint with a silicate based breathable, waterproof masonry coating. We recommend this be done at 2<sup>nd</sup> floor sills as moisture damage to interior plaster finish was noted below window stool.

#### SHELL

#### Exterior Walls (Level 2)

#### Description/Construction:

The exterior walls are load-bearing brick masonry on a concrete stem-wall extending to a continuous footing. The exterior walls range in thickness from approximately 1'-2" to 1'-10" and are typically faced with plaster on the interior, directly applied to the brick. The face brick is a buff ginger brick with small speckled iron spots installed in a running bond pattern. The sills are cast concrete with a parge coat finish, painted to match the base color. Window openings and entries are supported by steel lintels

#### **Existing Conditions:**

The exterior walls were found to be in good to fair condition. The following items were noted:

- 1. Weathered/deteriorated and cracked mortar joints, refer to Photos 34; Pointing mortar of inconsistent color; Soiled mortar particularly adjacent to downspouts or wash surfaces, typically indicating increased moisture levels and; Shallow installation of re-pointing mortar, refer to Photo 36.
- 2. The window sills are sloped and extend approximately 1" past the face of the building. They do not have a drip at the bottom outer edge allowing water to wash down the face of the building, likely contributing to the deteriorated condition of the mortar joints, refer to Photos 38 & 40.
- Displaced brick and washed-out mortar joints at the lower jamb of each entry likely caused from repeated splash-back from the pedimented roof to the landing/steps below, refer to Photos 35, 37, & 39.
- 4. Horizontal and vertical cracks in the plaster finish at the southwest quadrant stair were noted, all cracks were less than 1/8" wide, refer to Photos 47 & 48. Vertical cracks in the foundation were noted at the southwest wall and cracks have developed and reopened at the northwest wall. A leaking downspout and soil erosion were noted along the southeast wall. The cracks are likely due to foundation settlement and differential movement of dissimilar substrate materials beneath the plaster finish. The horizontal



crack above the window head corresponds with the line of the concrete slab removed during the 2006 Restoration for the stair and platform lift.

5. Moisture damage to the plaster finish was noted below windows sills at the 2<sup>nd</sup> floor. There was no apparent water intrusion from the window assembly with the exception of item 2 above.

#### Recommendations:

- Selectively repoint brick masonry joints, where weathered, deteriorated, missing, and cracked. Match color, composition, and joint profile of original mortar, ensuring mix is weaker than brick units. Rule of thumb for depth of re-pointing is 2-2.5 times width of joint, i.e. <sup>3</sup>/<sub>4</sub>" to 1". We recommend a pre-packaged mortar mix that can be matched by the manufacturer, such as lime putty mortars by U.S. Heritage Group or Cathedral Stone Products, Inc, Jahn M110 Historic Pointing Mortar. Replace sealant at movement joints with backer-rod and sealant. Replace or provide sealant at all penetrations through exterior wall.
- 2. At window sills, form bottom edge of parge coat to have a drip to prevent water from washing down the face of the building.
- 3. At the building entries, provide a sheet metal diverter at each side of the pediment roof to divert water from the eave to the rake to prevent backsplash at the base of the building. The diverter can be fabricated from sheet metal and soldered to the top of the sheet metal roofing. Following repairs, reset displaced brick at entries and re-point mortar joints per item 1 above.
- 4. To address cracks at the southwest quadrant we recommend moisture related issues at the foundation be corrected, refer to recommendations under substructure, item 3. Following this work, we recommend cracks be monitored to confirm they have stabilized or are still active. If stable, cut out plaster finish at crack locations to expose substrate. Refer to recommendations under interior walls and partitions, plaster finish, for repairs to plaster finish. For horizontal differential movement cracks we recommend an expansion joint be provided in the plaster finish coinciding with the elevation of the concrete slab, where there is a clear change in substrate material.
- 5. We recommend the veneer brick be tested to determine the rate of absorption to confirm if this is contributing to the moisture damage observed to the plaster finish below the window sills. Depending on findings a clear breathable water repellent may be appropriate.

#### Roof (Level 2)

#### Description / Construction:

The main roof over the courthouse is comprised of slate roofing over a waterproofing membrane on wood decking. The slates are 16" long by 10" wide x 14" thick with square butts, the color is Unfading Black. Ridges are fabricated with lapped slate, hips are mitered, and valleys are closed. Flashings associated with the slate roofing are leadcoated copper sheet metal. The main roof is topped with a dome comprised of terne coated flat seam sheet metal panels with lapped sheet metal ribs. A tapered wood spire exists on top of the dome. The roofing over the lower quadrant roofs is comprised of a modified bitumen membrane roofing (2 ply, cap and base sheets), on protection board on rigid insulation on wood decking. The cap sheet has a white granule surfacing; flashing membranes at the parapets are the same material as the cap sheet but finished with an aluminum foil facing. The top of parapet walls is flashed with a sheet metal coping cap. The slate roof sheds water at the eaves onto the ground below and onto the flat quadrant roofs. The flat roofs shed water via through-wall scuppers (four per roof) to conductor heads with downspouts extending to grade. The downspouts are connected to sub-surface drainage lines extending to the face of curbs at the perimeter parking.



The sheet metal dome roofing, the slate roofing, and the modified bitumen membrane roofing were installed during the 2006 Phase 2 Restoration and Renovation. The sheet metal parapet copings and conductor heads and downspouts date to an earlier project. The sheet metal roofing when installed had a 2-year warranty; The slate roofing a 5-year warranty and; the membrane roofing system a 20-year warranty. The start of the warranty period was March 2, 2009. Therefore, 4-years remain for the membrane roofing.

#### Existing Conditions:

- 1. The slate roofing at the main roof appeared to be in good condition, limited missing, cracked, and delaminated slates were noted, refer to Photos 7, 8, 9, & 10. There appeared to be less than a dozen damaged slates.
- 2. The flat seam sheet metal roofing at the dome roof appeared to be in good condition, the paint coating on the sheet metal is weathered and thinning, refer to Photos 5 & 6.
- 3. The wood spire at the top of the dome was cracked at the bottom third, refer to Photo 5.
- 4. The membrane roofing over the flat quadrant roofs appeared to be in fair condition, the following items were noted: Cracks are developing in the membrane, refer to Photo 12; The granular coating on the cap sheet is weathering evident by black areas, refer to Photos 11, 12, 14, & 15; The aluminum facing on the flashing membrane has delaminated at several locations, refer to Photo 12 & 15;
- 5. Limited rusting was noted on the top surface of parapet copings, specifically below the eaves of the slate roof, refer to Photo 13.
- 6. One of the downspouts on the south elevation was clogged, refer to Photo 19. This location may need to be checked more frequently due to the sloped connection from conductor head to adjacent downspout.
- 7. The conductor heads are protected with metal screens to prevent leaves and debris from collecting. The screens were ripped and detached at several locations, refer to Photo 17.
- 8. Soiling of brick masonry joints was noted on the south elevation adjacent to the downspout indicating the downspout is likely leaking, refer to Photo 20.
- 9. Soil erosion was noted at the base of several downspouts, likely from clogged connection between downspout and sub-surface drain line, refer to Photo 21.

#### Recommendations:

Slate roofing: Replace missing, cracked, and delaminated slate units. Slate roofing repairs should be completed by a qualified roofing contractor experienced with slate roofing. Refer to appendix at the end of report for a list of qualified roofers.

Sheet metal roofing and flashing elements:

- 1. Prep and repaint dome roofing.
- 2. Remove rust from parapet coping caps at quadrant roofs to expose base metal and selectively paint affected areas. Use system specified under 2006 Restoration, spot prime bare metal with Kem Kromic Universal Metal Primer and apply an intermediate and top coat with HydroGloss Single Component Water based Urethane paint system by Sherwin Williams. If an alternate paint system is used, verify it is compatible with the existing system and the substrate it will be applied to.
- 3. Repair crack in spire. Remove decayed wood to sound substrate, apply Liquid Wood consolidant to strengthen remaining wood, and fill opening with Wood Epox structural adhesive fill material as manufactured by Abatron. Spot prime bare wood areas with one coat PrepRite ProBlock Interior/Exterior Latex Primer/Sealer and two coats Duration Exterior Latex as manufactured by Sherwin Williams. Finish for exterior paint should be satin.



Note finish coats with higher gloss tend to last longer. Refer to appendix at the end of report for interior and exterior paint schedules indicating historic paint colors for each typical element.

Membrane Roofing: The roofing system appeared to be in fair condition, it was installed approximately 16 years ago. This type of roofing system typically has a lifespan of up to 30 years. Anticipate replacement in 10-15 years.

Drainage system:

- 1. Clean out and remove debris within downspout at south elevation. Check conductor heads, downspouts, and subsurface drainage lines regularly, minimum twice a year, from roof to subsurface drain outlet at face of curb, to verify they are properly functioning.
- 2. Re-fasten or provide new screen material at top of conductor heads to prevent debris from entering.
- 3. Repair downspout at south elevation where soiling of brick mortar joints is evident indicating that downspout may be leaking.

In general, periodically inspect roofing system every year and after significant weather events. Check for open seams, failing sealant at membrane termination, punctures in membrane, and clogged conductor heads, downspouts, and subsurface lines.

