

THE COUNTY CLERK HAS NO DUTY TO SEARCH PUBLIC RECORDS

The duties and functions of the County Clerk are set forth in Articles 1935-1948, Vernon's Civil Statutes. Nowhere do the statutes impose a duty upon the County Clerk to search the records maintained by her, and to certify the results of her findings.

- Attorney General Opinion No. WW-607
April 24, 1959

The Error & Omissions insurance of the County Clerk only covers actions of the County Clerk and her staff which are statutorily required. Therefore, it is in the best interest of all involved for the clerk's office to refrain from performing any action (including searches of public records) which is not legally required.

The County Clerk offers free and unrestricted access to the county's public records. Copies of public records are available for purchase for \$1.00 per page, with an additional \$5.00 due for certified copies. Public records of the county are available for inspection during normal business hours, Monday – Friday.