### Sheet Metal Cladding (Level 2)

#### Description / Construction:

Sheet metal cladding extends from the head of the 2<sup>nd</sup> floor windows to the top of the building, wrapping the parapets at the quadrants and pediments at the central bay at each elevation. The smaller pediments above each entry are also clad in sheet metal. The sheet metal appears to be original to the building and is likely galvanized sheet steel.

#### Existing Conditions:

In general, sheet metal cladding is in fair condition. The following items were noted: Weathered paint finish and peeling paint, refer to Photos 50 & 52; Limited areas of open joints at seams; Detached flashing elements, refer to Photo 51; Poor detail at the parged opening at entries causing water to damaged the parging, refer to Photo 51 and; Open joint between sheet metal brick veneer at the perimeter of the building.

#### Recommendations:

- 1. Seal all open joints and seams and refasten detached elements.
- 2. At small pediments above each entry, modify bottom trim element at head of entries to incorporate a drip, restore damaged parge coat.
- 3. Provide a sheet metal diverter at eave of pediments to decrease backsplash and erosion of brick masonry mortar joints at base of building, reset displaced brick and repoint mortar joints.
- 4. Re-paint all sheet metal elements with specified paint system. Refer to appendix for paint system and historic paint colors.

• **Optimize Resource Allocation**: Shared administrative and planning resources reduce redundancies and improve efficiency in managing funds.

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## Conclusion

Establishing a subregional planning commission under Chapter 391 not only fosters intergovernmental collaboration but also unlocks significant funding avenues. By leveraging state assistance, attracting federal and private grants, and serving as a regional review entity, member counties can collectively advance regional development goals more effectively and efficiently.
### 2. Define Governance Structure:

Establish a governing body with representation from all participating entities.

3. Develop a Strategic Plan:

Identify regional priorities and outline actionable strategies.

### 4. Engage Stakeholders:

Involve community members, businesses, and other stakeholders to ensure comprehensive planning.

Forming a subregional planning commission under Chapter 391 presents an opportunity to proactively address regional challenges through collaboration. By uniting our efforts, we can enhance service delivery, optimize resources, and position our counties for sustainable growth. <u>American Stewards of Liberty+4Texas County</u> Progress+4newtools.cira.state.tx.us+4

Thank you for your attention. I welcome any questions or discussions on this proposal.

Certainly! Building upon the foundational benefits of forming a subregional planning commission under Texas Local Government Code Chapter 391, it's important to highlight the additional funding opportunities available to such collaborative entities. These opportunities can significantly enhance the capacity of member counties to undertake regional projects and initiatives.

### Enhanced Funding Opportunities for Chapter 391 Commissions

Subregional planning commissions established under Chapter 391 are uniquely positioned to access a variety of funding sources:

### 1. State Financial Assistance:

- Eligible commissions can receive annual state financial assistance, calculated based on membership and population metrics. This includes:
  - \$1,000 for each dues-paying member county.
  - An additional \$0.10 per capita for the population of dues-paying member counties and municipalities.

#### Windows Assemblies (Levels 1, 2)

Description / Construction:

In general, there are five different double hung wood window types, single, with and without a transom, double mulled, with and without transoms, and triple mulled with transoms. Windows with transoms are located in the County Courtroom. The windows are one over one lights with 7/16" thick clear insulated double pane glass. The glass is set in a bed of silicone and glazed from the exterior with wood glazing beads. The windows are painted on the exterior and stained/clear finished on the interior. Brick mold and frame are painted off white, sashes are painted black. Hardware includes sash locks, thumb lifts, pulleys, weights, and perimeter weatherstripping. Exposed hardware has an oil-rubbed bronze finish.

The windows were replaced 100% during the 2006 Restoration. They were designed to match the configuration of the original windows with the exception of insulated glazing in lieu of 1/8" thick plate glass. Approved shop drawings from 2008 indicate wood species as Antique Long Leaf Pine for wood members facing the interior and Sinker Cypress for wood members facing the exterior.

#### Existing Conditions:

In general, the windows observed were operable and were found to be in fair condition, the following items were noted:

- 1. Limited locations of rotted members were observed, the bottom rail of the lower sash, the lower rail of the upper sash, and blind stop trim, refer to Photos 55, 57, 58, & 59.
- 2. Water staining and gaps were noted between the glass and the glazing bead on the interior of sashes and displaced wood glazing bead was observed at the exterior face of sashes allowing water intrusion, refer to Photos 60, 61, & 62.
- 3. Several foggy/failed insulated glass units were noted, refer to Photo 56.
- 4. Weathered and failing paint coating on the exterior and faded and weathered stained/clear finish on the interior, refer to Photos 54, 56, 62, & 63

#### Recommendations:

- 1. Replace rotted sash and frame elements. If joint of both stile and rail is rotted anticipate full replacement of sash. Replacement wood shall match existing wood in species and cut, i.e. vertical grain, heartwood.
- Remove glass and silicone back-bedding entirely at all sashes, replace foggy/failed insulated glass units, re-install glass, fully set in silicone with no gaps, and replace exterior wood glazing bead entirely. Check sealant joint at perimeter of window, replace failed, deteriorated, or missing sealant with back-rod and sealant, match existing type. Replacement wood shall match existing wood in species and cut, i.e. vertical grain, heartwood.
- 3. At all window assemblies, re-paint exterior surfaces, refinish stained/clear finish at interior surfaces. Expect to repaint window assemblies every 7-10 years. Refer to appendix for paint system and historic paint colors.

#### **Exterior Door Assemblies (Levels 3)**

#### Description / Construction:

Two panel, paired stile and rail wood doors with sidelights and transoms exist at each of the four entries. The upper panels are single pane glass, the lower panels recessed wood. The exterior surfaces have a painted finish,



interior surfaces have a stained/clear finish. Hardware consists of push/pull hardware, hinges, deadbolt, and closers. The door assemblies were installed prior to the 2006 Restoration.

#### **Existing Conditions:**

The exterior door assemblies were found to be in fair condition, the following items were noted:

- 1. At the west elevation the inside stile at one of the doors is split, refer to Photo 66.
- 2. The paint coating was weathered and faded, refer to Photo 65;

#### **Recommendations:**

Repair splits in the stile at the west entry, repaint door assemblies entirely, painted finish on exterior and stained/clear finish on interior. Expect to repaint door assemblies every 7-10 years. Refer to appendix for paint system and historic paint colors.

#### INTERIOR

#### Walls and Partitions (Level 1)

A. Plaster

#### Description / Construction:

The exterior walls of the building are finished on the interior face with a 3-coat plaster applied directly to brick masonry. Original interior walls are either brick masonry with plaster finish on each side or thin (2" thick) solid plaster walls comprised of plaster on metal lath supported by steel channel framing.

#### **Existing Conditions:**

In general, the plaster finish was found to be in good to fair condition, the following items were noted:

- 1. Water/moisture damage to plaster finish below window sills at the 1<sup>st</sup> and 2<sup>nd</sup> floors, refer to Photos 42, 43, 44, 45, & 48.
- 2. Water/moisture damage to plaster finish adjacent to mechanical furr-downs and access panels to concealed valves, refer to Photos 67, 68, 69, 70, 72, & 73.
- 3. Cracks in plaster finish at southwest quadrant stair, refer to Photos 47 & 48.

#### Recommendations:

Prior to the start of any repairs to the plaster finish, investigate and correct water infiltration issues. Ventilate and allow the finish to completely dry out before removal. Remove delaminating, deteriorated, and damaged plaster to sound substrate. Repoint brick masonry as required to provide proper key for new plaster, repair cacks with mortar. Replace 3-coat plaster finish to match existing in composition, texture, and finish. We recommend samples of the original plaster finish be analyzed and the composition be documented and closely replicated in repair work for compatibility of new repair with existing to prevent failure, i.e. cracking or delamination. Provide expansion joints where there is a change in substrate material. Refer to Substructure and Exterior Walls sections for recommendations to address water infiltration issues.

#### B. Veneer Plaster

#### Description / Construction:

Interior walls where historic layout has been modified are typically comprised of metal studs with a gypsum backer-board and a 1/8" thick veneer plaster finish.

#### **Existing Conditions:**

In general, the veneer plaster walls were found to be in good condition.

#### Recommendations:

1. None

#### Flooring (Level 2/3)

A. Concrete:

#### Description / Construction:

Scored concrete flooring exists throughout the 1<sup>st</sup> floor, with the exception of the vault, which is steel plate. The concrete is finished with a clear sealer.

#### Existing Conditions:

The concrete flooring was found to be in good condition.

#### Recommendations:

Regularly maintain concrete floors, sweep or vacuum clean to remove dust and debris. Use damp mop with a mild pH-neutral cleaner, such as Consolideck DailyKlean by PROSOCO. Re-seal when surfaces appear dull or thinning. Existing sealer will need to be removed to bare concrete prior to application of sealer.

#### B. Wood Flooring

#### Description / Construction:

3 ¼" wide x 34" thick tongue and groove wood flooring exists throughout the  $2^{nd}$  floor and at the Courtroom Balcony. The wood species is Antique Long Leaf Pine, it has a stained/clear finish. The flooring was restored during the 2006 restoration.

#### Existing Conditions:

In general, the wood flooring was found to be in good condition, split wood flooring was noted in stair 202 in front of door 202.

#### **Recommendations:**

- Repair splits in wood flooring with wood Dutchman matching species, graining, and finish of existing flooring. Repair with fill/patching material is not recommended as this is a high traffic area and will likely not be a long-term repair.
- 2. Regularly maintain wood floors, sweep or vacuum clean to remove dust and debris to prevent scratching. Use damp mop with a mild pH-neutral cleaner designed for polyurethane floors, such as Bona Hardwood Floor Cleaner or Bona PowerPlus Hardwood Floor Deep Cleaner, avoid excessive water.

#### Ceiling (Level 2/3)

A. Pressed Sheet Metal Panels Description / Construction:

The ceiling assemblies at the 2<sup>nd</sup> floor are comprised of pressed metal field panels and cornice on 1X wood furring strips attached to the ceiling structure.

#### **Existing Conditions:**

The pressed metal ceiling and cornice were found to be in good condition.

#### Recommendations:

None

#### B. Plaster/Veneer Plaster

#### Description / Construction:

The ceiling at the 1<sup>st</sup> floor corridor is a 3-coat plaster finish applied directly to the concrete structure. The ceiling in all other 1<sup>st</sup> floor spaces, with the exception of the Vault, Data Room, and Waiting Area, is a suspended veneer plaster ceiling. The plaster ceiling was restored as part of the 2006 Restoration. The veneer plaster ceiling is not original and was installed below the original plaster ceiling to conceal MEP devices and distribution lines including the building sprinkler system.

#### Existing Conditions:

The plaster and veneer plaster ceilings were generally found to be in good condition, the following items were noted:

- In the 1<sup>st</sup> floor south corridor, a crack was noted extending from the south entry to the north corridor wall, refer to Photo 26. The crack appears to be caused by differential movement of dissimilar substrate materials beneath the plaster finish as the crack follows the steel beam, refer to Photo 25.
- 2. Water/moisture damage was noted to veneer plaster finish at mechanical furr downs in County Judge's Suite, Visiting Judge's Chamber, and the southeast stair, refer to Photos 70, 71, & 72. Moisture damage is likely caused by leaking condensate or fire sprinkler lines. The County reported a plumbing pipe had burst in the Visiting Judge's Chamber but that it had been repaired, refer to Photo 73.

#### Recommendations:

- 1. At the 1<sup>st</sup> floor south corridor, provide an expansion joint in the plaster finish coinciding with the location of the steel beam to prevent cracks.
- In the Judge's Suite and the southeast stair, determine source of leaks, start by opening access panels, additional areas of ceiling and wall may need to be opened to determine and or repair pipes. The MEP drawings from the 2006 Phase II Restoration & Renovation project show the routing of concealed piping.

#### **Doors Assemblies and Hardware (Level 3)**

#### Description / Construction:

Stile and rail wood doors of varying types exist throughout the building as well as hollow metal door assemblies at mechanical closets. Transoms exist at 1<sup>st</sup> floor doors at entrances to suites. Wood door assemblies have a stained/clear finish, hollow metal a painted finish. Replicated or historic hardware typically has a tiger striped finish, supplemental or non-historic hardware has a black or oil-rubbed bronze finish.

*Existing Conditions:* In general, the door assemblies were found to be in good condition.

*Recommendations:* None

#### Stairway (Level 3)

Description / Construction:

There are two interior stairs, a wood stair assembly in the southeast quadrant of the building and a metal pan stair with concrete treads and landings in the southwest quadrant of the building. The wood stair is original to the building and extends to the courtroom balcony. It was restored during the 2006 Restoration. The metal stair was added to the building during the 2006 Restoration to provide a 2<sup>nd</sup> means of egress from the 2<sup>nd</sup> floor courtroom.

*Existing Condition:* The stairs were found to be in good condition.

Recommendations: None

**Building Systems:** Building systems were not assessed as part of this report. All MEP systems were replaced during the 2006 Restoration. The following conditions were noted: Water damage to plaster and veneer plaster finishes at mechanical furr-downs from leaking piping, refer to Photos 67,68, 69, 70, 72, & 73. Several air supply grilles were noted soiled, refer to Photo 71. Repair concealed piping prior to repairing adjacent wall and ceiling finishes, clean air ducts throughout. The existing equipment is approximately 17 years old. The typical life expectancy for the fan coil units and condensers is approximately 15-25 years. We recommend the County start budgeting for future replacement.

#### Site:

#### Description / Construction:

The courthouse is elevated approximately 10"-25" above the perimeter parking lot. It is separated from the parking with an octagonal cast concrete retaining wall. The finish floor of the building is elevated another 20" from finished grade. Access to the courthouse is from three sidewalks center on the east, south, and west entries. The east entry is the accessible entry and is accessed by site steps and a ramp. Handicap parking is on the east side of the building. There are two mechanical wells concealing mechanical equipment on the east and north sides of the building. The landscaping is comprised of planting beds with a mixture of small, medium, and large plantings. Grass covers the rest of the raised site. Yard irrigation exists for the planting beds and the lawn. The building and mechanical wells are gravity drained through subsurface drainage lines extending to the face of the retaining wall.

#### Existing Conditions:

In general, the site appeared to be in good condition, the following items were noted:

- 1. Foggy lenses at building lighting indicating moisture intrusion, refer to Photo 74.
- 2. Open, failing, and deteriorated expansion joints at site paving, refer to Photo 75 & 76.

- 3. Dirt, leaves, and debris collecting near mechanical well drains preventing proper drainage, refer to Photo 77.
- 4. Sprinkler heads too close to the base of the building casing moisture issues, refer to Photo 32.
- 5. Soil erosion at the base of the building adjacent to several downspouts and planting beds sloping toward the foundation, particularly at thicker, medium/larger plantings, refer to Photo 21.
- 6. Medium and large plantings too close to the foundation causing moisture retention, refer to Photo 33.

#### Recommendations:

- 1. At building lighting, replace gaskets/seals, contact light fixture manufacturer for replacements.
- 2. At paving expansion joints, replace failing, missing, and deteriorated sealant with backer-rod and sealant.
- 3. At mechanical wells, regularly clean/remove leaves and debris around drains for proper drainage.
- 4. Relocate sprinkler heads a minimum of 5'-6' away from the foundation, consider buried soaker hose 12-18" for planter beds adjacent to the foundation to reduce water at the perimeter of the building.
- 5. Address potential clogging/overflow of downspouts, compact eroded soil at the base of the building, and regrade soil/planting beds to slope away from the foundation.
- 6. Relocate tall shrubs a minimum of 4-5 feet from the face of the building, medium shrubs 3 feet, and small planting 2 feet, based on mature size, to allow sunlight and airflow to quickly dry walls.



**Photo 1:** East elevation (Planters Street), after the completion of the 2006 Restoration, the following modifications were observed: monuments were removed & relocated to the north elevation, ramps were removed & new ramp provided extending from central walk to north parking, & planting beds & plantings were added at the perimeter of the building



**Photo 2:** North elevation, after the completion of the 2006 Restoration, the following modifications were observed: monuments were relocated from the east elevation, & flag poles, bench seating, planting beds/plantings & exterior lighting were added.



Photo 3: West elevation, after the completion of the 2006 Restoration, planting beds/plantings were added at the perimeter of the building



Photo 4: South elevation (Quitman Street), after the completion of the 2006 Restoration, planting beds/plantings were added at the perimeter of the building



Photo 5: Dome at center of main roof, note weathered & thinning paint coating



**Photo 7:** The slate roofing at the main roof was found to be in good condition



**Photo 6:** Wood spire at top of dome, note crack at base extending approx. 1/3<sup>rd</sup> of height



**Photo 8:** The slate roofing at the main roof was found to be in good condition, a limited number of missing, broken, & delaminated slates were noted



**Photo 9:** The slate roofing at the main roof was found to be in good condition, a limited number of missing, broken, & delaminated slates were noted



**Photo 10:** The slate roofing at the main roof was found to be in good condition, a limited number of missing, broken, & delaminated slates were noted



Photo 11: Lower roof at corners, the modified bitumen membrane roofing was found to be in fair condition



**Photo 12:** Lower roof at corners, the membrane roofing is starting to develop cracks, granule surface is weathering, & aluminum surfacing is starting to delaminate from flashing membrane but seams appeared tight



Photo 13: Lower roof at corners, rusting was noted at sheet metal coping cap directly under eave of slate roofing



Photo 14: Lower roof at corners, the membrane roofing is starting to develop cracks & granule surface is weathering



**Photo 15:** Lower roof at corners, the membrane roofing is starting to develop cracks, granule surface is weathering, & aluminum surfacing is starting to delaminate from flashing membrane



Photo 16: Sheet metal cladding at top of entry pediments, note peeling & failing paint coating



Photo 17: Lower roof at corners, flat roofs are drained by through-wall scuppers to conductor heads & downspouts, note torn & detached screen



Photo 18: Sheet metal cladding at top of entry pediments, note peeling & failing paint coating



**Photo 19:** South elevation, east wing, downspout was noted clogged. The horizontal configuration makes this location more susceptible to blockage & will require more frequent monitoring.



**Photo 20:** South elevation, west wing, note soiling (darkened) mortar joints to the left of the downspout. It is likely downspout is leaking



**Photo 21:** South elevation, east bay, soil erosion was noted at the base of the downspout. Verify connection of downspout to subsurface line is not clogged & overflowing.



**Photo 22:** Photo taken during the 2006 restoration project, note the fairly large size of the brick aggregate in the concrete mix at the original slab, it is likely porous.



**Photo 23:** Photo taken during the 2006 restoration project, note concrete stem (foundation) wall below window sill, typical at perimeter of building



**Photo 24:** Photo taken during the 2006 restoration project, note concrete stem wall below window sill, typical at the perimeter of the building, appears to be a similar mix to concrete slabs



**Photo 25:** Photo taken during the 2006 restoration project, view of ceiling adjacent to south entry doors, note steel beam flush with plaster finish



Photo 26: South entry, per photo above note change in material at plaster ceiling coinciding with crack location



**Photo 27:** Attic, 2X low beam at center of attic directly below dome. Evidence of rot is visible at midspan



Photo 28: Base of building, note hairline cracks & bubbled & delaminating paint coating



Photo 29: East elevation, 1<sup>st</sup> floor window sill, prior crack repair has re-opened



**Photo 30:** South elevation, west bay, note hairline cracks in parge coat, crack on right has re-opened from prior 2006 restoration project



Photo 31: Base of building, note bubbled & delaminating paint coating



**Photo 32:** Base of building, note bubbled, delaminating, & failed paint coating likely resulting from wetting & drying from adjacent sprinkler head



**Photo 33:** South elevation, note large plantings, hedges, & sprinkler head close to building blocking sunlight & air circulation, which promotes moisture retention



**Photo 34:** South elevation, note cracked mortar joint in brick masonry



**Photo 35:** Mortar joints at brick masonry entries have washed out, likely from splash back of pediment roof above; Note crack at parge coat due to dissimilar backup material



Photo 36: Note cracked mortar joint & shallow application of re-pointing mortar



**Photo 37:** South entry steps, note displaced brick & washed out mortar joints, likely from splash back of pediment roof above



**Photo 38:** West elevation, note cracked/open stepped mortar joints between window. Window sill slopes toward the exterior wall & likely washes down the face of the wall



**Photo 39:** East entry steps adjacent to ramp, note washed out mortar joints in brick masonry & cracked steps, likely from splash back of pediment roof above



**Photo 41:** Selant joint between mechanical plant retaining wall & building foundation, note failed sealant joint



**Photo 40:** West elevation, note cracked/open stepped mortar joints between window. Window sill slopes toward the exterior wall & likely washes down the face of the wall



Photo 42: 1<sup>st</sup> floor, County Judge's Suite, exterior wall, moisture damage to plaster finish below window sill



**Photo 43:** 1<sup>st</sup> floor, County Judge's Suite, exterior wall, note moisture damage to plaster finish below window sill



**Photo 46:** Photo taken during 2006 Restoration in stair following removal of concrete slab



**Photo 44:** 1<sup>st</sup> floor, JP Suite, exterior wall, note moisture damage to plaster finish below window sill



Photo 45: 1<sup>st</sup> floor, Vehicle Registration Suite, note moisture damage to plaster finish below window sill



Photo 47: 2<sup>nd</sup> floor stair, note vertical & horizontal cracks in plaster finish



**Photo 48:** 2<sup>nd</sup> floor stair, per photo 46 horizontal crack is occurring where there is a change in back-up material



**Photo 50:** Detail of sheet metal clad pediment, note peeling paint at louver trim & weathered paint coating



Photo 49: Sheet metal cladding at top of wall, note open joint



Photo 51: Ornamental sheet metal pediment above each entry, note detached flashing & damaged parge coat at underside of opening



**Photo 52:** Sheet metal cladding & cornice wrapping top of wall, note peeling paint coating



**Photo 53:** Water shedding from small pediments above entries is likely contributing to backsplash & washout of brick masonry joints at base of building, see Photos 35,37, & 39



Photo 54: Double hung wood window, double mulled, note faded & thinning paint coating



**Photo 55:** East elevation, 1<sup>st</sup> floor window, note rotted bottom rail at lower sash



**Photo 56:** East elevation, 2<sup>nd</sup> floor window, note insulating glass unit is foggy & has failed, paint coating is weathered



**Photo 58:** South elevation, Justice of the peace, bottom rail of lower window sash is rotted



Photo 57: West elevation, 1<sup>st</sup> floor window, note rotted bottom rail at upper sash



**Photo 59:** West elevation, 2<sup>nd</sup> floor courtroom, note rot to blind stop trim at window

Photo 61: Window sash, note open joint between glass & glazing bead



Photo 60: Water staining at corner of lower sash



Photo 62: Window apron, note failing clear finish



Photo 63: Window sill, note paint coating has bubbled & failed



Photo 64: Note spilt check rail & faded, weathered interior clear finish



Photo 65: West elevation, entry doors, stile & rail wood doors with sidelights & transoms



**Photo 66:** West elevation, entry doors, note splits in inside stile



**Photo 68:** 1<sup>st</sup> floor, County Judge's Suite, south wall, water staining was noted on wall below MEP furr down



Photo 67: 1<sup>st</sup> floor, County Judge's Suite, west wall, water staining was noted on wall below MEP furr down



**Photo 69:** 1<sup>st</sup> floor, County Judge's Office, access panel on N/E wall of mechanical closet, water staining noted



**Photo 70:** County Judge's Suite, note water staining at perimeter of ceiling grille at mechanical furr down



Photo 71: Stair 202, southeast quadrant, note soiled air supply grille at mechanical furr down



**Photo 72:** Stair 202, southeast quadrant, note water staining at underside of mechanical furr down



**Photo 73:** Visiting Judge's Chamber, northeast wall, the County reported a pipe had burst but has since been repaired



Photo 74: Site lighting, note foggy lens, replace gasket



**Photo 75:** Site paving, replace open, failed, & deteriorated expansion joints; Replace with backer-rod & sealant



**Photo 76:** Site paving, replace open, failed, & deteriorated expansion joints; Replace with backer-rod & sealant



**Photo 77:** Site, mechanical well along north elevation, note leaves & debris against drain, clean out regularly for proper drainage



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Hirst Floor RCP







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GENERAL NOTES - EXTERIOR ELEVATIONS		A BOOPT VARIATION OF A DEPARTMENT OF A DEPA	<ul> <li>Конски мисси мисси мисси районда са се встант се в претекси мисси мисси мото нистичите районда са се встант се в претекси претекси и претекси на претекси на претекси на претекси на претекси на претекси на претекси на претекси и станато се всета за съокватата и станато се всета за съокватата и станато се всета за съокватата на претекси на претекси и станато се всета за съоквататата на претекси на претекси и станато се всета за съокватата на претекси на претекси на съоквата на претекси на претекси на претекси на претекси на съоквата на претекси на претекси на претекси на претекси на съоквата на претекси на претекси на претекси на съоквата на претекси на претекси на претекси на претекси на съоквата на претекси на претекси</li></ul>	A PRODUCT TO COMPANY AND A PRODUCT TO COMPANY AND A PRODUCT A PROD	(20): Баят силск и ишент, герна или негонта исти. (20): Баят синская ок имиезания то как то как телицая. (20): Баят илиски так кимиеза и ке илиская. Парация исто, иможет ц ке илиская.
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Phase II Restoration & Renovation







GENERAL NOTES - EXTERIOR ELEVATIONS	MACOMENT RESTINANTION In READONATION READONATION CERTIRE READON MUCONFE SUFFACES. ANDE: ANDE: THE READONATION AS SECTION THAT AND ANDE: RECOMEND AND AND AND AND AND AND AND AND AND A	Machiner Jacrima, Janier A. Reform Machine, Jaonies B. Retry Viertra, Jonies 1005, on Horthe. B.d. Af Relationed B. Retry Viertra, Jonnes 2004, J. M., R. 2005, N. S. Marten R. Retry Viertra, Jonnes 2004, Stratter and Antonio Commissioner and Conference and Conference Boort Connecting A substrationer and Machines and Machine Boort Connecting A substrationer and Machines and Machines Boort Connecting	REPORT DISPLAY REPLACE BACK WERE CHANGE BRYOND FASTREAT HOLES AND A FASTREAT HOLES A REPRETATE AND MANY MEE ADVIETULE FOR EATHAL A REPORTED FOR AND HANNARE SOMEDLE FOR EATHAL OF A REPORTED FOR AND HANNARE SOMEDLE FOR EATHAL OF	LVAGED ITTEME ARE TO RELABLES AND IN WATERPOOR ARE TO RELABLES WATH WATERPOOR AND THE RECORDER CONTRACTOR IS THE RECORDER CONTRACTOR IS LONING WATER CONTRACTOR IS LONING WATER CONTRACTOR IS LONING WATERPOOR	ALLIG FLIK BATENI MATERIALS, REF.,	MASONRY RESTORATION LEGEND	<ol> <li>Вект саниски начасник, гермя игли неговитно накти.</li> <li>Вект саниского по камада вникто на Евраниско.</li> <li>Вокт рискито на Евраниско.</li> <li>Вакт рискито на Евраниско.</li> </ol>	
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EMOVED ELEMENTS AT

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East Elevation

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		··				
	Project Cost Estimate					
	Rains County Courthouse - Condition Assessment May 2025					· · · · · · · · · · · · · · · · · · ·
			i i i i i		SUBTOTAL	COST/SECT
NO.		<b>DUANTITY</b>	736811	UNIT COST		
1000	GENERAL REQUIREMENTS (17% total construction cost)				45,612	45,61
	A. Project Management	and the second				
	B. Field Personnel					
	C. Construction Documents / Printing					
	D. Quality Control		<b></b>			
	E. Temporary Utilities					
	F. Construction Facilities					
	G. Bond & Insurance					
	H. Temporary Construction		<b> </b>			
	1. Scaffolding 2. Project sign					
	3. Barrier fencing (Staging area, protection, etc)					
	I. Materials Testing					
0000	HAZARDOUS MATERIALS ABATEMENT					
	None, note original painted sheet metal likely contains lead	L				
2000	SITE WORK					
	A. Earthwork & Grading 1. Fill & compact erroded soil & regrade at perimeter of building for positive	<u> </u>	┝──┤			
By Cty	<ol> <li>Fill &amp; compact endued soil &amp; regrade at permitter of building for positive drainage</li> </ol>					
<i>y</i> ory	B. Paving					
3y Cty	1. Replace open & failing expansion joints with backer rod & sealant					
	C. Landscape Restoration (Plants, pruning)					
By Cty	1. Relocate tall shrubs 4-5' from building; Medium shrubs 3' &: Small plantings 2'		┝───┦			
	2. Yard Irrigation a. Relocate sprinkler heads 5-6' away from foundation					
By Cty	<ul> <li>b. Provide soaker hose type irrigation at planting beds adjacent to building</li> </ul>					
By Cty	foundation					
03000	CONCRETE					87,63
	A. Structural Repairs and Modifications		<b></b>			
	B. Non-structural		╂┦	······		
	1. Restore concrete foundation stem wall & window sills	1674	S.F.	3.50	5,859	
	a. Remove paint coatings from parge coat 100% b. Repair cracks in concrete foundation stem wall & window sills with injection		0			
	grout	1	L.S.	7,500.00	7,500	
	c. Restore cementitious parge coat; Tool bottom edge of window sills to form					
	a drip	1674	S.F.	12.00	20,088	
	d. Apply waterproof coating, silicate based, breathable, to stem wall & window			0.50	4 195	
	sills	1674	S.F.	2.50	4,185	
						30,0
04000	MASONRY A. General Exterior Restoration		T			
	A. General Exterior Restoration     Selectively re-point brick masonry	500	) S.F.	12.00	6,000	
	2. Re-set displaced & loose brick	16	6 S.F.	250.00	4,000	
	3. Replace sealant at movement joints, i.e. between building & mechanical well					
	walls		1 L.S.	1,000.00	1,000	
	4. Brick absorption testing, test 3-5 bricks	<b> </b>	1 <u>L.S.</u>	750.00	/60	
	5. Apply water repellent coating to brick masonry, based on results of brick	4905	5 S.F.	2,50	12,263	
Alternate	testing B. Structural repairs/modifications		1			
		1	1			
	1. At southwest quadrant, remove plaster finish at crack locations to expose brick					
	masonry or concrete structure, repair cracks if they extend into masonry		1 L.S.	2,500.00	2,500	
	2. At 1st south corridor, remove plaster finish at crack location in ceiling to expose		1 L.S.	3,500.00	3,500	
	I south a transferrence is enable if they extend into concrete	-l	1 L.S.	3,500.00	0,000	
	concrete structure, repair cracks if they extend into concrete					
			t in the second			1,70
08000	CARPENTRY					1,7
08000	CARPENTRY A. Rough Carpentry/Structural Repairs		1 Ea.	500.00	500	
<b>18000</b>	CARPENTRY			500.00	500	

F						
a	Rains County Courthouse - Condition Assessment May 2025					
NO <sup>RC</sup>		QUANTITY	UNIT	UNITCOST	SUBTOTAL	COST/SECT
 	1. Repair wood spire at top of dome, including access	1	L.S.	1,200.00	1,200	
	THERMAL & MOISTURE PROTECTION					22,97
CONTRACTOR AND A DESCRIPTION	A. Roofing & Flashing					
<u>     ť</u>	Solate roofing, replace missing, cracked, and delaminated slate units	1	L.S.	3,000.00	3,000	
	2. Sheet metal roofing & flashing elements					
- +	a Pren & repaint dome roofing	1	L.S.	4,500.00	4,500	
	b. Sheet metal coping caps at lower quadrant roofs, remove rust & selectively					
Cty	apply paint coating where galvanized coating is missing					
	B. Drainage System	┠───	<u> </u>			
Cty	1. Clean out downspouts from roof to curb					· ··
Cty	2. Re-fasten or provide new screen material at top of conductor heads		<u>├</u> ── ──			
Cty	3. Repair downspout at south elevation, check all others for leaks when raining	┨────				
	C. Sheet metal cladding	1	L.S.	2,400.00	2,400	
	1. Seal open joints & seams & refasten detached elements 2. At small pendiment above entries, modify bottom trim element to incorporate			1		
	2. At small pendiment above entries, modify bottom tim element to method by a drip	4	Ea.	500.00	2,000	
	3. At small pediment above entries, provide sheet metal diverter at eave to direct		Ea.	500.00	2,000	
	water away from building	2592		3.50	9,072	
	4. Prep & paint sheet metal cladding throughout	2302				
				7		128,8
Contraction of the second second	DOOR & WINDOWS					
	A. Exterior Doors	<u>                                      </u>	Ea.	300.00	300	
	<ol> <li>West entry split repair</li> <li>Prep &amp; paint door assemblies, paint finsh exterior surfaces, stained/clear finish</li> </ol>					
	interior surfaces	4	Ea.	600.00	2,400	· · ·
	B. Exterior Windows					
	1. Replace rotten sashes	÷	8 Ea.	1,000.00	3,000	
	2. Remove glass, replace back-bedding entirely, reinstall glass in full bed of		5	750.00	66,750	
	silicone, replace wood glazing bead entirely, & replace sealant joints	89		210.00	840	
	<ol> <li>Replace failed insulated glass units</li> <li>Prep &amp; paint window assemblies, paint finsh exterior surfaces, stained/clear</li> </ol>		+			
	4. Prep & paint window assemblies, paint hirsh extends surfaces, stained, creat finish interior surfaces	89	e Ea.	600.00	53,400	
						26,8
0000	FINISHES A. Plaster ceiling & wall finish, where moisture damaged	Contract (1990) Section of the	THE REPORT OF THE OWNER			
	A. Plaster ceiling & wait finish, where moisture during ou					
	1. Restore plaster finish, provide expansion joint at change in substrate material	750	) S.F.	22.00	16,500	
	B. Floors					
	1. Wood flooring, provide wood Dutchman repair in Stair 202		1 L.S.	300.00	300	
	C. Painting	_				<u> </u>
	1. Interior painted finishes at restored plaster/veneer plaster, paint to nearest		1 44-04	10,000.00	10,000	
	break in wall/ceiling		1 Allow	10,000.00	10,000	
						22,5
5000	MECHANICAL					
	A. HVAC equipment, plumbing & fire sprinkler lines 1. Determine cause of leaks & repair, some HVAC equipment maybe reaching its		+			
	useful life & may require replacement	1	1 Allow	15,000.00		
	2. Clean HVAC ducts throughout including supply grilles		1 L.S.	7,500.00	7,500	
6000	ELECTRICAL					
ly Cty	A. Exterior light fixtures, replace gaskets/seals					<u>+</u>
			+	+	+	
					313,919	313
	SUBTOTAL	-	+			31,
	10% GC OVERHEAD & PROFIT		+-			345
	TOTAL CONSTRUCTION (INCLUDES 0 & P)	_				
	10% ESTIMATE CONTINGENCY				-	34 379

## **Project Manual**

# Rains County Courthouse Exterior Painting (Additional THC Funding) Emory, Texas



### ARCHITEXAS Project No. 0512.04 April 10, 2009

Owner Rains County 167 E. Quitman Emory, TX 75440

Architect ARCHITEXAS Architecture, Planning and Historic Preservation, Inc. 2900 S. Congress, Suite 200 Austin, TX 78704 512-444-4220

#### **SECTION 09910**

#### PAINTING AND FINISHING

#### PART 1 - GENERAL

#### 1.1 SUMMARY

- A. Section Includes:
  - 1. Surface preparation and field application of exterior paint.

#### 1.2 REFERENCES

- A. ASTM International (ASTM) D 4442 Direct Moisture Content Measurement of Wood and Wood-Base Materials.
- B. Society for Protective Coatings (SSPC) Painting Manual.

#### 1.3 SUBMITTALS

- A. Product Data: Manufacturer's data on materials proposed for use. Include:
  - 1. Product designation and grade of each coating type.
  - 2. Surface preparation materials and procedures.
  - 3. Product analysis and performance characteristics for each coating type.
- B. Samples:
  - 1. 3 x 6 inch samples of each of the selected colors and glosses applied on representative substrates on which the coating will be applied in the Work. Apply each coat stepped back 1 inch so that all coats remain exposed. Indicate type of material used for each coat.
- C. Paint Schedule: Detailed schedule indicating type and location of surface, coating materials, and number of coats to be applied.

#### 1.4 QUALITY ASSURANCE

- A. Applicator Qualification: Engage an experienced applicator who has completed paint system applications similar in material and extent to that indicated for this Project with a record of successful in-service performance.
- B. Provide finish coats which are compatible with prime paints used.
- C. Mockups:
  - 1. Construct mockup panels, 4 feet wide x full height, for each color and substrate to be painted in the project, illustrating each coating color and finish.
  - 2. Locate where directed by Architect.
  - 3. Approved mockups may remain as part of Work.
- 1.5 DELIVERY, STORAGE AND HANDLING
  - A. Deliver paints, coatings, solvents and similar materials to the job site in their original unopened containers with seals unbroken, labels intact and legible at time of use and with the manufacturer's instructions printed thereon. Do not use expired materials. Remove and do not store expired materials on-site.

B. Paint Materials: Store at minimum ambient temperature of 45 degrees F and maximum of 90 degrees F, in ventilated area, or as required by manufacturer's instructions.

#### 1.6 PROJECT CONDITIONS

- A. Do not apply materials when surface and ambient temperatures or relative humidity are outside ranges required by manufacturer.
- B. Provide lighting level of 80 footcandles measured mid-height at substrate surface.

#### 1.7 MAINTENANCE

A. Extra Stock: Deliver to the Owner an extra stock of paint equaling one gallon of each color and gloss used in each finish coating material. Extra stock shall be tightly sealed in clearly labeled containers.

#### PART 2 - PRODUCTS

#### 2.1 MANUFACTURERS

A. Contract Documents are based on products by Sherwin Williams Co. unless otherwise noted.

#### 2.2 PAINT MATERIALS

- A. Prime Coats: Provide undercoat paint produced by the same manufacturer as the finish coats. Use only thinners approved by the paint manufacturer, and use only to manufacturer-recommended limits. Two prime coats may be required to provide a proper base for finish coats.
- B. Colors and Glosses: Colors and glosses shall be as selected by the Architect. Colors will require paint manufacturer to prepare special factory mixes to match colors selected by the Architect. Color schedule (with gloss) shall be furnished by the Architect. The Architect and the Owner reserve the right to change custom colors and glosses, without additional cost to the Owner.
- C. Coloring Pigment: Products of or furnished by the manufacturer of the paint or enamel approved for the work.
- D. Linseed Oil: Raw or boiled, as required, of approved manufacture, per ASTM D234 and D260, respectively.
- E. Turpentine: Pure distilled gum spirits of turpentine, per ASTM D13.
- F. Dryers, Putty, Spackling Compound, Patching Plaster, etc.: Best quality, of approved manufacture.
- G. Solvents: Submit solvents recommended by paint manufacturers for each substrate condition.

#### 2.3 MIXING

- A. Colors: Architect will furnish color schedule prior to commencement of painting.
- B. Uniformly mix to thoroughly disperse pigments.
- C. Do not thin in excess of manufacturer's recommendations.

#### PART 3 – EXECUTION

#### 3.1 EXAMINATION

- A. Test shop applied primer for compatibility with subsequent coatings.
- B. Measure moisture content of surfaces using electronic moisture meter. Do not apply coatings unless moisture content of surfaces are below following maximums:
  - 1. Concrete: 5 percent.
  - 2. Plaster: 12 percent.
  - 3. Wood: 15 percent, measured to ASTM D 4442.

#### 3.2 PREPARATION

- A. General:
  - 1. Protect adjacent and underlying surfaces.
  - 2. Remove or mask electrical plates, hardware, light fixture trim, escutcheons, and fittings prior to preparing surfaces or finishing.
  - 3. Correct defects and clean surfaces capable of affecting work of this section.
  - 4. Seal marks that may bleed through surface finishes with shellac.
- B. Impervious Surfaces: Remove mildew by scrubbing with solution of tri-sodium phosphate and bleach. Rinse with clean water and allow to dry.
- C. Concrete:
  - 1. Clean surfaces of loose and foreign matter that could affect penetration or performance of sealer; follow manufacturer's instructions.
  - 2. Thoroughly rinse surfaces with clean water.
  - 3. Allow surfaces to dry completely before beginning application.
- D. Galvanized Steel: Remove surface contamination and oils and wash with solvent.
- E. Uncoated Ferrous Metals:
  - 1. Remove grease, mill scale, weld splatter, dirt, and rust.
  - 2. Where heavy coatings of scale are evident, remove by hand or power tool wire brushing or sandblasting; wash with solvent.
  - 3. Apply treatment of phosphoric acid solution, ensuring weld joints, bolts, and nuts are similarly cleaned.
  - 4. Spot prime paint after repairs.
- F. Shop Primed Ferrous Metals:
  - 1. Sand and scrape to remove loose primer and rust. Feather edges to make patches inconspicuous.
  - 2. Clean with solvent.
  - 3. Prime bare steel surfaces.
- G. Wood Doors: Seal door top and bottom edge surfaces.
- H. Existing Wood with Transparent Finish:
  - 1. Remove loose and flaking varnish.
  - 2. Clean surfaces with ammonia based cleaner and wipe dry.
  - 3. Lightly sand remaining varnish to dull surface gloss and remove brush marks and raised areas.

- 4. Fill holes, cracks, depressions and other imperfections with color-matched patching compound; sand flush with surface.
- 5. Lightly sand exposed bare wood.
- 6. Apply stain to bare wood; blend into adjacent stained surfaces.
- 7. Apply clear topcoats per Paint Schedule.
- I. Other Existing Surfaces:
  - 1. Remove loose, flaking, powdery, and peeling paints.
  - 2. Lightly sand glossy painted surfaces.
  - 3. Fill holes, cracks, depressions and other imperfections with patching compound; sand flush with surface.
  - 4. Remove oil, grease, and wax by scraping; solvent wash and thoroughly rinse.
  - 5. Remove rust by wire brushing to expose base metal.
  - 6. Sand raised areas flush with adjacent surfaces.
  - 7. Where changes in plane occur due to loss of paint layers, sand or feather edges to provide smooth, gradual transitions. Texture surfaces where required to match adjacent surfaces.

#### 3.3 APPLICATION

- A. Apply primer or first coat immediately after surface preparation is complete to prevent recontamination.
- B. Do not apply finishes to surfaces that are not dry.
- C. Apply coatings to minimum dry film thickness recommended by manufacturer.
- D. Apply each coat of paint slightly darker than preceding coat unless specified otherwise.
- E. Apply coatings to uniform appearance without laps, sags, curtains, holidays, and brush marks.
- F. Allow applied coats to dry before next coat is applied.
- G. Sand between coats on interior wood and metal surfaces.
- H. Match final coat to approved color samples.
- I. Where clear finishes are specified, tint fillers to match wood. Work fillers into grain before set. Wipe excess from surface.
- J. Prime concealed surfaces of interior wood in contact with masonry or cementitious materials with one coat primer paint.
- K. Mechanical and Electrical Components:
  - 1. Paint factory primed equipment.
  - 2. Remove unfinished and primed louvers, grilles, covers, and access panels; paint separately.
  - 3. Paint exposed and insulated pipes, conduit, boxes, ducts, hangers, brackets, collars, and supports unless factory finished.
  - 4. Do not paint name tags or identifying markings.
  - 5. Paint exposed conduit and electrical equipment in finished areas.
- L. Do not Paint:
  - 1. Surfaces indicated on Drawings or specified to be unpainted or unfinished.

- 2. Surfaces with factory applied finish coat or integral finish, except for touching-up of damaged surfaces.
- 3. Masonry surfaces.
- 4. Finish hardware.
- 5. Architectural metals, including brass, bronze, stainless steel, and chrome plating.
- 6. Surfaces not to be painted shall be left completely free of droppings and accidentally applied materials resulting from the Work of this Section

#### 3.4 FIELD QUALITY CONTROL

A. Manufacturer's Field Services: Ensure that materials are being applied properly.

#### 3.5 ADJUSTING

A. Make detailed inspection of paint work; touch up abraded, stained, and otherwise disfigured surfaces or refinish as required.

#### 3.6 CLEANING

A. Remove paint from adjacent surfaces.

#### 3.7 PAINT SCHEDULE

- A. Types of paint listed herein are set forth as standard of quality and type of coating required for each type of surface.
  - 1. Exposed surfaces of type listed in following schedule are to be painted.
  - 2. Other exposed surfaces not specifically listed shall receive not less than two coats of appropriate type of coating.
- B. Prime coat shall consist of touch up only on shop primed and existing surfaces.

SUBSTRATE	PRIMER	TOP COATS	
Exterior Surfaces:			
Terne metal	Kem Kromik Universal Metal Primer	HydroGloss Single Component Waterbased Urethane	
Steel/Aluminum/Galvanized metals	One coat Pro-Cryl Universal Water Based Primer	Two coats Sher-Cryl HPA High Performance Acrylic Semi- Gloss	
Cement Plaster	One coat Loxon Masonry Primer	Two coats SuperPaint Exterior Latex Satin	
Wood, stained finish	Two coats Sherwood Wiping Stain	Two coats Minwax Spar Urethane – Satin Finish	
Wood, opaque finish	One PrepRite ProBlock Exterior Alkyd Primer Sealer	Two coats Duration Exterior Latex Satin Coating	

#### END OF SECTION

RAINS COUNTY COURTHOUSE - EXTERIOR FINISH SCHEDULE				
Element	Color System/Notation	Remarks		
Dome Flashing Ribs, Cornice, & Base Flashing	Light Tan SW 2822 - Downing Sand	Do no paint dome flat panels, SW 2802 - Rookwood Red		
Main Roof Cornice and Entry Pediments	Med Dk Yellowish Brown SW 6138 - Artifact			
Chaot Motel Lewiser et Mein Deef				
Sheet Metal Louvers at Main Roof Pediments	SW 2822 - Downing Sand			
	Off White			
Cement Stucco at Entries	SW 6119 - Antique White			
Wood Brick Mold and Trim at Entry	Light Tan			
Doors	SW 2822 - Downing Sand			
	Light Tan			
Entry Doors	SW 2822 - Downing Sand			

SW = Sherwin Williams Color System



# ROOM PAINT SCHEDULE

Location	Color	Benjamin Moore Color Match	Remarks
TYPICAL ITEMS - 1ST, 2	ND, & BALCONY LEVELS		L
Baseboard	Dk. Reddish (Base stain color)	BM 2005 -10	Tinted transparent finish over stair
Chair Rail	Dk. Reddish (Base stain color)	BM 2005 -10	Tinted transparent finish over stair
Door, Frame & Casing	Dk. Reddish (Base stain color)	BM 2005 -10	Tinted transparent finish over stair
Window, Casing, Apron Frame, Stool, Trim	Dk. Reddish (Base stain color)	BM 2005 -10	Tinted transparent finish over stair Paint color to be slightly darker.
New Window Sashes	Dk. Reddish (Base stain color)	BM 2005 -10	Ext. face & brick mold to match exist. sim. element. Paint color to be slightly darker.
Exist. Window Sashes	Paint to match hist. stained finish	BM 2005 -10	
CORRIDORS & OFFICES	- 1ST FLR. LEVEL		
Plaster Wall (Upper & Lower)	Med. Yellow Tan	BM HC - 9	
Plaster Ceiling	Med. Yellow Tan	BM HC - 9	
Wd. Beadboard @ Underside of Stairs	Dk. Reddish (Base stain color)	BM 2005 -10	Tinted transparent finish over stair
	STAIRWELLS - 2ND FLR. LEV	=L	
Plaster Wall (Upper & Lower)	Med. Yellow Tan	BM HC - 9	
Metal Ceiling	Dk. Green Blue	BM HC - 157	
Metal Cornice	Dk. Green Blue	BM HC - 157	
DISTRICT COURTROOM	- 2ND FLOOR LEVEL		
Plaster wall	Med. Yellow Tan	BM HC - 9	
Metal Ceiling	Dk. Olive Green	BM HC - 106	
Metal Cornice	Dk. Olive Green	BM HC - 106	Ref. Alternate No. 6
Wd. Beadboard @ Underside of Balcony	Dk. Grey Green	BM HC - 113	
Metal Columns	Dk. Reddish Brown	BM HC - 71	
RESTROOMS - 1ST FLOO	DR LEVEL		
Plaster Wall	T.B.D.		· · · · · · · · · · · · · · · · · · ·
Plaster Ceiling	T.B.D.		

NOTE: FINAL COLOR SELECTION TO BE FIELD VERIFIED BY THE ARCHITECT & THC.

From:	Christopher Large
To:	Susan Frocheur
Subject:	Slate Roofing Contractors
Date:	Wednesday, February 19, 2014 10:15:28 AM
Attachments:	TX COURTHOUSES.pdf

Hi Susan,

Thanks again for taking the time to meet with me a few weeks ago while I was in Austin.

Here is a list of some slate roofing contractors that we have worked with in the past;

Tile Roofs of Texas Robert Coreale Houston, TX

RB Hash & Associates, Inc. Bryan Hash Houston, TX

Turner Roofing Co. Todd Alexander San Antonio, TX

American Roofing & Metal William Spalten San Antonio, TX

Dallas Five Star Roofing Bill Roth Lucas, TX

Scottie Ballantyne Roofing, Inc. Duncan Ballantyne Garland, TX

Infinite Roofing Bob Cockrell Fort Worth, TX

Weaver Action Roofing Robert Weaver Tyler, TX

When you get a chance could you please forward any photographs you may have from some of the courthouse's that we have work alongside your firm on. I have attached a list of courthouses that we have supplied our slate to in the past.

Regards,

Chris Large North Country Slate

#### E. Future Work and Maintenance Issues

#### COURTHOUSE STEWARDSHIP AND THC COORDINATION

In the future, as the County manages the Courthouse and Square, additional work or changes should be coordinated with the THC in the earliest stages possible. Often the THC staff is aware of similar issues that other Counties have innovatively solved, often saving time and money. Early discussions will allow mutually constructive evaluation of proposals and frequently result in more appropriate solutions in accord with the preservation goals and the County's Conservation Easement.

#### **COURTHOUSE SQUARE/SITE**

Future changes to the landscape scheme could include the installation of new site furnishings. If benches and trash receptacles are considered, they should compliment the historic courthouse and site. The goal of these furnishing improvements should be to make the site more attractive and functional to downtown visitors and users of the courthouse. These changes are to be completed under the cooperation of the County, City and local volunteer organizations. It is advisable to review any proposals with the THC during the conceptual stages, and prior to any fundraising.

#### **COURTHOUSE EXTERIOR**

The county is strongly encouraged to develop a maintenance program for annual condition assessment, inspection, and budget development, which will lead to effective preventive maintenance work and custodial practices. The THC Stewardship Program is available to assist Rains County in this effort, and to maintain their courthouse in its restored condition.

#### VAULT DOORS

It is recommended that the restoration of the vault doors be completed, which would include the interior "day" doors. This restoration should be performed in coordination with the THC and a restoration architect and should be performed by an approved conservator. Refer to the Vault section in the Project Narrative for additional information regarding the vault doors.

Most vault doors are open during business hours or remain open at most of the time. When visiting other courthouses, Jhonny Langer, the vault door conservator, has observed that the staff hangs calendars or decorative items on the door interior mechanisms. As the doors are closed and opened hangers the hanging items themselves swing back and forth, scratching and wearing away the unique decorative paint finishes or damaging the nickel-plated steel operating mechanisms. The staff should be alerted to this problem and asked to refrain from any hanging or attachment to surfaces of either side of the large "outer" door, or the surfaces of the interior "day" doors.

#### WINDOWS AND EXTERIOR DOORS

The windows and exterior doors of the courthouse will require on-going maintenance as they are exposed to harsh weathering conditions. However, if diligent care of the windows and doors is performed on a regular basis, these elements can be kept in good condition for many years. It is recommended that all exterior painted surfaces be inspected on a regular basis (not less than annually) for any loose, delaminating and bubbling paint. Corner joints, end grain of sash and frames are particularly vulnerable, as are the rail and stile joint with the door panels. Where such areas are discovered, the faulty paint should be carefully sanded to a sound substrate. Take care to feather the edges of the paint to create an even plane. The areas to be repainted should receive two coats of an approved primer followed by paint matching the existing.

This attention to maintenance of windows and doors is better understood by referencing back the restoration contractors "Payment Request Form" breakdown, used for monthly billing during the project. It is noteworthy to point out that nearly \$425,000 was expended to restore/reconstruct 89 windows, which factors out to be \$4,775 per window investment by the County and the State.

#### **MAINTENANCE PROGRAM**

One of the most important issues which must be addressed after a restoration is complete is that of developing and <u>following</u> a maintenance plan. All buildings age and deteriorate, requiring consistent maintenance. A maintenance program must be developed and rigorously maintained to ensure long term preservation of this landmark building. No matter how comprehensive the preservation plan is, or how successful the restoration efforts are, the building components will continue to suffer irreparable damage if not maintained properly. Neglect of proper maintenance will result in eventual deterioration of original building elements and structural integrity, placing the building and the count in the same position as before the restoration.

The following maintenance issues should be addressed as part of a regular maintenance program:

#### **BI-ANNUALLY:**

#### 1. Conductor Heads and Downspouts

Inspect conductor heads and downspouts for clogs, missing leaf strainers, leaking joints, rusting, or other deterioration. Re-secure loose conductor head and downspouts connections.

#### 2. Grading

Inspect grading around perimeter of building for ponding water or sloping grade toward building. Correct grades so that water slopes away from the building.

#### 3. Landscaping

Inspect trees and shrubs around perimeter of buildings; trim back to prevent their rubbing on exterior surfaces, with allowances for wind deflection.

#### 4. Mechanical

The air handling units should be changed every 2-3 months. An inspection by a qualified MEP contractor should be conducted on the air handling units at the change of seasons.

#### 5. General Maintenance

Survey county staff for indications of building maintenance problems such as water infiltration inadequate services or infrastructure problems. Rooms which are not occupied or that are used infrequently should be inspected for deterioration.

#### ANNUALLY:

#### 1. Roof

Have a qualified roofing consultant inspect all roofs for existing and potential problems and furnish a written report of findings. Have a qualified, reputable contractor make repairs recommended by the roofing consultant.

#### 2. Sealants

Inspect exterior sealants, for damage and deterioration, particularly loss of resiliency, splitting, and de-bonding from sides of joints.

#### 3. Wood Surfaces

Inspect painted wood surfaces for deterioration, loose or peeling paint, open joints, and other damage. Repair as necessary.

#### 4. Metal Surfaces

Inspect metal surfaces for movement or damage at joints which may allow water infiltration. Repair as necessary.

#### 5. Windows

Inspect windows for loose, missing and deteriorated glazing putty and broken glass; weatherstripping; and hardware; repair as necessary.

#### 6. Wood Destroying Insects

Have wood elements inspected for termites and other wood destroying insects by a certified exterminator.

#### 7. Brick

Inspect brick for signs of severe weathering or cracking which will result in water infiltration and potential failure of the brick.

#### 8. Mortar Joints

Inspect mortar joints for signs of severe weathering, cracking, and loss of mortar in the joints. These deficiencies will result in water infiltration and will exponentially cause more damage if not corrected in a timely manner. Damage to the mortar joints may be the result of an underlying structural problem and should be monitored closely. Have a qualified design professional review the damage and provide recommendations.

#### 9. Mechanical Systems

The mechanical units should have preventive maintenance around March or at the beginning of the cooling season.

#### **10. Plumbing Systems**

The water heater should be checked for condition of equipment and to verify that the relief valve is functioning properly.

#### 11. Platform Lift

The local and state governing authorities should inspect the lift for proper operation, condition, and that it meets local, state, and federal requirements.

#### 12. Doors

Inspect for proper operation of doors, hardware, weather-stripping and paint.

#### 13. Infrastructure System

Have vital infrastructure systems inspected by qualified contractors and conduct maintenance and repairs they recommend.

#### 14. Fire Alarm and Detection System

Have system inspected by local or state jurisdictional authorities for compliance and proper operation. Conduct drills or testing of system as recommended to ensure that the system is functioning properly.

#### 15. Fire Sprinkler System

Have system inspected by local or state jurisdictional authorities for compliance and proper operation.

#### 16. Fire Extinguishers

The City or local Fire Marshall should inspect and certify that the fire extinguishers in the building are in compliance with local and state codes and that they are adequately charged.

HARRISON WALKER & HARPE	R, LP.				
REVIEWED AND NOTED FOR THE GENERAL					
INTENT OF THE PLANS AND S	PECIFICATIONS				
This review does not relieve the	subcontractor / supplier	of any			
responsibility for dimensions, ma	iterials, quantities, coor	dination			
with other trades, errors and omi	ssions in these drawing	is and full			
compliance with contract docume	ents.	· · · · · · · · · · · · · · · · · · ·			
NO EXCEPTIONS TAKEN					
REJECTED MAKE CORRECTIONS NOTED					
ByTommy Fulford	Date	7/13/2007			
Sub / Supplian M. Duild	and a second				

Sub / Supplier.	vve Bulld
Spec Section:	04069 - Restoration Mortar
Submittal No.:	04069-1, Original mortar analysis

\*.

ARCHITEXAS Architecture, Planning and Historic Preservation, Inc. 3601 S. Congress Ave., Ste. D101 Austin, Taxas 78704 512.444.4220 (p) 512.444.4223 (f)
Project: 0512 PAINE COUNTY COURTHOLKE PHALE 2 Submittel: 1.3.B - ORIGINAL MOUSTAR ANALYSIS Section: 0F069 RESTORATION MORETAR
Revise, resubmission not required Revise before fabrication
This review is only for general conformance with the design concept of the project and general compliance with the information given in the Contract Documents. Corrections or commants made on the shop drawings during this review do not relieve contractor from compliance with the requirements of the plans and specifications. Approval of a specific item shell not include approval of an assembly of which litem is a component. Contractor is responsible for: dimensions to be confirmed and correlated at the job site; information that perteins solely to the fabrications processes or to the means, methods; techniques; and procedures of construction; coordination of the work with all trades; and for performing all work; in a safe and satisfactory manner.
BY and the DATE: 07/18/07



HISTORIC RAINS COUNTY COURTHOUSE Petrographic Examination of Original Setting Bed Mortar

Emory, Texas



**Final Report** 13 June 2007 WJE No. 2007.2764



Prepared for: Apex Geoscience, Inc.

Prepared by: Wiss, Janney, Elstner Associates, Inc.

# WJE

HISTORIC RAINS COUNTY COURTHOUSE Petrographic Examination of Original Setting Bed Mortar

Emory, Texas

Om S. 42

Tom S. Patty Consultant/Petrographer

Final Report 13 June 2007 WJE No. 2007.2764



Prepared for: Apex Geoscience, Inc. 2120 Brandon Drive Tyler, Texas 75703

Prepared by: Wiss, Janney, Elstner Associates, Inc. 13581 Pond Springs Road #107 Austin, Texas 78729 512.835.0940 tel | 512.835.6268 fax



## HISTORIC RAINS COUNTY COURTHOUSE Petrographic Examination of Original Setting Bed Mortar

Emory, Texas

#### INTRODUCTION

Since the organization of Rains County in 1870 and its first courthouse in a log building, the second courthouse in 1872 and the third courthouse in 1884 were both destroyed by fire. The current brick building constructed in 1908 is undergoing reconstruction/restoration under the Texas Historic Courthouse Preservation Program. The courthouse is located in Emory, Texas at the corner of Quitman and North Texas Streets. As part of that restoration effort, the brick masonry mortar from exterior as well as interior locations is being examined so that appropriate repair/replacement mortar can be specified.

Besides the front cover photo another elevation view of the Rains County Courthouse is shown as Figure 1. The dates of those photos are uncertain. Figure 2 shows the courthouse in 2006 at the beginning of the restoration program courtesy of the Texas Historical Commission.

For this evaluation study, mortars from two locations were submitted for composition and characterization using methods given in ASTM C856, *Standard Practice for Petrographic Examination of Hardened Concrete*, which are also applicable to mortars, grouts, and plasters.

#### SAMPLES

Photos submitted by Apex Geoscience, depicting the locations and condition of the building where the "exterior" and "interior" mortars were obtained, are shown as Figures 3 through 6. Figure 7 shows the as received condition of the samples and the specific location on the building where the mortars were taken.

#### PETROGRAPHIC EXAMINATION

#### Mortar Sample #1

Mortar Sample #1 was identified as "Northside exterior wall, 20' west of angled corner, right side of 3rd window." The sample was composed of several broken and fragmented pieces measuring up to about 2 inches across. The brick pointing mortar pieces measured about 1-1/2 inches across and showed that the joint thickness was 3/8 inch. The mortar was light tan-gray and some pieces had conspicuous white lime lumps up to 1/8 inch in diameter.

The mortar was composed of hydrated lime (now completely carbonated) and fine-graded siliceous sand. The samples were moderately firm, but could be easily scratched and could be broken with moderate finger pressure. The strength levels appeared lower than modern Type "O" mortars as described in ASTM C270, *Standard Specifications for Mortars for Unit Masonry*. Modern classification for masonry mortars does not include lime-sand mortars. However, to match this mortar using a minor portion of portland cement, a mix of one part portland, two parts lime, and nine parts sand (1:2:9) is recommended.



#### Mortar Sample #2

Mortar Sample #2 was identified as "Interior wall 20' from entrance off Highway 19 (North Texas Street)." Although slightly lighter in color than #1, these fragment mortars were also composed of limesand with component percentages very similar to those described for the exterior mortar #1. None of the samples represented pointing mortars and had thicknesses up to 1/2 inch.

#### CONCLUSION

The submitted Rains County Courthouse mortars were composed of lime-sand mixtures having approximate proportions of 1:3 to 1:3 1/2. Chemical digestion procedures would be needed to more precisely determine the proportions. The mortars had strengths similar to modern day Type "O" mortar; however, they did not contain any portland cement. The brick mortars from the exterior location had been struck off flush with the brick and had joint thicknesses of 3/8 inch. A suggested replacement mortar, suitable for both samples, that contains portland cement would have proportions of 1:2:9 (portland cement to lime to sand), or if suitable, a lime-sand mortar in proportions of 1:3 is also recommended.

If we can be of further assistance in this matter, please give us a call at (512) 835-0940 or email tpatty@wje.com.





Figure 1



Figure 2. Rains County Courthouse, photo taken in 2006 at the beginning of the restoration program. (Courtesy THC)





Figure 3. Elevation view of courthouse showing location where exterior mortar sample was taken. (Courtesy Apex Geoscience)





Figure 4. Close up of brick and mortar where exterior sample taken. (Courtesy Apex Geoscience)





Figure 5. Partially demolished interior brick walls where interior mortar sample was taken. (Courtesy Apex Geoscience)



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Figure 6. Close up of interior location where mortar was taken. (Courtesy Apex Geoscience)



Figure 7. As received condition of the two mortar samples, along with an exterior brick sample, with the sampling date of 5-31-07. The Apex job number, 207-084-001, is indicated.